APS Program Planning Template: South Dakota

State/Territory/Distrct	South Dakota
Contact	Cassie Lindquist
Budget Allocation	$1,995,000
Timeline	AMERICAN RESCUE PLAN ACT (ARPA) OF 2021- Grant 1 **August 2021 – September 2023** $645,450 AMERICAN RESCUE PLAN ACT OF 2021 - Proposed Grant 2 **August 2022 – September 2024** $1,349,550
Vision 2025 The Vision clarifies what your ARPA Grant 1 Program aspires to become and to achieve. It is designed to inspire by providing a picture of where the program is heading in **3-5** years. **Note**: If you are a part of a larger organization, does it have its own future vision? If so, you may want to adapt it to your own program.	*To eliminate abuse, neglect and exploitation of elders and adults with disabilities in South Dakota.*

Mission Statement	
Mission and Values statements can be an effective tool to educate the public; state and local government officials; state government agencies; provider agencies; and service recipients as to what the Adult Protective Services is and how they do business.	*The mission of South Dakota Adult Protective Services is to protect elders and adults with disabilities from abuse, neglect, and exploitation by investigating and providing or arranging for services to stop or prevent further harm.*
Mission Statements answer four key questions about your APS Program: • Who do we serve? • What needs do they have that we can fulfil? • How do we meet those needs? How do we make the clients' lives better? • Does it link directly to the Vision Statement?	
Note: if you are a part of a larger organization, does it have its Mission Statement? If so, you may want to adapt it for your own program.	

Guiding Principles / Core Values	
Guiding Principles or Core Values guide internal processes and client interactions for your APS Program. **Note**: if you are a part of a larger organization, does it have its own set of Guiding Principles or Core Values? If so, you may want to adapt it for this program.	*Adult Protective Services strives to treat all individuals with DIGNITY and RESPECTand works to PROTECT and ENHANCE the INDEPENDENCE for those we serve.*

Goals for Program Improvement

These are goals to be obtained in order to move your APS program from current practices to your Vision.

Now that you have new funds targeted for your work with APS, what can be enhanced or improved in your current program? These goals must meet the APS Formula Grant requirements. It is recommended these goals become SMART goals (specific, measurable, actionable, and timely).

Using the results of your Environmental Scan, identify key issues that need to be addressed during this planning cycle.

These are goals to move your APS Program from current practices to your Vision #1.z

- Strengthen South Dakota's ability to respond to reports of elder abuse.
- Adopt best practices for responding to elder abuse.
- Enhance the ability of older adults and adults with disabilities to remain living in their homes and communities whenever possible.
- Promote education and awareness of elder abuse issues.

Targeted Improvement Projects

Using the results of your Environmental Scan and PESTEL, describe the targeted improvements and enhancements needed for this planning cycle.

Your improvements should be concrete, measurable, and complete.

WHY is this improvement needed?
What **Purpose** or **NEED** will it fill?
What **RESOURCES** will be used?
What **ACTIVITIE**S will it entail?
What are the direct **OUTPUTS** of the activities? What are the intended results and how will clients benefit?

See example on next page.

EXAMPLE: Illustrate targeted improvements using a Logic Model Framework

Purpose/Needs to be filled by ARPA Funds	Inputs (Resources Deployed)	Activities	Outputs from Investment	Short-Term Outcomes	Long-Term Outcomes
Based on the results of your Environmental Scan and PESTEL, what *needs* of your APS Program will be served by the ARPA funds? Should be a clear "connection" with the Environmental Scan items.	People, financial, organizational, or community resources Directed toward doing the activity.	Improvement Projects Identify the "What" for each targeted improvement, with enough context and information to explain.	Direct products of program activities. May include types, levels, and targets of services to be delivered by the program. Examples include number of people served, number of events held, and number of units of service provided.	Specific changes in behavior, knowledge, skills, status, or level of functioning in 1 year. Internal Benefits.	Specific changes in behavior, knowledge, skills, status, or level of functioning. Long-Term outcomes should be achievable within the 2-to-5-year timeframe of grants. Benefits to your Clients.
Victims of elder abuse may not qualify for other programs or services, or programs may not be available to meet their	$120,000 Funding will be used to pay for cleaning of hoarded homes and infested homes, and to	ARPA 1 Project 1 Provide goods and services for victims to	The funds identified for direct services will be utilized to meet the needs of APS referents in South Dakota.	Funding available to meet the emergency needs of victims of elder abuse.	Risk of abuse, neglect, and exploitation will be reduced. Victims will be able to remain living in the setting of their choice.

