

**Moderator: Kevin Foley**  
**May 4, 2016**  
**2:38 pm CT**

Coordinator: Welcome and thank you for standing by. At this time, all participants are in a listen-only mode until the question and answer portion of today's call. Today's conference is also being recorded.

If you have any objections, you may disconnect at this time. Now, I'd like to turn the conference over to your host, Kevin Foley. Thank you. You may begin.

Kevin Foley: Thank you very much, (Giovanna). I want to welcome all of you to this teleconference to discuss the Funding Opportunity Announcement for the 2016 Lifespan Respite Care program, Grants to New States' Opportunity. The purpose of this call is to provide interested applicant's with some background information on the program, walk through the announcement itself, and highlight particular things you should pay attention to as well as answer any outstanding questions that you may have.

As our operator mentioned, this conference call is being recorded, and a printed copy of today's transcript along with the audio recording, as well as the questions that are asked at the end of the call, will be available on ACL's website within a week or so. My name is Kevin Foley and I lead one of

ACL's pivotal programs designed to address the challenges caregivers and care recipients face throughout the course of their lives.

Over the past few years, I've had the privilege of leading the Lifespan Respite Care program and it's my responsibility to ensure that grantees work within the requirements of the Lifespan Respite Care Act. Joining me today from ACL is (Victoria Wright).

(Victoria) and I work together in the center for integrated programs here at ACL and she will be helping to support the recipients of the grants to new states awards that we're here to talk about today.

(Victoria Wright): Good afternoon, everybody.

Kevin Foley: In addition, grantees will be supported by (Christine Ramirez), grant specialist from ACL's Office of Grants Management. (Christine) will be handling the business functions between ACL and the grantee - or grants - or the grantees that were selected. You can expect to interact with (Christine) on questions about budget reporting, drawing down funds, the payment management system, and some financial reporting.

(Christine) is one of ACL's top grant specialists, so we're fortunate to have her experience and leadership working on this program. This call today is scheduled to go for about an hour. Hopefully, we won't need all that time, but I do want to take this opportunity to go over the program announcement and hopefully clear up any lingering questions.

I'll spend the next few minutes providing an overview of the Lifespan Respite program followed by reviewing key dates that you will need to be aware of in

preparing your application. And then, finally, I'll go through the announcement highlighting, again, those key points as necessary. Following that, we'll just line up a quick Q&A for any questions that remain.

So just some quick background, as many of you know, Congress passed the Lifespan Respite Act in 2006, and since 2009, has appropriated funds in the amount of roughly 2.5 million per year to ACL. We were - we're actually fortunate to have our appropriation increased in 2016 to 3.36 million, which we hope will allow us to expand the reach of the Lifespan Respite Care program to new states.

To date, ACL has funded 33 states in the District of Columbia to develop Lifespan Respite programs. In addition to new state grants, we've also provided grant funding for states to expand access to respite services and to test the delivery systems they've developed after receiving a new state grant like this one. Also a critical component of our support structure is a technical assistance resource center -- the Arch Respite Network -- who recipients of this award will become very familiar with if they aren't already familiar working with us.

Moving on to just the Funding Opportunity that you're all here to learn about, I'd like to run through some key dates for each of you to keep on your radar. So first, the letters for intent to apply for this opportunity are due to me at ACL by May 17. These are not required, but it kindly requested and really helped us in our planning of the review process based on the number of applications we anticipate.

Those applications are due July 23. We expect to announce the awardees early in August for a September 1 start date and we anticipate funding up to three states through this particular opportunity with final decisions being contingent

upon the availability of funds, and at the discretion of the administrator of ACL. For those of you who are new to the concept of Lifespan Respite, I can provide just a brief overview of the act and the philosophy of the Lifespan program.

In a nutshell, the purpose of Lifespan Respite Care Act is to expand and enhance respite services, improve coordination, and improve respite access and quality. Lifespan Respite Care programs look at the service of respite for caregivers and work can make it more accessible, more widely available, and of a higher quality regardless of the age of the caregiver or care recipient.

