

Innovations in Nutrition Programs and Services Grantee Reporting Calendar

Grant Period: September 1, 2021 – August 31, 2024

Date	Financial Reports (SF-425) ¹	Programmatic Reports ²
December 30, 2021	Quarterly (September 1, 2021 – November 30, 2021)	N/A
March 31, 2022	Quarterly (December 1, 2021 – February 28, 2022)	Semiannual (September 1, 2021 – February 28, 2022)
June 30, 2022	Quarterly (March 1, 2022 – May 31, 2022)	N/A
September 30, 2022	Annual (September 1, 2021 – August 31, 2022)	Semiannual (March 1, 2022 – August 31, 2022)
October 1, 2022	Quarterly (June 1, 2022 – August 31, 2022)	N/A
December 31, 2022	Quarterly (September 1, 2022 – November 30, 2022)	N/A
March 31, 2023	Quarterly (December 1, 2022 – February 28, 2023)	Semiannual (September 1, 2022 – February 28, 2023)
June 30, 2023	Quarterly (March 1, 2023 – May 31, 2023)	N/A
September 30, 2023	Annual (September 1, 2022 – August 31, 2023)	Semiannual (March 1, 2023 – August 31, 2023)
October 1, 2023	Quarterly (June 1, 2023 – August 31, 2023)	N/A
December 31, 2023	Quarterly (September 1, 2023 – November 30, 2023)	N/A
March 31, 2024	Quarterly (December 1, 2023 – February 28, 2024)	Semiannual (September 1, 2023 – February 28, 2024)
June 30, 2024	Quarterly (March 1, 2024 – May 31, 2024)	N/A
September 30, 2024	Quarterly (June 1, 2024 – August 31, 2024)	N/A
October 30, 2024	N/A	Draft Capstone Project Due
November 29, 2024	Annual (September 1, 2023 – August 31, 2024)	Final Programmatic Report ³ (September 1, 2021 – August 31, 2024)
December 29, 2024	Final Financial Report (September 1, 2021 – August 31, 2024)	Final Capstone Due

Notes

1. Thoroughly review ACL's webpage [Managing a Grant](#).
2. Meetings with ACL program officers will take place monthly in Year 1, bimonthly in Year 2, and quarterly in Year 3. The schedule is subject to change based on performance.
3. [Semiannual reports](#) are due every six months during the grant period. The Final Programmatic Report is submitted in lieu of the last semiannual report.

¹ Financial reporting should be submitted through the Payment Management System (PMS). For financial reporting instructions, visit the [Program Support Center PMS](#) webpage, [ACL Managing a Grant](#) webpage, and refer to your official grant Notice of Award.

² Semiannual reports should be uploaded to the [GrantSolutions](#) webpage and emailed to your Technical Assistance Liaison and ACL Project Officer. For the semiannual reporting instructions and template view the [Current Guidelines for Preparing Performance Reports for Grants](#) PDF.

³ Final Reports should be uploaded in [GrantSolutions](#) and emailed to your Technical Assistance Liaison and ACL Project Officer. For the final reporting instructions and template view the [Current Guidelines for Preparing Performance Reports for Grants](#) PDF. Note that a [Property Disposition Statement](#) form is required as part of the Final Report.