

## INNOVATIONS IN NUTRITION PROGRAMS AND SERVICES GRANTEE REPORTING CALENDAR

Replication Grants May 1, 2023 – April 30, 2026		
Year	FINANCIAL REPORTS <sup>1</sup>	PROGRAMMATIC REPORTS <sup>2</sup>
2023		
November		November 30, 2023 <a href="#">Semi---Annual</a> (For the Period May 1, 2023-October 31, 2023)
2024	ANNUAL SF-425	PROGRAMMATIC REPORTS
May		May 30, 2024 Semi-Annual (For the Period November 1, 2023 – April 30, 2024)
July	July 29, 2024 Annual (For the Period May 1, 2023 – April 30, 2024)	
November		November 30, 2024 Semi---Annual (For the Period May 1, 2024-October 31, 2024)
2025	ANNUAL SF-425	PROGRAMMATIC REPORTS
May		May 30, 2025 Semi-Annual (For the Period November 1, 2024 – April 30, 2025)
July	July 29, 2025 Annual (For the Period May 1, 2024 – April 30, 2025)	
November		November 30, 2025 Semi---Annual (For the Period May 1, 2025-October 31, 2025)
2026	ANNUAL SF-425	PROGRAMMATIC REPORTS
July	July 29, 2026 Annual (For the Period May 1, 2025 – April 30, 2026)	
Close out	FINAL FINANCIAL REPORTS SF-425	FINAL PROGRAMMATIC REPORTS <sup>3</sup>
August	August 28, 2026 FINAL FINANCIAL REPORT (Cumulative for the period May 1, 2023-April 30, 2026) In addition, a <a href="#">Property Disposition Statement</a> <sup>3</sup> is due.	August 28, 2026 FINAL PROGRAMMATIC REPORT in lieu of May 30 semi-annual report (Cumulative for the period May 1, 2023-April 30, 2026)

### Other Instructions:

- Thoroughly review ACL’s webpage on “Managing a Grant”- <https://acl.gov/grants/managing-grant>.
- Meetings with ACL program officers will take place on the following schedule: (subject to change based on performance)
  - Year 1: Monthly
  - Year 2: Bi-monthly
  - Year 3: Quarterly
- Semi-annual reports are due every 6 months during the grant period. The Final Programmatic Report is submitted in lieu of the last semi-annual report.

<sup>1</sup> Financial reporting should be submitted through the Payment Management System (PMS). For financial reporting instructions, see: <https://pms.psc.gov/>, <https://acl.gov/grants/managing-grant>, and your official grant Notice of Award.

<sup>2</sup> Semi-annual Reports should be: 1) uploaded in GrantSolutions (<https://www.grantsolutions.gov>); and 2) emailed to your Technical Assistance Liaison **and** ACL Project Officer. For the semi-annual reporting instructions and template, see: [Current Guidelines for Preparing Performance Reports for Grants](#).

<sup>3</sup> Final Reports should be: 1) uploaded in GrantSolutions (<https://www.grantsolutions.gov>); and 2) emailed to your Technical Assistance Liaison **and** ACL Project Officer. For the final reporting instructions and template, see: [Current Guidelines for Preparing Performance Reports for Grants](#). Note that a [Property Disposition Statement](#) is required as part of the Final Report.