So this is a competitive brand opportunity that requires states to establish state and local coordinated Lifespan Respite Care system to serve families, again, regardless of the age or special needs. It's also to provide new planned and emergency respite services to train and recruit respite workers and volunteers to assist caregivers in gaining access to respite care services and, additionally, the Lifespan Respite program can fill gaps in the respite services where they do exist.

Eligible recipients of respite would - of respite services would include family members, foster parents, or other adults providing unpaid care to adults who require care to meet basic needs or prevent injury and to children who require care beyond that required to meet the basic needs of a child. The act is unique in that it addresses caregiver and respite needs across the age and disability categories without reference to a particular group.

In fact, congressional intent requires that states ensure that respite is made available and accessible regardless of age or disability of the care recipient. So that's just a brief overview in reference to the act. Before working on your application, I encourage you, for those who will be completing an application

or those completing one on your behalf, to really read the full language of the act.

Likewise, as you convene your stakeholder groups and discuss the application and program development it would be a great idea to ensure that each of them has read the act as well, that way everybody is on the same page. Now that the act is - the act is very short, it's very straightforward.

I've actually provided a direct link to the act in the Funding Opportunity Announcement. You'll find that the bottom of page 3. As I mentioned today, we'll have a printed transcript posted on ACL's website.

Next, the location that you may have actually found the Funding Opportunity link, and this will also include the access to the audio recording and a copy of any questions that were asked during this call. Again, I'd like to just quickly put in that plug for letters of intent, reiterating that those are due on May 17, 2016. So, again, I would encourage you to consider completing one.

It's very helpful for us here at ACL in planning grant review. Even if you don't ultimately submit an application, submitting a letter of intent does not required that you do submit an application. So letters can be faxed or emailed to me. The fax number is (202)-205-0414 and my email address is kevin.foley and that's K-E-V-I-N.F-O-L-E-Y at ACL.hhs.gov.

Of course, email is preferred, but fax is fine as well. If you do happen to send something by fax, I'd appreciate if you could just shoot me a quick email to make sure I'm aware of it and can go over to the fax machine and retrieve that. Applications are due by 11:59 PM on July 23. They must be submitted electronically via grants.gov, and that's [www.G-R-A-N-T-S.G-O-V](http://www.G-R-A-N-T-S.G-O-V).

Now, the due date of July 23 is nonnegotiable. Applications received after this date will not be considered for funding. So now, we'll talk a little bit more about some of the specific application submitting instructions and the overall opportunity.

So the projected start date for this project is September 1. So we do have a little bit of time between now and then to get everything in order and be able to hit that start date. As you see in the Funding Opportunity Announcement, these are really the key dates to keep in mind this year beginning your work.

I'll talk a little bit later about the actual grant submission process and you'll want to begin preparing for that as soon as possible as well -- really well in advance of when you actually push the button that submits your application. And we'll go over some of why that is. But first, we'll jump to an overview of the program announcement.

So I'm just going to walk you quickly page by page and try and call attention to some the issues that I believe to be of the greatest importance. If I don't answer your question during this time, we can move to that at the Q&A and we'll have our operator facilitate some questions at the end of the call. So first and foremost, please be aware that this particular announcement is only available to states who have never before received a grant under the Lifespan Respite Care program.

Therefore applications will only be accepted from those states who have not received funds from ACL for this activity before. As we jump into the Funding Opportunity Announcement on page 1. You'll see the due dates that were mentioned earlier.

There's also an executive summary that provides the brief overview of the opportunity and, again, who is eligible to apply. Page 2 starts the actual description of the Funding Opportunity. I tried to provide enough background and history here so that applicants understand the intent and purpose of the Funding Opportunity as well as the context in which they might be working to get funded.

Page 3, at, the very bottom, has that link that I mentioned to Lifespan Respite Act -- again encouraging you to read that. And you'll see, actually, by reading the law that much of what's in the law is actually laid out throughout this announcement. Page 4, near the bottom and really on the top of page 5, begins the section activities and recommended approaches that outlines how funds should be used.

