

APS Program Operational Plan: Alaska

State/Territory/District	Alaska
Contact	Sandra Jenkins
Budget Allocation	\$1,995,000
Timeline	<p>AMERICAN RESCUE PLAN ACT (ARPA) OF 2021- Grant 1 August 2021 – September 2023 \$645,450</p> <p>AMERICAN RESCUE PLAN ACT OF 2021 - Proposed Grant 2 August 2022 – September 2024 = \$704,100 (Covid Amount) + \$645,450 (ARPPA 1 Amount) = \$1,349,550</p>
<p>Vision 2025</p> <p>The Vision clarifies what your ARPA Grant 1 Program aspires to become and to achieve. It is designed to inspire by providing a picture of where the program is heading in 3-5 years.</p> <p>Note: If you are a part of a larger organization, does it have its own future vision? If so, you may want to adapt it to your own program.</p>	<ul style="list-style-type: none"> • We envision a certified Alaska APS workforce that can provide both supportive and protective services to those adults who are vulnerable to abandonment, abuse, exploitation, neglect, self-neglect, or undue influence, (A/N/E). • An Alaska community that addresses the gaps in community services while staffing complex cases on Vulnerable adults. • An Alaska Mandatory Reporter workforce that can knowledgeably fulfill their roll reporting A/N/E timely and without fail. • Alaska Attorney General staff that is properly trained in Adult Protective Services and the statute that governs us.

Mission Statement

Mission and Values statements can be an effective tool to educate the public; state and local government officials; state government agencies; provider agencies; and service recipients as to what the Adult Protective Services is and how they do business.

Mission Statements answer four key questions about your APS Program:

- Who do we serve?
- What needs do they have that we can fulfil?
- How do we meet those needs? How do we make the clients' lives better?
- Does it link directly to the Vision Statement?

Note: if you are a part of a larger organization, does it have its Mission Statement? If so, you may want to adapt it for your own program.

Adult Protective Services for the state of Alaska exists to protect vulnerable adults from abuse, neglect, and exploitation by investigating and providing protective and supportive services to alleviate A/N/E and minimize risk of abuse to vulnerable adults.

Guiding Principles / Core Values

Guiding Principles or Core Values guide internal processes and client interactions for your APS Program.

Note: if you are a part of a larger organization, does it have its own set of Guiding Principles or Core Values? If so, you may want to adapt it for this program.

- Every vulnerable adult has the right to expect that information about them will be shared only on a need-to-know basis and only as necessary to ensure that they can receive coordinated services and protection:
- Every vulnerable adult shall have the opportunity to give informed consent in accepting services.
- Every vulnerable adult has the right to services delivered in the least restrictive and culturally relevant manner that meets the vulnerable adult's needs.
- Every vulnerable adult has the right to voluntarily accept or reject services except where the vulnerable adult lacks decision making capacity, is unable to consent, or is an incapacitated person
- Assistance to each vulnerable adult in utilizing family and other informal support systems shall be provided.
- Legal action for guardianship or conservatorship shall be pursued only where the vulnerable adult lacks decision making capacity and other possible alternatives are either unavailable or will not result in protection of the vulnerable adult.
- Every vulnerable adult has the right to make informed decisions.
- Every vulnerable adult has the right to not have protective services interfere with the vulnerable adult's ability to care for themselves.
- When interests compete, the adult client is the person Adult Protective Services is charged to service; not the community concerned about safety, the landlord concerned about property, citizens concerned about crime or morality, or families concerned about their own health or finances.

- When interests compete, the adult client is in charge of decision making until he or she voluntarily delegates' responsibility to another or the court grants responsibility to another.
- Freedom is more important than safety. The person can choose to live in harm or even self-destructively provided that he or she has the decision-making capacity to choose, does not harm others, and commits no crime.
- In the ideal case, protections of adults seek to achieve simultaneously, and in order of importance: freedom, safety, least disruption of lifestyle, and least restrictive care alternatives.

Goals for Program Improvement

These are goals to be obtained in order to move your APS program from current practices to your Vision.

Now that you have new funds targeted for your work with APS, what can be enhanced or improved in your current program? These goals must meet the APS Formula Grant requirements. It is recommended these goals become SMART goals (specific, measurable, actionable, and timely).

Using the results of your Environmental Scan, identify key issues that need to be addressed during this planning cycle.

These are goals to move your APS Program from current practices to your Vision #1.

