Instructions for performance reporting for ACL/CDC supplemental funding to Expand COVID-19 Vaccine Access for People with Disabilities

Complete the tables of quantitative and qualitative data for service activities conducted between April 1, 2021 and September 30, 2022.

[question for ACL: how should UCEDDs respond/report on activities not yet conducted at the time this report will be due?
The report will be submitted July 30 and this funding period ends September 30. We'd like to ensure instructions reflect this.]

- Enter data for the full project period 4/1/21 through 9/30/22.
- Ensure that the information you enter is complete and correct.
- Enter the information in the column as specified in both Quantitative and Qualitative worksheets.
- If a list of valid values is provided, select only from these values. Do not add or change any values.
- Do not add or delete any columns in the worksheets.
- Do not change the sequence of the columns.
- Do not delete worksheets.
- In the Quantitative worksheet, enter digits only (no letters, punctuation, or symbols).
- In the Qualitative worksheet, enter up to 2,500 characters to describe your narrative, successes, and challenges for the service activities completed. Completion of all service activities was not required. For service activities not completed, enter N/A.
- In the Qualitative worksheet, enter up to 2,500 characters to describe collaborations with ACL partners, collaborations with other community-based organizations, lessons learned, and recommendations for future activities. These fields are not optional.
- In addition to completing this spreadsheet, include a project with related activities and products in NIRS to reflect this effort and its associated leveraged funds.
- Direct any questions related to the completion of this spreadsheet to Dawn Rudolph at drudolph@aucd.org.
- Upload completed data sheets as an attachment in the annual UCEDD PPR due July 30, 2022.
<table>
<thead>
<tr>
<th>Service Activity</th>
<th>Number of People Served</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Education about the importance of receiving a vaccine</strong></td>
<td>Number of people with disabilities reached by your education activities</td>
</tr>
<tr>
<td></td>
<td>Number of all other people (including family members, direct support providers/workers, personal care attendants, and other support providers) reached by your education activities</td>
</tr>
<tr>
<td><strong>Identifying people unable to independently travel to a vaccination site</strong></td>
<td>Number of people unable to independently travel to a site</td>
</tr>
<tr>
<td><strong>Providing technical assistance (TA) to local health departments or other entities on vaccine accessibility</strong></td>
<td>Number of local health departments or other entities assisted with TA on vaccine appointments</td>
</tr>
<tr>
<td><strong>Helping with scheduling a vaccine appointment</strong></td>
<td>Number of people helped in scheduling vaccine appointments</td>
</tr>
<tr>
<td><strong>Arranging or providing accessible transportation</strong></td>
<td>Number of people assisted with accessible transportation to a vaccination site</td>
</tr>
<tr>
<td><strong>Providing companion/personal support</strong></td>
<td>Number of people assisted with companion/personal support to receive vaccines</td>
</tr>
<tr>
<td><strong>Reminding people of their second vaccination appointment if needed</strong></td>
<td>Number of people who needed and received a reminder of their second vaccination appointment</td>
</tr>
</tbody>
</table>

**Overall outcome:** Number of people vaccinated as a result of implementing one or more of the service activities

- Number of people with disabilities vaccinated as a result of implementing one or more of the service activities
- Total number of all other people vaccinated as a result of implementing one or more of the service activities
<table>
<thead>
<tr>
<th>Service Activity</th>
<th>Narrative</th>
<th>Successes</th>
<th>Challenges</th>
</tr>
</thead>
<tbody>
<tr>
<td>Education about the importance of receiving a vaccine</td>
<td>Describe the type of education activities conducted (e.g., one on one assistance, brochures/pamphlets/fliers, social media postings, social stories)</td>
<td>Describe the most successful/effective education activities implemented</td>
<td>Describe Challenges that limited your ability to educate others about the importance of the vaccine</td>
</tr>
<tr>
<td>Identifying people unable to independently travel to a vaccination site</td>
<td>Describe the strategy to identify people unable to independently travel to a vaccination site</td>
<td>Describe the most commonly cited reasons for why they couldn’t travel to the site</td>
<td>Describe successes achieved as a result of identifying people unable to independently travel to a site (e.g., were such individuals able to get vaccinated at an alternative site?)</td>
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<tr>
<td>---------------------------------------------------------------------</td>
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</tr>
<tr>
<td>Providing technical assistance (TA) to local health departments or other entities on vaccine accessibility</td>
<td>Describe the type of strategies/TA activities to assist local health departments or other entities on vaccine accessibility</td>
<td>Describe successes achieved as a result of TA activities provided to local health departments</td>
<td>Provide technical assistance to local health departments or other entities on vaccine accessibility</td>
</tr>
<tr>
<td>Helping with scheduling a vaccine appointment</td>
<td>Describe the type of activities used to assist people in scheduling vaccines</td>
<td>Describe successes achieved as a result of assistance provided to help schedule vaccine appointments</td>
<td>Describe challenges that limited your ability to help with scheduling a vaccine appointment</td>
</tr>
<tr>
<td>------------------------------------------------</td>
<td>-------------------------------------------------------------------------------</td>
<td>---------------------------------------------------------------------------------</td>
<td>----------------------------------------------------------------------------------</td>
</tr>
<tr>
<td>Arranging or providing accessible transportation</td>
<td>Describe the type of activities used to assist people with accessible transportation to a vaccination site</td>
<td>Describe successes achieved as a result of accessible transportation activities</td>
<td>Describe challenges that limited your ability to arrange or provide accessible transportation</td>
</tr>
<tr>
<td>Providing companion/personal support</td>
<td>Describe the type of activities to provide companion/personal support services for people to receive vaccines</td>
<td>Describe successes achieved as a result of providing companion/personal support services for people to receive vaccines</td>
<td>Describe challenges that limited your ability to provide companion/personal support</td>
</tr>
<tr>
<td>Reminding people of their second vaccination appointment if needed</td>
<td>Describe the type of activities to provide people with reminders on their second vaccination appointment</td>
<td>Describe successes achieved as a result of providing reminders to people on their second vaccination appointment</td>
<td>Describe challenges that limited your ability to provide people reminders on their second vaccination appointment</td>
</tr>
<tr>
<td>Collaboration with ACL partners (ADRCs, AAA, CIL, DDC, P&amp;A, UCEDD)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>---------------------------------------------------------------</td>
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<tr>
<td>Describe the nature of collaboration and joint activities with ACL partners, including successes and challenges in your collaboration efforts</td>
<td></td>
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<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Collaboration with other community-based organizations</th>
</tr>
</thead>
<tbody>
<tr>
<td>Describe the collaboration and joint activities with other community-based organizations, including successes and challenges in your collaboration efforts</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Overall lessons learned</th>
</tr>
</thead>
<tbody>
<tr>
<td>Describe the leading key lessons learned, as a result of, your overall implementation activities</td>
</tr>
</tbody>
</table>
### Recommendations for future activities