needs and personally they do not have the funds to meet their own needs.	meet emergency housing needs. Funding may also be used for the purchase of goods and services to meet the victim's needs in their home or community setting.	remain in their homes.			
There are nine Native American Tribes in South Dakota. Few have elder abuse response teams, and the scope of those teams is limited.	**$200,000** Collaborate with at least two tribes to establish their own APS programs or multi-disciplinary teams to address elder abuse on tribal lands.	**ARPA 1** **Project 2** Provide funding for meetings, staff, training, technology, consultant, and association memberships.	Establish at least two Tribal APS Programs or multi-disciplinary teams in South Dakota.	Tribes will be empowered to be able to meet the needs of elder abuse victims on tribal lands.	Native American elder abuse victims will receive more culturally aware and appropriate services. Tribes will be able to better respond to the needs of their citizens.
APS worker's personal safety may be impacted by unannounced home visits	**$5000** Utilize lone worker technology to	**ARPA 1** **Project 3** Lone worker technology	Increase the safety of APS workers during unannounced home visits.	APS workers will feel more safe and secure while conducting unannounced home visits.	APS workers will feel more safe and secure while conducting unannounced home visits.

performed as part of their job duties.	increase APS worker safety.				
Caseloads are high resulting in less available time for staff to spend on case resolution. Additional time on case investigation and resolution will decrease repeat referrals.	$198,350 Contract for nursing assessments and explore opportunities for additional staff.	ARPA 1 Project 4 Explore increase	Increase amount of time APS staff can spend with victims by 10%. Increase APS staffs' meeting of deadline metrics by 2 days. Increase positive health outcomes for victims by utilizing nurse consultant.	Outcomes for victims will be enhanced, their overall health will be enhanced, and APS staff will be able to meet required deadlines for documentation.	Outcomes for victims will be enhanced, their overall health will be enhanced, and APS staff will be able to meet required deadlines for documentation.
APS staff require specialized training to meet the needs of victims of elder abuse.	$42,100 Identify training opportunities, including the National Adult Protective Services Association (NAPSA) conference, for APS workers to attend.	ARPA 1 Project 5 Training	Increase knowledge of APS workers and supervisors of elder abuse issues, investigation techniques, and positive outcomes for victims.	APS workers will have increased knowledge and training which will improve outcomes for victims.	APS workers will have increased knowledge and training which will improve outcomes for victims.
The public does not have sufficient awareness of	$80,000* Extend the public awareness	ARPA 1 Project 6	Increase awareness of elder abuse issues and the availability of APS services.	The public will have more awareness of elder abuse and APS.	APS will receive increased referrals due to public awareness campaign.

elder abuse issues and the availability of APS.	campaign developed as part of CRRSA funding. ***$25,000 redirected from ARPA 1 set aside for operational plan development**	Public Awareness			
Many law enforcement officers are not trained on elder abuse issues. Increased education would help increase the numbers of arrests and prosecutions of elder abuse.	**$175,000** Provide training to law enforcement officers.	**ARPA 2** **Project 1** Law Enforcement Training	Increase law enforcement officer understanding of elder abuse and South Dakota's elder abuse statutes.	Law enforcement will have a greater understanding of law enforcement issues and arrests will increase.	Law enforcement will have a greater understanding of law enforcement issues and arrests and prosecutions will increase.
Multi-disciplinary teams are best practice in investigating elder abuse.	**$50,000** Create MDTs in several larger communities in the state.	**ARPA 2** **Project 2** MDT creation	Create MDTs to address elder abuse issues in larger communities across the state.	MDTs will better address elder abuse and provide higher quality APS services to victims.	MDTs will continue to best address elder abuse and provide higher quality APS services to victims.
Continued increases in cases may require	**$250,000** Explore options to expand	**ARPA 2** **Project 3**	Explore options to expand capacity to address increased caseloads for	Continue to provide high quality services to victims of elder abuse, meet deadline metrics,	Continue to provide high quality services to victims of elder abuse, meet deadline metrics, and ensure quality documentation.

additional capacity.	capacity to address continued increase in cases.	Explore Capacity	investigators, address medical concerns, and assist with day-to-day operations.	and ensure quality documentation.	
The public would benefit from continued education and understanding of elder abuse issues.	**$175,000** Continue public awareness campaign.	**ARPA 2** **Project 4** Public Awareness	Continue public awareness campaign to inform and educate public.	Provide understanding and awareness of elder abuse issues and inform about APS and related services. Decrease incidents of elder abuse, increase reports to APS.	Provide understanding and awareness of elder abuse issues and inform about APS and related services. Decrease incidents of elder abuse, increase reports to APS.
APS staff require ongoing training.	**$50,000** Provide training, including attendance at NAPSA conference, for APS staff.	**ARPA 2** **Project 5** Staff training	Identify and provide ongoing training for APS staff in investigations, safety, best practices, and services for victims.	Enhanced investigations and services for victims of elder abuse.	Enhanced investigations and services for victims of elder abuse.
There are only a limited number of tribal governments in SD with elder abuse response teams.	**$50,000** Provide expertise and assistance in helping tribal governments create APS programs or MDTs.	**ARPA 2** **Project 6** Tribal APS	Provide training, expertise, and assistance to tribal governments to develop elder abuse response teams in Indian Country.	Enhanced investigations of elder abuse on tribal lands. Enhanced response to allegations of victimization of elders and adults with disabilities living in Indian Country.	Enhanced investigations of elder abuse on tribal lands. Enhanced response to allegations of victimization of elders and adults with disabilities living in Indian Country. Decreased incidents of elder abuse. More awareness of elder abuse.
New data management and reporting capabilities may	**$75,000** Update data management	**ARPA 2** **Project 7**	Tracking, management, and reporting capabilities will be enhanced.	Improved data tracking, management, and reporting.	Improved data tracking, management, and reporting. Enhanced management of cases and staffing levels.