The Goals for Alaska APS are to:

Establish a Multi-disciplinary Team

- Create an APS MDT that focused on complex cases for vulnerable population around A/N/E and strengthening Community partnership and resources

Training for APS staff:

- Forensic Accounting training or contract this work out
- New staff onboard training
- Continued Education for staff
- Certifying APS staff through NAPSA and computer base tracking system for learning

Community Training A/N/E:

- APS Community Trainer position
- Update APS website with links to things like petitioning for guardianship/conservatorship, training schedule, electronic resource guide, how to report A/N/E, a tutorial on completing a report of harm
- Agency Fairs
- Mandatory reporter awareness training to increase community reporting

Provide an outlet for Alaska Attorney General (AG) Training

- Alaska Attorney General's that are properly trained in Adult Protective Services and how to interpret the section for the Alaska Statue the governs APS.

<p>Targeted Improvement Projects</p> <p>Using the results of your Environmental Scan and PESTEL, describe the targeted improvements and enhancements needed for this planning cycle.</p> <p>Your improvements should be concrete, measurable, and complete.</p> <p>WHY is this improvement needed? What Purpose or NEED will it fill? What RESOURCES will be used? What ACTIVITIES will it entail? What are the direct OUTPUTS of the activities? What are the intended results and how will clients benefit?</p> <p><i>See example on next page.</i></p>	<p>Certify APS investigators and track their learning.</p> <ul style="list-style-type: none"> • Strengthening Adult Protective Services programs by providing high-quality training materials to develop well-trained professionals who will improve the safety and independence of older and/or vulnerable adults, and persons with disabilities who are victims of abuse, neglect, self-neglect, or exploitation. • Working with NAPSA to certify APS Staff <p>Create and Multi-disciplinary Team to address the gaps in community services and to staff complex cases on Vulnerable adults around Abuse, Neglect and/or Exploitation.</p> <ul style="list-style-type: none"> • Multi-disciplinary teams will focus on complex cases of all types of abuse, neglect, exploitation, or self-neglect of elders, and possibly adults with disabilities. These Teams will be comprised of representatives from the public agencies that investigate elder abuse, that is: Adult Protective Services, LTC Ombudsman, law enforcement, City or County Counsel, and non-profit agencies that provide services to community-dwelling seniors. • Hire an FTE to create an Alaska MDT <p>Provide Mandatory reporting training to Alaska Community Providers by, develop a training source and curriculum for Mandatory reporters, on their role of reporting A/N/E.</p> <ul style="list-style-type: none"> • APS Community Trainer position • Provide Mandatory Reporting training to community service providers • Update APS website with links to things like petitioning for guardianship/conservatorship, training schedule, electronic resource guide, how to report A/N/E, a tutorial on completing a report of harm • Agency Fairs <p>Provide the funding to train the AGs that represent APS, in court, to training.</p> <ul style="list-style-type: none"> • NAPSA and APS conferences for the next three years.
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- Provide the AGs with legal training on how to defend Elder Abuse.

EXAMPLE: Illustrate targeted improvements using a Logic Model Framework

Purpose/Needs to be filled by ARPA Funds	Inputs (Resources Deployed)	Activities	Outputs from Investment	Short-Term Outcomes	Long-Term Outcomes
<p>Based on the results of your Environmental Scan and PESTEL, what <i>needs</i> of your APS Program will be served by the ARPA funds?</p> <p>Should be a clear “connection” with the Environmental Scan items.</p>	<p>People, financial, organizational, or community resources Directed toward doing the activity.</p>	<p>Improvement Projects</p> <p>Identify the “What” for each targeted improvement, with enough context and information to explain.</p>	<p>Direct products of program activities. May include types, levels, and targets of services to be delivered by the program.</p> <p>Examples include number of people served, number of events held, and number of units of service provided.</p>	<p>Specific changes in behavior, knowledge, skills, status, or level of functioning in 1 year.</p> <p>Internal Benefits.</p>	<p>Specific changes in behavior, knowledge, skills, status, or level of functioning.</p> <p>Long-Term outcomes should be achievable within the 2-to-5-year timeframe of grants.</p> <p>Benefits to your Clients.</p>
<p>Division of Senior and Disabilities Services (SDS) has not yet been able to develop and</p>	<p>\$350,000</p> <p>New Staff or Contract hires</p>	<p>ARPA 1 Project 1</p> <p>New Regulations</p>	<p>New Regulations Developed by X Date</p> <p>New Regulations Implemented by Y Date</p>	<p>Writing the regulations</p> <p>Backfilling the position</p> <p>Identify policy person</p>	<p>New statute to govern Adult Protective Services is implemented and vulnerable adults’ benefit from clear APS protections and services</p>

