APS TARC | Adult Protective Services Technical Assistance Resource Center | enhancing effectiveness of **APS** programs

APS Program Operational Plan: Wyoming

State/Territory/District	Wyoming Department of Family Services
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Budget Allocation	$1,995,000
Timeline	AMERICAN RESCUE PLAN ACT (ARPA) OF 2021- Grant 1 **August 2021 – September 2023** $645,450 AMERICAN RESCUE PLAN ACT OF 2021 - Proposed Grant 2 **August 2022 – September 2024** 704,100 + $645,450 = $1,349,550
Vision 2025 The Vision clarifies what your ARPA Grant 1 Program aspires to become and to achieve. It is designed to inspire by providing a picture of where the program is heading in **3-5** years. **Note**: If you are a part of a larger organization, does it have its own future vision? If so, you may want to adapt it to your own program.	The Wyoming APS Program has a vision of keeping elderly, disabled and/or vulnerable adults safe in their homes. The Wyoming APS Program works to support elderly, disabled and/or vulnerable adults' opportunities for success through the provision and purchase of community services and supports with goals individualized to each person's needs and their legal status. The Wyoming APS Program additionally focuses on supporting those who support elderly, disabled and/or vulnerable adults and their families, including Wyoming APS Program staff and community stakeholders and providers. Enabling staff and stakeholders to effectively assist elderly, disabled and/or vulnerable adults in staying safe at home, which is crucial to the Wyoming APS Program achieving its vision.

| **Mission Statement**

Mission and Values statements can be an effective tool to educate the public; state and local government officials; state government agencies; provider agencies; and service recipients as to what the Adult Protective Services is and how they do business.

Mission Statements answer four key questions about your APS Program:
● Who do we serve?
● What needs do they have that we can fulfil?
● How do we meet those needs? How do we make the clients' lives better?
● Does it link directly to the Vision Statement?

Note: if you are a part of a larger organization, does it have its Mission Statement? If so, you may want to adapt it for your own program. | Wyoming APS Program's mission is to improve the overall health, safety and well-being of Wyoming's elderly, disabled and/or vulnerable adults by partnering with state and local entities, judges, legal representatives, senior centers, local community mental and medical health providers, law enforcement, Wyoming Guardianship Corporation, and other agencies.

The Wyoming APS Program, in partnership with other agencies, assesses safety and risk of elderly, disabled and/or vulnerable adults, then arranges or refers services for him/her based on individual needs.

The mission aligns with the vision in keeping elderly, disabled and/or vulnerable adults safe at home and giving each adult an opportunity for success, and supporting the people who support the adult. |

| **Guiding Principles / Core Values**
Guiding Principles or Core Values guide internal processes and client interactions for your APS Program.

Note: if you are a part of a larger organization, does it have its own set of Guiding Principles or Core Values? If so, you may want to adapt it for this program. | The Wyoming APS Program's **Core Values:**

● Keeping Wyoming's elderly, disabled and/or vulnerable adults safe at home;

● Giving them opportunities for success; and

● supporting the people who support them.

The Wyoming APS Program's **Guiding Principles:**

Enhance and increase the number of public awareness initiatives focused on Adult Protection.

Increase the number of strategic partnerships in order to better serve elderly, disabled and/or vulnerable adults. |

Goals for Program Improvement	
These are goals to be obtained in order to move your APS program from current practices to your Vision. Now that you have new funds targeted for your work with APS, what can be enhanced or improved in your current program? These goals must meet the APS Formula Grant requirements. It is recommended these goals become SMART goals (specific, measurable, actionable, and timely). Using the results of your Environmental Scan, identify key issues that need to be addressed during this planning cycle. These are goals to move your APS Program from current practices to your Vision #1.	• Enhance, improve and expand individual services in each county to meet Wyoming's elderly, disabled and/or vulnerable adults' needs. • Provide support for guardianship, payee and power of attorney services to enhance and improve existing services in order to better serve the needs of Wyoming's elderly, disabled and/or vulnerable adults. • Continue to enhance, improve and expand individual services in each county to meet Wyoming's elderly, disabled and/or vulnerable adults. • Continue to provide support for guardianship, payee and power of attorney services to enhance and improve existing services in order to better serve the needs of Wyoming's elderly, disabled and/or vulnerable adults' needs.

