

**U.S. Administration for Community Living**  
**MIPPA Funding for Beneficiary Outreach and**  
**Assistance**  
**Funding Opportunity Announcement and Grant**  
**Application Instructions for Title VI Native**  
**American Programs**

**U.S. Administration for Community Living**  
**FY 2014**

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**Department of Health and Human Services (HHS)**

**Administration for Community Living (ACL)**

**ACL Center for Program Operations**

**Funding Opportunity Title:** Medicare Beneficiary Outreach and Assistance Program  
Funding for Title VI Native American Programs

**Announcement Type:** Initial

**Funding Opportunity Number:** HHS-2014-ACL-MITRB-1402

**Catalog of Federal Domestic Assistance (CFDA) Number:** 93.071

**Key Dates:** The deadline date for submission of applications is 11:59 p.m., Eastern Time, on July 31, 2104.

Applications that fail to meet the application due date will not be reviewed and will receive no further consideration. You are strongly encouraged to submit your application a minimum of 3-5 days prior to the application closing date.

**I. FUNDING OPPORTUNITY DESCRIPTION**

Section 110 of the Protecting Access to Medicare Act of 2014 extended funding for outreach and assistance for low income programs under the Medicare Improvements for Patients and Providers Act (MIPPA).

Title VI Native American Programs can fill an important role in providing valuable support to eligible Native American elders for the Low Income Subsidy program (LIS), Medicare Savings Program (MSP), Medicare Part D, Medicare prevention benefits and screenings and in assisting beneficiaries in applying for benefits. ACL/AoA seeks certification from Title VI Native American programs that they will use the funds to coordinate at least one community announcement and at least one community outreach event to inform and assist eligible American Indian, Alaska Native or Native Hawaiian elders about the benefits available to them through Medicare Part D, the Low Income Subsidy, the Medicare Savings Program or Medicare prevention benefits and screenings and counsel those who are eligible.

ACL/AoA has a total budget of \$264,000 for the Tribes and will provide a grant of at least \$1,000 to each Older Americans Act Title VI Native American grantee. ACL reserves the right to adjust funding levels subject to the number of applications received and availability of funds. The purpose of these grants will be for the coordination of at least one community announcement and at least one outreach event to inform eligible Native American elders about the benefits available to them through Medicare Part D, the Low Income Subsidy, the Medicare Savings Program or Medicare prevention benefits and screenings. The example of at least \$1000 per event is for illustrative purposes only. All expenditures must be properly documented and allowable under the cost principles.

## **Performance Goal**

To provide a minimum of one community announcement and a minimum of one community outreach event to eligible Native Americans about the Medicare Part D, LIS, MSP or prevention/wellness benefit programs and assist them in enrollment.

## **Collaboration**

Where applicable to maximize resources, it is recommend that community collaboration occur with the local AAA, Tribal/Indian Health Service and/or SHIP Programs

## **Statutory Authority**

The statutory authority for grants under this program announcement is contained in The Medicare Improvements for Patients and Providers Act of 2008 – Section 119, Public Law (PL) 110-275 as amended by the Patient Protection and Affordable Care Act of 2010 (Affordable Care Act), and reauthorized by the American Taxpayer Relief Act of 2012 (ATRA).

## **II. AWARD INFORMATION**

ACL/AoA will award grants of at least \$1,000 to each Title VI Native American grantee for a period of 12 months. The anticipated award date is on or before September 30, 2014.

## **III. ELIGIBILITY INFORMATION**

### **1. Eligible Applicants**

Only current Title VI Native American Program grantees are eligible to apply for this funding opportunity.

### **2. Cost Sharing or Matching**

Cost Sharing does not apply.

### **3. Application Screening Criteria**

Requests for funding must be received or postmarked on or before the date and time as identified in Section IV, Item 3, Submission Dates and Times stated below.

**There will be no exceptions to this application submission deadline.** We encourage all eligible applicants to submit their request for funding well in advance of the date and time specified.

## **IV. APPLICATION AND SUBMISSION INFORMATION**

### **1. Address to Request Application Package**

Request for funding materials are also available by calling Cecelia Aldridge at 202-357-3422, or by e-mailing Cecelia.Aldridge@acl.hhs.gov.

### **2. Content and Form of Application Submission**

#### **a. Letter of Intent**

Does not apply.