These requirements are taken directly from the statutes, so please be sure to address them in your applications. And please be sure you design your program so that all required activities and services are going to be delivered. The act is not specific with respect to how much of each service is provided, so it'll be up to each state or applicant to determine the appropriate service mix.

Page 5 lays out additional required application elements that must be in your applications. Again, these are mainly drawn from statute, but reflect the priorities of the administrator here at ACL. Let's see, page 6, near the bottom, this is important and I really can't stress enough - you'll see in block letters - actually outline that this is important and you'll hear me repeat this a couple of times throughout the call.

But your application package must include a copy of the Memorandum of Understanding or Agreement between the eligible state agency, which I'll get

into in a minute and a Statewide Respite Coalition Organization. The act requires that the application included in the Memorandum of Agreement or Understanding regarding the joint responsibility for - for the eligible agency's program between that agency and the public or private nonprofit statewide Respite Coalition Organization.

I would encourage you to write the memorandum so as to allow flexibility to all parties as the project unfolds. And, for example, if you spell out specific roles or responsibilities for all parties within the MOU, you're going to want to include a clause allowing modifications by any of the parties within your agreement or Memorandum of Understanding.

If your state does not have a formal Respite Coalition, an organization in the state of provides or coordinates respite I could also be used. If you do not include the MOU with your application, again, the application will be rejected and not reviewed. So, again, it's of critical importance to have that component.

Moving on, in pages 6 and onto page 7, we lay out additional required and encouraged activities. So please be sure your application addresses the activities described here. The sections pertaining to products, info sharing, and collaboration with technical assistance efforts were expanded somewhat in the past few years and we're continuing to expect this of all successful applicants.

Most importantly, we've added an additional requirement to the reporting and project evaluation section which you'll find on page 7. I can note, at the end of the second paragraph, I believe it is, in the section that when you're doing your required semiannual reports, you'll be asked to report specifically on the progress made or not made for each of the work plan goals, objectives, and tasks over the course of this grant.

This is really in response to ACL's need to develop a more rigorous reporting progress on the work plan and the attainment of certain milestones because of the forward-funded nature of these particular grants. That means that award - awarded grantees will receive the full funding for their three-year projects at the start of their grant in September 2016.

On page 8, near the top, we have a section called grants and subcontracts. This is one of those - this is one of those optional elements and now, some of you may decide that you need a sub-grantee or sub-contract to carry out the required or the optional activity. This is permissible.

A number of states have done this in their existing projects. However, the state agency, or the applicant, must demonstrate an active role in program development, implementation, as well as the managed management of the overall project. So please do not propose a project that simply passes funds on to another entity.

We will not fund pass-through projects. If you do decide to subcontract specific activities, be sure to clearly describe the process for this and how you, as the grantee, will continue to be in the lead role. Also be sure to describe the role of the project director and the role and makeup of the stakeholder group.

Stakeholder involvement in partnerships are discussed more fully in the next section on that page. I think we've seen that in states where Lifespan Respite activities and programs are successful. There also happens to be a strong collaboration among all relevant stakeholders. So please be sure to address this in your application.

Finally, at the top of page 8, we'd like to encourage you to budget resources to attend the National Respite Conference. This will provide you with an excellent opportunity for training and networking, meeting fellow grantees, and learning from those states who've been in your shoes before.

You can see, at the bottom of page 8, and really onto page 9, it begins in Section 2 to outline the award information. You'll think here that we plan to fund up to three grants under this opportunity at a maximum of \$200,000 for each 36-month project period. Please keep this in mind as you're developing work plans and budgets for a 36-month project period.

Now, the rationale behind the 36-month project length was to give states who are not as far along in their development of Lifespan Respite programs or who may not have begun the work necessary to bring all relevant stakeholders together, the adequate time and resources to plan and implement their programs. Additionally, to supplement respite services where necessary, as well as have enough time to really do this work well -- again, building lasting - a lasting and sustainable infrastructure.

