

Program Instructions

PROGRAM INSTRUCTION **August 6, 1997**

AOA-PI-97-05

TO : STATE AGENCIES ON AGING ADMINISTERING PLANS UNDER TITLE III OF THE OLDER AMERICANS ACT OF 1965, AS AMENDED

SUBJECT : Reallotment Procedure for 1997 Title III Formula Grant Funds

LEGAL AND RELATED

REFERENCES : Section 304(b) of the Older Americans Act of 1965, As Amended

The purpose of this memorandum is to provide guidance for state agencies to notify the Administration on Aging (AoA) of: 1) the amount, if any, of fiscal year (FY) 1997 Title III funds which states will not use by September 30, 1997, and will release for reallotment; and 2) the request for additional Title III funds which could be obligated by the state agencies in FY 1997 and FY 1998. As you know, Title III funds, which are made available through reallotment, are available for obligation by state agencies during the following fiscal year in which funds were appropriated.

Release of Funds

State agencies not intending to use the full amount of their Title III allotments should submit a statement signed by the authorized state agency official releasing Title III funds for reallotment. This statement must identify from which allotment the funds are being released. If a state releases funds for reallotment, a revised grant award will be issued reflecting the decrease.

Request for Funds

If additional funds can be utilized, state agencies should submit a brief statement requesting additional funds signed by the appropriate state agency official.

The statement must identify the allotment for which additional funds are being requested. States should submit an original and one copy of their statements to the AoA regional administrator by September 12, 1997. States are reminded that funds received in reallotment are one-time awards, and there is no assurance of the receipt of similar amounts in FY 1998.

DUE DATE : September 12, 1997, for submission to Regional Administrators on Aging, DHHS regional offices.

INQUIRIES : Inquiries should be addressed to Regional Administrators on Aging, DHHS regional offices.

William F. Benson
Acting Principal Deputy Assistant
Secretary for Aging