#### **b. Project Narrative (attachment)**

Title VI Native American Programs are required to submit a signed request for funding agreeing to provide a minimum of one community announcement and outreach event to eligible American Indians, Alaska Natives and Native Hawaiians about the Medicare Part D, LIS and MSP, or Medicare prevention benefits and screenings programs. The Request for Tribal MIPPA Funding is attached at the end of this announcement.

### **3. Submission Dates and Times**

The deadline for the submission of funding request applications under this program announcement is by July 31, 2014, 11:59 p.m., ET. No applications will be accepted after this date.

### **4. Intergovernmental Review**

This funding opportunity announcement is not subject to the requirements of Executive Order 12372, "Intergovernmental Review of Federal Programs."

### **5. Funding Restrictions**

The following activities are not fundable:

- Construction and/or major rehabilitation of buildings
- Basic research (e.g. scientific or medical experiments)
- Continuation of existing projects without expansion or new and innovative approaches.

**Note:** A recent Government Accountability Office (GAO) report number 11-43, has raised considerable concerns about grantees and contractors charging the Federal government for additional meals outside of the standard allowance for travel subsistence known as per diem expenses. Executive Orders on Promoting Efficient Spending (EO 13589) and Delivering Efficient, Effective and Accountable Government (EO 13576) have been issued and instruct Federal

agencies to promote efficient spending. Therefore, if meals are to be charged in your proposal, applicants should understand such costs must meet the following criteria outlined in the Executive Orders and HHS Grants Policy Statement:

- *Meals are generally unallowable except for the following:*
  - *For subjects and patients under study (usually a research program);*
  - *Where specifically approved as part of the project or program activity, e.g., in programs providing children’s services (e.g., Headstart);*
  - *When an organization customarily provides meals to employees working beyond the normal workday, as a part of a formal compensation arrangement;*
  - *As part of a per diem or subsistence allowance provided in conjunction with allowable travel; and*
  - *Under a conference grant, when meals are a necessary and integral part of a conference, provided that meal costs are not duplicated in participants’ per diem or subsistence allowances. (Note: conference grant means the sole purpose of the award is to hold a conference)*

## **6. Other Submissions Requirements**

Signed applications may be submitted via:

(1) Email to [MIPPA.Grants@acl.hhs.gov](mailto:MIPPA.Grants@acl.hhs.gov). Include the State, Name of Tribe, TVI Part A Grant Number and the words “MIPPA Application” in the subject line.

or

(2) Overnight mail (FedEx or UPS, not USPS) to:  
Administration for Community Living  
Office of Grants Management, Room 4714  
1 Massachusetts Ave., NW  
Washington, DC 20001  
Attention: Yi-Hsin Yan

## **APPLICATION REVIEW INFORMATION**

### **1. Criteria**

Does not apply.

### **2. Review and Selection Process**

These funding requests are non-competitive and will be reviewed internally by Federal personnel for compliance with funding requirements.

## **V. AWARD ADMINISTRATION INFORMATION**

### **1. Award Notices**

Title VI Native American Programs will receive an official Notice of Award (NoA), signed by the ACL Grants Management Officer (GMO) that will set forth the amount of the award and other pertinent information. The Notice of Award is the authorizing document from the ACL authorizing official, Grants Management Office, and the ACL budget office.

### **2. Administrative and National Policy Requirements**

The award is subject to DHHS Administrative Requirements, which can be found in 45CFR Part 74 and 92 and the Standard Terms and Conditions, included in the Notice of Award as well as implemented through the HHS Grants Policy Statement located at <http://www.hhs.gov/asfr/ogapa/aboutog/hhsgps107.pdf>

A standard term and condition of award will be included in the final notice of award; all applicants will be subject to a term and condition that applies to the terms of 48 CFR section 3.908 to the award, and requires the grantees inform their employee in writing of employee whistleblower rights and protections under 41 U.S.C. 4712 in the predominant native language of the workforce.

### **3. Reporting**

Grant recipients will provide to ACL/AoA written documentation of the event(s) within 90 days of occurrence. Documentation may be submitted in any format, but must include a brief description of the event, date, location, number of participants, activities (e.g. speakers, handouts, etc). Grant recipients will provide final financial reports on the SF 425 within 90 days following the event. All funds must be obligated no later than the end of the one year project period. Funds must be drawn down from the Payment Management System (PMS) within 90 days following the event.