For those states that are a little further along, you can be using the 36-month project period to fine-tune your programs, increasing your reach and your approach to meet your state's respite needs, and fill gaps more effectively. It's awarding the first round of new state grants. We've seen the benefit of these three-year project periods for planning and ramping up respite activities.

We've used similar funding strategies in the past for agent disability resource center grants, I believe, some of the initial Alzheimer grants out of ACL were funded this way as well, and it's really proven to be successful approach. So moving along, at - onto page 9, near the top there, points out that not all applications received will be funded.

We're making funding decisions based on the outcomes of the application review process for this opportunity. And it's expected that this is going to be a highly competitive opportunity. We will only recommend the strongest applications for funding.

During the course of application review, it's possible that we may come back to an applicant to negotiate the size of your actual award, keeping in mind that we can never award more than you ask for. We can, however, award less than you request, based on the scope of work you propose relative to the funds that are requested and the funds that are available.

Please note, again, the funding ceiling of \$200,000. I would encourage applicants to focus in on that amount as well develop a project which meets that funding amount level. ACL anticipates active collaboration with each funded grantee throughout the life of the project. As the project gets underway, we'll devise a communication system to keep you updated from the federal perspective, and likewise, we can use regularly scheduled conference calls for technical assistance, updates, and general programmatic discussions.

ACL will work with each of the grantees to develop and finalize your work plan. Any adjustments to your work plan will be completed within 45 days of award. Now, in the middle section here on page 9, under Section 3 eligibility information, just please be sure you read and understand those requirements, especially is eligible to apply.

So I'll talk a little bit more about the screening applications against what's called responsiveness criteria in a minute, but we do end up doing that before we send the - our applications onto review panels. And this is, again, the first

thing that's looked at in your application, whether or not the applicant meets the eligibility requirements as specified in statute.

So applicant agencies must be the state agency on aging, the state's Medicaid agency, or another state agency identified by the governor to administer the Lifespan Respite program. No other entities are eligible to apply. If you are listening on the call now and you're not from a state agency, you may - you will not be eligible to apply.

If that is the case, you should contact and work with the eligible entity in your state to encourage them to submit an application. Additionally, the eligible agency must be connected to the Aging and Disability Resource Center or No Wrong Door program in their state and must work in collaboration with a public or private, nonprofit, statewide Respite Care Coalition Organization.

In this case, if there isn't a formal Respite Care Coalition in place of a - in place a respite organization working on the state's behalf of the entire state would suffice. And just note the final set of eligibility criteria is that the eligible state agency must demonstrate an ability to work with other state and community-based agencies. They must have an understanding of respite care and family caregiver issues across all age groups, disabilities, and conditions, and must have the capacity to ensure meaningful involvement of family members, caregivers, and care recipients.

And there may be some questions as to the ADRC requirements. States are required by statute to have such an entity. The ADRC requirement in the program announcement is drawn directly from Lifespan Act itself.

If you are concerned about whether your state has an ABRC, look at the definition and determine whether there is an entity in your state that meets the criteria outlined in the act.

The act (unintelligible) Aging Disability Resource Center, and an entity administering - as an entity administering a program established by the state as part of the state's system of long-term service and supports to provide a coordinated system for providing comprehensive information on the public and private long-term service and support programs, options, and resources, personal counseling to assist individuals in accessing - assessing their existing or anticipated long-term care needs and developing and maintaining a plan for long-term service and support design to meet their specific needs and circumstances, and to provide consumer access to the range of publicly-supported, long-term care programs for which consumers may be eligible by stating - by starting at a convenient point of entry for these types of programs and services.

So you want to be sure that you have an entity in your state that's part of the state's long-term service and support system and that provides those three things that I just highlighted -- information, counseling, and access. So based on the act's definition and description of an ADRC, you should be able to determine if your state has such an entity and describe how that entity will work in your project.