adopt regulations to carry out the State’s Statue that governs Adult Protective Services.		Create and review Regulations to be adopted		Request to Governor’s office	
Need new hires to research, develop and implement a computer-based training curriculum and write an Alaska specific training manual.	\$195,450 New Hires Includes the cost for training, testing, and training supplies.	ARPA 1 Project 2 Computer-based training curriculum	Computer based curriculum in place by X date Alaska specific training manual developed by Y date	Identify if we will hire staff vs using existing staff Decide rather to buy or develop training module	APS employees are all appropriately trained and vulnerable adults’ benefit from an affective APS program
Need to manage the tasks in the grant along with the required reports	\$100,000	ARPA 1 Project 3 Grant Manager Hire one full time equivalent	Operational Plan Grant Management Plan	Grant Manager in place Operational Plan developed and approved ARPA Grants being effectively managed	ARPA Grants are administered effectively to improve and enhance the APS program and provide best possible protection to vulnerable adults

Need to address the gaps in community services and to staff complex cases on Vulnerable adults	\$600,000 External Stakeholders New FTE Hire	ARPA 2 Project 1 Multi-Disciplinary Teams	# of MDTs established How often MDTs meet	Hire Staff Get new staff familiar with community and doing research Begin to establish MDTs	Effective MDTs coordinate to provide services for vulnerable adults
Mandatory reporters need training on their role of reporting A/N/E	\$300,000 New FTE Hire Updating APS website	ARPA 2 Project 2 Mandatory Reporter Training	Manager Hired Training developed Training implemented	Manager Hired Meeting community partners Mandatory Reporter training template in development	All Mandatory Reporters in Alaska have been trained in their role and responsibilities and vulnerable adults benefit from appropriate reporting of Abuse Neglect and Exploitation
Need to Certify APS investigators through NAPSA and track their learning.	\$349,550 NAPSA Computer base tracking system	ARPA 2 Project 3 NAPSA Certification Computer base system to track APS staff's learning	# or % of NAPSA certified employees	NAPSA Certifications Obtained	Vulnerable adults in Alaska benefit from well-trained and Certified APS professionals who will improve the safety and independence of older and/or vulnerable adults, and persons with disabilities who are victims of abuse, neglect, self-neglect, or exploitation.
Attorneys are not properly trained in Adult protective Services	\$100,000 External trainer	ARPA 2 Potential Project 4 Attorney Training	# of Attorneys trained Training materials developed	Identify trainer and training topics	The attorneys who represent APS would be properly trained and vulnerable adults would benefit from better representation

Budget / Spending Plan for ARPA funds – Semi-annually for 3 to 5 years

Budget/Spending Plan will be used to enhance, improve, and expand the ability of APS workers to investigate allegations of abuse, neglect, and exploitation. Be sure to use separate line items for each major improvement project.

Operational Plan Submission due by **January 31, 2022**.

ARPA 1- First Grant Allocation - August 2021 - September 2023

	Description	2022 Period 1	2022 Period 2	2023 Period 1	2023 Period 2	Total
Project 1	New Regulations	\$87,500	\$87,500	\$87,500	\$87,500	\$350,000
Project 2	Computer-Based training	\$0	\$65,150	\$65,150	\$65,150	\$195,450
Project 3	Grant Manager		\$33,333	\$33,333	\$33,334	\$100,000
Total		\$87,500	\$185,983	\$185,983	\$185,984	\$645,450

ARPA 2- Second Grant Allocation - August 2022 September 2024

	Description	2023 Period 1	2023 Period 2	2024 Period 1	2024 Period 2	Total
Project 1	MDTs	\$150,000	\$150,000	\$150,000	\$150,000	\$600,000
Project 2	Mandatory Reporter Training	\$75,000	\$75,000	\$75,000	\$75,000	\$300,000

	NAPSA Certification, Data Base tracking system for APS Training					
Project 3		\$87,388	\$87,388	\$87,387	\$87,387	\$349,550
Project 4	Attorney Training	\$25,000	\$25,000	\$25,000	\$25,000	\$100,000
Project 5						
Total		\$337,388	\$337,388	\$337,387	\$337,387	\$1,349,550

Summary of ARPA 1 + ARPA 2 Expense

	2022 Period 1	2022 Period 2	2023 Period 1	2023 Period 2	2024 Period 1	2024 Period 2	Total
Summary	<i>ARPA 1 Period 1 Spending</i> \$87,500	<i>ARPA 1 Period 2 Spending</i> \$185,983	<i>ARPA 1 + ARPA 2 Period 1 Spending</i> \$523,371	<i>ARPA 1 + ARPA 2 Period 2 Spending</i> \$523,372	<i>ARPA 2 Period 1 Spending</i> \$337,387	<i>ARPA 2 Period 2 Spending</i> \$337,387	\$1,995,000