

Territory of American Samoa, Adult Protective Services Program Operational Plan

State/Territory/District	American Samoa
Contact	Director Evelyn Lili’o-Satele /Dr. Joan A Tofaeono
Budget Allocation	<p>\$ 86,060 APRA 1 <u>\$ 163,646</u> ARPA 2 \$ 249,706</p>
Timeline	<p>\$ 86,060 ARPA Grant 1 - (08/01 2021 - 09/01/2023) \$ 163,646 ARPA Grant 2 - (08/01 2022 - 09/01/2024)</p>
TAOA APS Vision 2024	Elderly and disabled adults will be protected from all forms of abuse, neglect and financial exploitation with every resource available to ensure they are able to maintain happy, safe and independent lifestyles in the setting of their choice.

Mission Statement

To develop, improve, strengthen and maintain Adult Protective Services programs in the Territory of American Samoa through community empowerment in order to improve the safety and independence of older adults who are, or who may become victims, or potential victims of abuse, neglect, self-neglect or financial exploitation with the least amount of intervention possible.

Core Values

APS Core Values

Elderly Adults have the right:

- To be and to feel safe;
- To live their lives as they wish;
- To manage their own finances;
- To live healthy and productive lives;
- To enter into agreements unless a court adjudicates otherwise; and,
- To accept or refuse services.

APS Guiding Principles

- **Service** is provided with humility and cultural sensitivity that respects the integrity and authority of victims to make their own life choices.
- **Hold perpetrators**, not victims, accountable for abuse, neglect and exploitive behavior and the responsibility for changing for the betterment of the elderly individual.
- **Appropriate Action** takes into consideration the victim's concepts of what safety and quality of life mean.
- **Recognize and Respond** to the resilience by honoring the strategies that victims have used in the past to protect themselves.
- **Engage** the victim in identifying his/her definition of 'success'; not what is determined only by others.

GOALS AND PRINCIPLES IN PRACTICE

Goal 1:

Conduct investigations and provide services to the elderly adults in the community.

Goal 2:

Advocate and act to protect the elderly population from all forms of abuse.

Goal 3:

Respond responsibly and in a timely manner when providing assistance, support and guidance in accordance with the needs of the APS clients.

Goal 4:

Educate the community concerning the identification and prevention of abuse, neglect and exploitation of elderly adults through outreach, dissemination of information and fact sheets.

Goal 5:

Strengthen services and networking with APS partners in the American Samoa Government and Non-Governmental Organizations and the private sectors.

Improvement Projects

1. Development of MOUs

- a. To guide the cooperative efforts of community resources in the protection of the elderly
- b. To ensure all related and reliable data is collected in a uniform manner
- c. To ensure all data is available in a timely manner to ensure decisions and policies are based on well-informed information

2. Creation of APS Office Space

- a. To enable confidential meetings between staff and/or clients
- b. To provide a designated area for the further design and development of the APS program
- c. To provide office space for the newly hired APS staff to conduct private and confidential interviews and discussions

3. Development of a cadre of APS community outreach staff

- a. Adhere to the ASG DHR laws and regulations regarding the hiring process
- b. Hire two new staff to perform APS outreach and other program duties
- c. Provide training as recommended by the ACL

4. Development of outreach initiatives targeting senior citizen populations

- a. To introduce the community to the newly passed Elderly Protection Laws and what it means to all
- b. To create awareness of the various forms of adult abuse, especially as it relates to financial exploitation and self-neglect

5. Purchase of Vehicle

- a. To allow for unrestricted, 24-hour use of transportation for staff to carry out their duties and responsibilities of the program
- b. Adhere to the ASG Procurement laws and regulations regarding the purchasing process

6. Travel

- a. To enable APS staff to provide access to services to all communities of the Territory
- b. To ensure all members of the remote islands of Manu'a and Aunu'u have full access to APS information and services
- c. To conduct outreach and awareness training programs in the Manua islands

7. Advertisement

- a. To provide an avenue for information to be disseminated throughout the community in a timely and up-to-date manner
- b. To provide for printing, panel discussions, radio ads, newspaper ads, etc. to ensure all have access to APS information and services