Make sure you write to the definition and functions of ADRC as it's in the act and make sure that reviewers have full appreciation for how your state meets the criteria for an ADRC and how that entity will be involved in the ministration of the Lifespan Respite Care program on a statewide basis. Again, on the bottom of page 9 of the announcement, there's just another important issue I wanted to raise with you, which is match.

And by statute cost-sharing or matching is at a 25% cash or in-kind level. Congress has not permitted waivers to this match requirement, and as with most other federal grants, match must be from nonfederal sources. Match - cash match comes from nonfederal funds such as cash contributions from individuals or from organizations, and in-kind contributions are nonfederal, third-party, non-cash contributions made directly to the grant project and include things like donated time, real or not expendable property, and goods and services.

Be sure your match is based on the project's total cost, not the amount you request from the feds. This, essentially, requires that you develop your project work plan and budget first before determining how much to request from the feds. Detailed instructions for calculating match are in the announcement.

Earlier, I alluded to responsiveness and screening criteria. On page 10 of the Funding Opportunity Announcement, you'll see more details related to that. Please be sure your applications address the responsiveness and screening criteria outlined here. So we will be screening each application internally to ensure that both screening and responsiveness criteria are addressed before giving the application to reviewers.

Failure of an application to comply with either the responsiveness or screening technical criteria will result in an application's elimination from further review or consideration for funding. The responsiveness criteria on page 10 includes the following factors.

Bullet 1 speaks of the eligible entities, as we just previously discussed. The second bullet references an MOU between the eligible state agency and the Respite Coalition Organization that's included with the application. And then,

the third, finally, does this applicant propose to do the work for themselves -- meaning, are you proposing to pass the funds along through another agency to do the actual work?

If all those conditions have not been met, your application will not be reviewed. So please be sure to incorporate these elements as you're preparing your application. The application screening criteria that's just below that section is a little more technical in nature. As you can see, it include things like are the margins the correct size, did the application arrive on-time, is the narrative within the page limit of 20 pages, did the applicant use the correct font size?

I believe it's no smaller than 11 font. So now, again, if your application misses on any of these technical criteria, your application cannot be reviewed. So do pay close attention to that.

Page 11 of the Funding Opportunity Announcement really provides guidance on where to get the application package. Included here is my contact information. I believe - I'm sorry - my information's on page 12. But do remember that your applications must be submitted electronically through [grants.gov](https://grants.gov).

On this page, it also includes some helpful information should you require assistance with using [grants.gov](https://grants.gov), including a toll-free number to call if you have any questions or problems. So, again, the program announcement gives specific instructions and all steps that you need to follow to be sure you're properly registered on [grants.gov](https://grants.gov) and, additionally, that you have a (DUNS) number.

From time to time, there have been issues with grants.gov with respect to it locking up or freezing during submission. Should this occur, please use the toll-free number to call them for assistance. The grants - ACL's grants office is not able to assist with grants.gov issues because it's unfortunately not an ACL website. So while I'm on the topic of grants.gov, let me just add a couple more things.

Again, if you're not already registered with grants.gov, it's a process you want to initiate soon. It may take a few days or even potentially a week to get completely registered. And you really don't want to be trying to do that at the same time as you're submitting your grant. If you've already registered with grants.gov, please make sure passwords have not expired.

I do believe they need to be renewed annually. So, again, we're just trying to eliminate any potential challenges that might happen at the time of your submission. Also remember that only certain authorized users can submit applications through grants.gov. So it's important to make sure you know in your agency can actually submit an application.

In speaking with our grant specialist (Christine Ramirez) here at ACL, I was informed that for some applicants, this process may be different than in years past. So she recommended that everyone make sure they read these pages carefully. (Christine) highlighted, specifically, that with other funding opportunities, she's overseen several applicants who were submitting proposals, ran into trouble when they discovered that they were not the designated authorized organizational representative, or AOR for their agency and had to scramble to get their application submitted.