Targeted Improvement Projects	
Using the results of your Environmental Scan and PESTEL, describe the targeted improvements and enhancements needed for this planning cycle. Your improvements should be concrete, measurable, and complete. **WHY** is this improvement needed? What **Purpose** or **NEED** will it fill? What **RESOURCES** will be used? What **ACTIVITIES** will it entail? What are the direct **OUTPUTS** of the activities? What are the intended results and how will clients benefit?	**ARPA 1 Project 1:** Provide case management and support services for elderly, disabled and/or vulnerable adults. **APRA 1 Project 2:** Provide support for vulnerable adults as a preventative measure or support to those who currently suffer from financial exploitation, abuse, neglect and self-neglect. **ARPA 2 Project 1:** Continued provision of case management and support services for elderly, disabled and/or vulnerable adults. **ARPA 2 Project 2:** Continued support for vulnerable adults as a preventative measure or support to those who currently suffer from financial exploitation, abuse, neglect and self-neglect.

Logic Model

Purpose/Needs to be filled by ARPA Funds	Inputs (Resources Deployed)	Activities	Outputs from Investment	Short-Term Outcomes	Long-Term Outcomes
Based on the results of your Environmental Scan and PESTEL, what *needs* of your APS Program will be served by the ARPA funds? Should be a clear "connection" with the Environmental Scan items.	People, financial, organizational, or community resources Directed toward doing the activity.	Improvement Projects Identify the "What" for each targeted improvement, with enough context and information to explain.	Direct products of program activities. May include types, levels, and targets of services to be delivered by the program. Examples include number of people served, number of events held, and number of units of service provided.	Specific changes in behavior, knowledge, skills, status, or level of functioning in 1 year. Internal Benefits.	Specific changes in behavior, knowledge, skills, status, or level of functioning. Long-Term outcomes should be achievable within the 2-to-5-year timeframe of grants. Benefits to your Clients.
Lack of Services including: Transportation, medical /mental health services, housing, in-home care (all levels), community awareness for adult protection and dementia education	**$452,590** External partners	**ARPA 1 Project 1** Case Management	Number of Clients receiving comprehensive case management services based on input from counties that apply for Community Grants	Have community grant applications in and approved - Begin outreach provided to 3rd parties.	Elderly, disabled and/or vulnerable adults will have access to a variety of services available in their communities, including, but not limited to transportation, housing, mental health, and medical services.
Need for guardianship, payee and power of attorney services.	**$192,860**	**ARPA 1 Project 2** Guardianship, payee and power of attorney services	Approx. 20 clients receiving guardianship services Eliminate wait time to obtain Guardianship services	Clients should be receiving services.	Vulnerable adults who need Guardianship services will be able to receive them.
Lack of Services including: Transportation, medical /mental health services, housing,	**$1,092,410**	**ARPA 2 Project 1** Case Management	Number of Clients receiving comprehensive case management services based on input from	DFS will receive data about the number of clients served and the outcomes.	Elderly, disabled and/or vulnerable adults will have access to a variety of services available in their communities,

in-home care (all levels), community awareness for adult protection and dementia education			counties that apply for Community Grants. CQI quarterly reports on effectiveness of services.		including, but not limited to transportation, housing, mental health, and medical services.
Need for guardianship, payee and power of attorney services.	**$257,140**	**ARPA 2 Project 2** Guardianship, payee and power of attorney services	Number of clients receiving guardianship service, targeting 20/year. Eliminate wait time to obtain Guardianship services.	20 Guardianships in place.	Vulnerable adults who need Guardianship services will be able to receive them.

Budget / Spending Plan for ARPA funds – Semi-annually for 3 to 5 years

Budget/Spending Plan will be used to enhance, improve, and expand services for Wyoming elderly, disabled and vulnerable adults.

Operational Plan Submission due by **January 31, 2022**.

ARPA 1- First Grant Allocation - August 2021 - September 2023

	Description	2022 Period 1	2022 Period 2	2023 Period 1	2023 Period 2	Total
Project 1	Case Management	$0	$0	226,295	226,295	**$452,590**
Project 2	Guardianship	$0	$64,290	$64,285	$64,285	**$192,860**
Total		$0	$64,290	$290,580	$290,580	**$645,450**

ARPA 2- Second Grant Allocation - August 2022 September 2024

	Description	2023 Period 1	2023 Period 2	2024 Period 1	2024 Period 2	Total
Project 1	Case Management	$127,822	$127,822	$418,382	$418,384	**$1,092,410**
Project 2	Guardianship	$0	$0	$128,570	$128,570	**$257,140**
Total		$127,822	$127,822	$546,952	$546,954	**$1,349,550**

Summary of ARPA 1 + ARPA 2 Expense

	2022 Period 1	2022 Period 2	2023 Period 1	2023 Period 2	2024 Period 1	2024 Period 2	Total
Summary	$0	$64,290	($290,580 +127,822) $418,402	($290,580 +127,822) $418,402	$546,952	$546,954	**$1,995,000**