TARGETED IMPROVEMENT PROJECTS

PURPOSE/NEEDS	INPUTS Resources Deployed	ACTIVITIES	OUTPUTS	SHORT-TERM OUTCOMES	LONG-TERM OUTCOMES
<p>Utilize MOUs to guide the cooperative efforts of all agencies involved in the protection of the elderly, detailing responsibilities of each party to ensure there are no gaps or overlaps of service.</p>	<ol style="list-style-type: none"> 1. APS Team 2. TAOA Staff 3. Representatives of ASG agencies and other service-orientated agencies 	<p>Utilize MOUs to guide the cooperative efforts of all agencies involved in the protection of the elderly, detailing responsibilities of each party to ensure there are no gaps or overlaps of service.</p>	<ol style="list-style-type: none"> 1. APS Team 2. TAOA Staff 3. Representatives of ASG agencies and other service-orientated agencies 	<p>Utilize MOUs to guide the cooperative efforts of all agencies involved in the protection of the elderly, detailing responsibilities of each party to ensure there are no gaps or overlaps of service.</p>	<ol style="list-style-type: none"> 1. APS Team 2. TAOA Staff 3. Representatives of ASG agencies and other service-orientated agencies
<p>Create office space for designing and creating educational outreach activities for Adult Protective Services programs.</p>	<p>Office supply centers TAOA Staff</p>	<p>Purchase filing cabinets, desks computers, printer, office supplies.</p>	<p>Dedicated office space within the TAOA compound</p>	<p>Office space is created to allow confidential and private interactions with clients will be conducive to allowing private and confidential interactions with clients.</p>	<p>Permanent space is available affording staff an opportunity to conduct in-house meetings, trainings and the development of training materials.</p>
<p>Develop a cadre of trainers responsible for conducting educational outreach programs targeting the community and vulnerable seniors, addressing the potential threat of financial exploitation, self-neglect and local laws as they relate specifically to seniors.</p>	<ol style="list-style-type: none"> 1. TAOA Personnel Department. 2. ASG/DHR 3. Attorney General's Office. 4. Samoa News/Talane'i Nei 5. ACL Program Specialists 	<ol style="list-style-type: none"> 1. Complete advertising for hiring processes as required by the ASG/DHR 2. Schedule training opportunities with partner agencies. 	<p>A variety of outreach workshops designed to increase the community's knowledge and understanding of the threat of financial exploitation, avoidance of self-neglect and the legal protection of seniors.</p>	<p>A confirmed calendar of activities are developed, planned and implemented.</p>	<p>Senior citizens have a greater awareness of their rights, resources and services available to them to ensure they are able to maintain happy, safe and independent lifestyles in the setting of their choice.</p>
<p>Develop awareness and training programs for elderly adults to enable</p>	<ol style="list-style-type: none"> 1. APS Team/ACL. 2. Trained personnel from government 	<ol style="list-style-type: none"> 1. Design and develop training workshops for the 	<ol style="list-style-type: none"> 1. Regularly scheduled radio talk-shows to address 	<p>A determined set of community outreach in services ready to be</p>	<p>Senior citizens have a greater awareness of their rights, resources and services</p>

<p>them to master skills necessary to live independently in the least restrictive and safe environment and awareness of the potential for financial exploitation and self-neglect.</p>	<p>partners banking institutions, health care facilities</p>	<p>community 2. Identify most vulnerable populations within the senior community 3. Develop printed materials to address dedicated areas of APS concerns. 4. Schedule bi-monthly outreach activities</p>	<p>immediate concerns within the community. 2. Regularly scheduled meetings with members of financial institutions. 3. Regularly scheduled outreach activities with the community.</p>	<p>presented as requested or as scheduled.</p>	<p>available to them to ensure they are able to maintain happy, safe and independent lifestyles in the setting of their choice.</p>
<p>Purchase of vehicle, fuel and general maintenance for outreach/educational transportation purposes.</p>	<p>1. Local automobile dealerships 2. Office of Procurement 3. TAOA Finance Office</p>	<p>Submit Request for Bids for the procurement of a vehicle suitable for the transportation of staff and training materials to various sites on island.</p>	<p>Completion of procurement process</p>	<p>Use of unrestricted travel to ensure uninterrupted services to the community.</p>	<p>All areas of the community can and will be accessed by APS Outreach Team</p>
<p>Travel and conduct outreach projects to outer islands of the American Samoa archipelago</p>	<p>Manu'a Staff APS Team Local airlines Lodging facilities Village leaders</p>	<p>Schedule, plan, conduct bi-annual outreach to Manu'a Island residents. Conduct periodic visitations to clients</p>	<p>All members of the Manu'a will have access to available information as it relates to financial exploitation, self neglect and other forms of adult abuse</p>	<p>Data will be collected. Residents of the Manu'a Islands will have equal access to available information</p>	<p>Senior citizens have a greater awareness of their rights, resources and services available to them to ensure they are able to maintain happy, safe and independent lifestyles in the setting of their choice.</p>
<p>Develop a plan for advertising in all media to ensure the community has access to current, up-to-date information regarding APS.</p>	<p>KVZK TV Station 93KHJ Radio Station KSBS Radio Station Samoa News APS Team</p>	<p>Together with media staff, develop advertising events to directly target desired audiences.</p>	<p>Commercials, flyers, panel discussions, radio ads, Community Bulletins</p>	<p>Advertising will be developed to target and inform specific audiences of upcoming events and relevant information</p>	<p>The community will be well-informed; aware of ongoing activities available to them and relevant, up-to-date information as it relates to the potential for becoming victims of abuse/neglect.</p>

BUDGET FOR ARPA FUND - August 2022 - September 2024

	Description	2022 Period 2	2023 Period 1	2023 Period 2	2024 Period 1	2024 Period 2	Total
Project 1	Development of MOUs		\$5,000.00				\$5,000.00
Project 2	Creation of office space		\$5,000.00	\$5,000.00			\$10,000.00
Project 3	Development of a cadre of APS community outreach staff		\$37,426.50	\$37,426.50	\$37,426.50	\$37,426.50	\$149,706.00
Project 4	Development of outreach initiatives targeting senior citizen population		\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$10,000.00
Project 5	Purchase of vehicle		\$42,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$45,000.00
Project 6	Travel		\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$20,000.00
Project 7	Advertisement		\$5,000.00	\$2,500.00	\$2,000.00	\$500.00	\$10,000.00
Total			\$101,926.50	\$53,426.50	\$47,926.50	\$46,426.50	\$249,706.00