So please use the grants.gov website to confirm who your agency's assigned AOR is. (Christine) also point out that there is an abundance of

additional resources on the grants.gov website. Specifically, she pointed out the section.

There's a tab - a drop-down tab titled applicants which is found at the top of that page. The final thing on pages 11 and 12, you'll get some additional information on obtaining that (DUNS) number and registering at the Central Contractor Registry -- again, starting those processes early to make sure you get done on time.

Moving ahead onto page 12, again, reviews the due date for that letter of intent I mentioned earlier. And as we move on to page 12 and into page 13 really talks about the structure of your project narrative. So the narrative is really the heart of your application.

This is where you get to tell your story and lay out your project. This is your opportunity to tell reviewers what you will do if - the primary means in which applications are scored, and how scores are based. So remember, you only have 20 pages in which to do this so plan carefully in your writing.

We will be using outside review panels to review and score each application. And again, your narrative is that main opportunity to fully describe your project and respond to the elements included in this program announcement. I do want to call your attention to the section titled "Problem Statement and Proposed Intervention" in the product narrative instructions.

These both describe elements that must be included in your narrative. They're taken directly from the Lifespan Respite Act itself and the law requires applicants to address each one of these elements in their application. Great, so as we move along, we talk a little bit more about the narrative and some of the structure towards - moving towards other elements of your application.

There are templates that are included as part of the Funding Opportunity Announcement, which do outline some of the topics within your narrative as well as other materials that you would like to be submitting or required elements like the work plan. Remember that you must include a work plan that covers all years of your project.

As we move further along the Funding Opportunity, have the narrative description. Pages - towards pages 16 and 17, you'll see - they explain what the other required elements of the application are and I do draw your attention towards templates that are included -- those I just mentioned. At this point, I just want to reiterate something that's important for all applicants and it has to do with the forward-funding nature of these particular announcements.

For ACL to fund grants in this manner, Department of Health and Human Services required us to get an approval for deviation from our standard grant management policy and procedures, which are typically for three-year projects and one-year budget - oh, sorry, individual one-year budget periods. Fully-funding these applications is - upfront is a departure from the standard grant management practices.

It's not wrong or a bad policy, but it's a deviation nonetheless. And just to reiterate that, because I do believe I stumbled through it, this is a little bit of a different process in that we have three-year projects that are forward-funded so you do receive that funding amount starting in September 2016. And that will be the amount for the three-year project period, just to be clear.

So, as a result of this forward-funded nature, the department expects that there will be additional monitoring done by ACL. So to help us with this, please be sure that your work plans are clear in the way that they propose what you will

be accomplishing each year of the project and that it's easy to track each of those tasks under the - or objectives, rather, under your budgets and work plans.

We're being required to monitor more closely your progress on each task proposed in each year in order to ensure that the funds are being expended properly. Your notice of award may reflect some additional monitoring requirement language as we begin to work with you on that. So the final pages of the Funding Opportunity Announcement - roughly 18 through 20 - lay out the exact criteria against which your applications will be scored.

Again, this is of critical importance as you're designing your proposal. I think it's very clear here in the Funding Opportunity Announcement and this will be made very clear to reviewers that they'll be using these listed elements when scoring your application. My suggestion would be to make sure your application answers each of these questions included under each of the five sections of this application review section.

So keep in mind that these are the only criteria against which reviewers will be scoring your proposal. Page 23 gives you an overview of - just a slight overview of the reporting process under Section 3 there. It's some of what we've already mentioned but, after each application passes the initial screen, as I mentioned earlier, it will be reviewed by a panel of no less than three experts in the field.

Their recommendations will be included in the final award decisions. Reviewers will use scoring forms that contain each of the questions in the five sections. After the application deadline, our grants office will compile each application, and within three days, these are usually in the hands of the reviewers.

Reviewers will have about two weeks to conduct their reviews. In general, we anticipate conducting a review panel several weeks after we receive the applications. We do want to make sure that the results of the review are clear and that we've identified who the successful applicants have been and that notifications are able to be sent out well ahead of the September 1 start date.

