

Program Instructions

AoA-PI-00-04 August 15, 2000

TO: STATE AND AREA AGENCIES ON AGING ADMINISTERING PLANS UNDER THE OLDER AMERICANS ACT OF 1965, AS AMENDED

SUBJECT: Reallotment Procedure for FY 2000 TITLE III Formula Grant Funds

LEGAL AND RELATED REFERENCES: Section 304(b) of the Older Americans Act of 1965, As Amended

The purpose of this memorandum is to provide guidance for state agencies to notify the Administration on Aging (AoA) of:

1) the amount, if any, of FY 2000 Title III funds which states will not use by September 30, 2000, and will release for reallotment; and 2) the request for additional Title III funds which could be obligated by the state agencies in FY 2000 and

FY 2001. As you know, Title III funds, which are made available through reallotment, are available for obligation by state agencies during the following fiscal year in which funds were appropriated.

Release of Funds

State agencies not intending to use the full amount of their Title III allotments should submit a statement signed by the authorized state agency official releasing Title III funds for reallotment. This statement must identify from which allotment the funds are being released. If a state releases funds for reallotment, a revised Grant Award will be issued reflecting the decrease.

Request for Funds

If additional funds can be utilized, state agencies should submit a brief statement requesting additional funds signed by the appropriate state agency official.

The statement must identify the allotment for which additional funds are being requested. States should submit an original and one copy of their statements to the AoA Regional Administrator by September 8, 2000. States are reminded that funds received in reallotment are one-time awards, and there is no assurance of the receipt of similar amounts in FY 2001.

DUE DATES : September 8, 2000, for submission to Regional Administrators on Aging, DHHS regional offices.

INQUIRIES : Inquiries should be addressed to: Regional Administrators on Aging, DHHS regional offices.

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