be identified in the next 3-5 years that would enhance APS' ability to track, manage, and report data.	capabilities and reporting as needed.	Data Management			
Victims of elder abuse may not qualify for other program or services, or a program may not be available to meet their needs, and they may not personally have the funds to meet their own needs.	**$224,550** Funding will be used for cleaning of hoarded homes and infested homes and to meet emergency housing needs. Funding may also be used for the purchase of goods and services to meet the victim's needs in their home and community setting.	**ARPA 2** **Project 8** Provide goods and services for victims to remain in their homes or relocate to a safe setting.	The funds identified for direct services will be utilized to meet the needs of victims referred to SD APS.	Funding available to meet the emergency needs of victims of elder abuse.	Risk of abuse, neglect, and exploitation will be reduced. Victims will be able to remain living in the setting of their choice.
APS Program Evaluation and Gap Analysis needed after APS	**$200,000** Contract for program evaluation and	**ARPA 2** **Project 9**	Update policies and procedures. Review and recommend updates	Issue an RFP and enter into a contract with a vendor to begin evaluation and analysis.	Review completed and program improvements made to better benefit victims of abuse, neglect, and exploitation.

Specialization in 2019.	updates to meet best practices and align with Voluntary Consensus Guidelines where possible and appropriate.	Program Evaluation/Gap Analysis	to statutes and administrative rules according to findings.		
Technology advancements and equipment needs may be identified as APS in SD evolves.	**$100,000** Continue to explore options to enhance staff's ability to investigate referrals and provide services.	**ARPA 2** **Project 10** Program Enhancements	Maintain staff's ability to appropriately investigate and provide adult protective services.	Explore technology and equipment opportunities for APS staff.	APS staff will be able to utilize current technology to investigate and provide services.

Budget / Spending Plan for ARPA funds – Semi-annually for 3 to 5 years

Budget/Spending Plan will be used to enhance, improve, and expand the ability of APS workers to investigate allegations of abuse, neglect, and exploitation. Be sure to use separate line items for each major improvement project.

Operational Plan Submission due by <u>**January 31, 2022**</u>.

ARPA 1- First Grant Allocation - August 2021 - September 2023

	Description	2022 Period 1	2022 Period 2	2023 Period 1	2023 Period 2	Total
Project 1	**Goods and Services**		40,000	40,000	40,000	**120,000**
Project 2	**Tribal Partnerships**	20,000	60,000	60,000	60,000	**200,000**
Project 3	**Lone Worker**	0	0	5000	0	**5,000**
Project 4	**Explore Capacity**	0	30,000	84,175	84,175	**198,350**
Project 5	**Training**	5000	16,050	5000	16,050	**42,100**
Project 6	**Awareness**	10,000	10,000	30,000	30,000	**80,000**
Total		35,000	156,050	224,175	230,225	645,450

ARPA 2- Second Grant Allocation - August 2022 September 2024

	Description	2023 Period 1	2023 Period 2	2024 Period 1	2024 Period 2	Total
Project 1	Law Enforcement Training	43,750	43,750	43,750	43,750	**175,000**
Project 2	MDT Creation	12,500	12,500	12,500	12,500	**50,000**
Project 3	Explore Capacity	62,500	62,500	62,500	62,500	**250,000**
Project 4	Public Awareness	37,500	37,500	50,000	50,000	**175,000**
Project 5	Training	0	0	25,000	25,000	**50,000**
Project 6	Tribal APS	0	0	25,000	25,000	**50,000**
Project 7	Data Management	12,500	12,500	25,000	25,000	**75,000**
Project 8	Goods and Services	42,275	42,275	70,000	70,000	**224,550**
Project 9	Program Evaluation	50,000	100,000	25,000	25,000	**200,000**
Project 10	Program Enhancements	25,000	25,000	25,000	25,000	**100,000**
Total		286,025	336,025	363,750	363,750	1,349,550

Summary of ARPA 1 + ARPA 2 Expense

	2022 Period 1	2022 Period 2	2023 Period 1	2023 Period 2	2024 Period 1	2024 Period 2	Total
Summary	35,000	156,050	510,200	566,250	363,750	363,750	1,995,000

Categories *may* include:

- Development Operational Plan
- Staffing (include FTE or Consulting Agreements)
- Training
- Technology Upgrade
- Equipment
- Administrative Costs
- Transportation
- Wrap-around services