Narrative and financial reports should be submitted via email to [MIPPA.Grants@acl.hhs.gov](mailto:MIPPA.Grants@acl.hhs.gov). Include the words “SF-425 and/or Progress Report:”, State, Name of Tribe, MIPPA Grant Number in the subject line.

or

(2) Overnight mail (FedEx or UPS, not USPS) to:  
Administration for Community Living  
Office of Grants Management, Room 4714  
1 Massachusetts Ave., NW  
Washington, DC 20001

Attention: Yi-Hsin Yan

#### **4. FFATA and FSRS Reporting**

The Federal Financial Accountability and Transparency Act (FFATA) requires data entry at the FFATA Subaward Reporting System (<http://www.FSRS.gov>) for all sub-awards and sub-contracts issued for \$25,000 or more as well as addressing executive compensation for both grantee and sub-award organizations.

For further guidance please see the following link:

[http://www.acl.gov/Funding\\_Opportunities/Grantee\\_Info/FFATA.aspx](http://www.acl.gov/Funding_Opportunities/Grantee_Info/FFATA.aspx)

## **VI. AGENCY CONTACTS**

### **Program Office (for programmatic questions):**

U.S. Department of Health and Human Services

Administration for Community Living

Administration on Aging

Washington, DC 20201

Attn: Cecelia Aldridge

Telephone: (202) 357-3422, e-mail: [Cecelia.Aldridge@acl.hhs.gov](mailto:Cecelia.Aldridge@acl.hhs.gov)

### **Grants Management Office (for fiscal questions):**

U.S. Department of Health and Human Services

Administration for Community Living

Office of Grants Management

Washington, DC 20201

Attn: Yi-Hsin Yan

Telephone: (202) 357-3436, e-mail: [Yi-Hsin.Yan@acl.hhs.gov](mailto:Yi-Hsin.Yan@acl.hhs.gov)

## **VII. OTHER INFORMATION**

### **1. Application Elements**

Application (see attachment).

### **2. The Paperwork Reduction Act of 1995 (P.L. 104-13)**

An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a currently valid OMB control number. The project description and Budget Narrative/Justification is approved under OMB control number 0985-0018 which expires on 3/12/17. Public reporting burden for this collection of information is estimated to average 10 hours per response, including the time for reviewing instructions, gathering and maintaining the data needed and reviewing the collection information.

Informational Resource: **Request for Tribal MIPPA Funding Attachment**

To: Yi-Hsin Yan  
Grants Management Specialist  
Administration for Community Living  
Office of Grants Management, Room 4714  
1 Massachusetts Avenue, NW  
Washington, DC 20001

From: \_\_\_\_\_  
Grantee/Organization Name

\_\_\_\_\_  
State

\_\_\_\_\_  
FY 2014-2017 Part A Grant Number (e.g. 14\_\_\_\_T6NS)

RE: Application for FY 2014 MIPPA Funding in response to Funding Opportunity  
Number: HHS-2014-ACL-MITRB-1402

We are requesting FY 2014 funding under the Medicare Improvements for Patients and Providers Act (MIPPA) for Beneficiary Outreach and Assistance in the amount of at least \$1,000. These funds will be used to coordinate at least one community announcement and one community outreach event outreach event to inform and assist eligible American Indian, Alaska Native and Native Hawaiian elders about the benefits available to them through Medicare Part D, the Low Income subsidy, the Medicare Savings Program or Medicare prevention benefits and screenings. Where possible, we will maximize resources by collaborating with local providers, the Indian Health Service, Tribal Health Services and others involved with these programs.

We will provide a final SF 425 Federal Financial Report and a narrative report to the ACL Office of Grants Management within 90 days following the event. This narrative report will include a brief description of the event, the date, location and number of participants. Narrative and financial reports will be submitted via e-mail to [MIPPA.Grants@acl.hhs.gov](mailto:MIPPA.Grants@acl.hhs.gov). Include the word “SF-425 or Progress Report”, State, Name of Tribe, and MIPPA Grant Number in the subject line or by overnight mail (FedEx or UPS, not USPS) to: Administration for Community Living, Office of Grants Management, Room 4714, 1 Massachusetts Ave., NW, Washington, DC 20001, Attention: Yi-Hsin Yan. These funds will not be used for lobbying.

\_\_\_\_\_  
Tribal Chair (or designee)

\_\_\_\_\_  
Date