As you're kind of looking through the rest of the Funding Opportunity Announcement, you'll notice that moving forward contains some routine administrative information, supporting requirements and expectations, as well as the performance report requirements and so on. So, really, this concludes my portion of the call.

I do think we have about 10, 15 minutes left. So I'd like to take an opportunity to open up the lines for questions here. If there's anything that's on your mind, let's see if we can help you work through that.

Coordinator: Thank you. At this time...

Kevin Foley: (Unintelligible). Go ahead.

Coordinator: Thank you. At this time, if you would like to ask a question, please press star then 1 and be sure to record the name when prompted. If you wish to withdraw your question, please press star then 2. Again, to ask a question, please press star then 1.

One moment while we wait for questions. Currently, there are no questions in queue. As a reminder, if you would like to ask a question, please press star then 1. One moment for the first question.

Woman 1: What needs to be included in the letter of intent?

Kevin Foley: That's a great question. It's not as - it may - might be - not be as formal as I would have described it earlier in the Funding Opportunity Announcement. But, ultimately, the applying entity - and really this is more just to give us an idea of how many potential applicants we may have in order to structure the proposals - I mean, sorry, the review so that were not overloading a particular review panel with too many applications.

So it's more just administratively helpful for us on our end. And so, just the name of the applicant entity would be helpful.

Woman 1: Okay.

Coordinator: Thank you. The next question comes from (Tina Jackson). Your line is open.

(Tina Jackson): Okay. Hi, Kevin. I was wanting to ask you a question about the coalition not being a non for-profit or you said it could be a private organization. What does that mean? Because our coalition is not a non for-profit, but it is organized and has been together for about six years.

Kevin Foley: Sure. And I think what might be helpful is actually reviewing the language in the act. So on page 3, at the bottom there, we do talk about the - there's actually a link to the legislation.

I think that might be the best way to make sure that your entity aligns with what's included there.

(Tina Jackson): Okay.

Kevin Foley: And if you do have follow-up questions related to that, we can follow up after. And any additional questions that come in between now and the application due date, those will be included on an FAQ document on ACL's website along with the recording from this particular training. So that's available for everyone.

Coordinator: Thank you. The next question comes from (Debbie McCuen). Your line is open.

(Debbie McCuen): Thank you. My question is related and that is if the state does not currently have a coalition, can you talk a little bit more about the organization that a state might enter into an MOU with?

Kevin Foley: Sure. It's likely that there are entities that are kind of - that are working in this domain and I think it sounds like there's an interest on behalf of your state to pursue that opportunity. So I would be looking at making sure that the organizations that can come together to create this coalition are representative of individuals across the Lifespan.

In some cases, it's an entity that is a new entity that becomes formed as a result of this particular opportunity. In other places, it's been an entity that's been in existence that may have focused on particular population, but through working with other stakeholders have developed a more comprehensive look at the populations to be served through the respite care and, again, are really representative of all populations across the lifespan.

So, in short, you know, in many places, these entities have not existed prior to the development of a respite care program. In some cases, they have. So I think making sure that you are, I mean, first and foremost, going to be addressing all populations as part of your stakeholder group and that your

coalition is able to work statewide has been, I think, the main focus of the new state grants applications. Does that help?

(Tina Jackson): Yes, thank you.

Coordinator: Currently, there are no other questions in queue. If you would like to ask a question, please press star then 1. There are no questions in queue at this time.

Kevin Foley: Excellent. Well, thank you very much, (Giovanna), for your help with the call. I think, with that, we thank all of those of you who were able to join us today. If any of your colleagues are interested on what occurred on the call today, again, the recording will be posted on the ACL website, hopefully, within the next 5 to 7 days along with an audio recording.

So please point them in the direction of that. You're welcome to send any additional questions to my email address, which is also the email address for letters of intent. And again just thank you all for your time today.

Coordinator: Thank you for your participation in today's conference. Participants, you may disconnect at this time.

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