Provide recommendations for ACL to consider that will maximize the impact of future responses to disasters or pandemics.
UCEDD
AL - Civitan International Research Center & Sparks Clinics
AK - Center for Human Development
AR - Partners for Inclusive Communities
AZ - Institute for Human Development
AZ - Sonoran UCEDD
CA - Center for Excellence in Developmental Disabilities at the UC Davis MIND Institute
CA - Tarjan Center at UCLA
CA - USC UCEDD at the Children's Hospital Los Angeles
CO - JFK Partners School of Medicine
CT - A.J. Pappanikou Center for Excellence in Developmental Disabilities
DC - Georgetown UCEDD Center for Child and Human Development
DE - Center for Disabilities Studies
FL - Florida Center for Inclusive Communities
FL - Mailman Center for Child Development
GA - Center for Leadership in Disability
GA - Institute on Human Development and Disability
GU - Guam CEDDERS
HI - Center on Disability Studies
IA - Iowa's University Center for Excellence on Disabilities
ID - Idaho Center on Disabilities and Human Development
IL - Institute on Disability and Human Development
IN - Indiana Institute on Disability and Community
KS - Kansas University Center on Developmental Disabilities
KY – Human Development Institute
LA - Louisiana UCEDDERS
MA - Eunice Kennedy Shriver Center
MA - Institute for Community Inclusion
MD - Maryland Center for Developmental Disabilities
ME – Center for Community Inclusion and Disability Studies
MI - Michigan Developmental Disabilities Institute
MN - Institute on Community Integration
MS - Institute for Disability Studies
MO - UMKC Institute for Human Development
MT - The Rural Institute for Inclusive Communities
NC - Carolina Institute for Developmental Disabilities
ND - North Dakota Center for Persons with Disabilities
NE - Nebraska UCEDD
NH - Institute on Disability
NJ - The Boggs Center on Developmental Disabilities
NM - Center for Development and Disability
NV - Nevada Center for Excellence in Disabilities
NY - Rose F. Kennedy University Center for Excellence in Developmental Disabilities
NY - Strong Center for Developmental Disabilities
NY – Westchester Institute for Human Development
OH - Nisonger Center
OH - University of Cincinnati University Center for Excellence in Developmental Disabilities
OK - Center for Interdisciplinary Learning and Leadership
OR - Institute on Development & Disability
OR - University of Oregon UCEDD
PA - Institute on Disabilities
PB - Pacific Basin UCEDD
PR - Puerto Rico University Center for Excellence on Developmental Disabilities
RI - Paul V. Sherlock Center on Disabilities
SC - Center for Disability Resources
SD - Center for Disabilities
TN - Center on Developmental Disabilities
TN - Vanderbilt Kennedy Center for Excellence in Developmental Disabilities
TX - Center for Disability Studies
TX - Center on Disability and Development
UT - Institute for Disability Research, Policy, & Practice
VA - Partnership for People with Disabilities
VI - Virgin Islands University Center for Excellence in Developmental Disabilities
VT - Center on Disability and Community Inclusion
WA - Center on Human Development and Disabilities
WV - Center for Excellence in Disabilities
WI - Waisman Center
WY - Wyoming Institute for Disabilities (WIND)