



# Speaker Request Form

Thank you for your interest in having an expert from the Nutrition and Aging Resource Center (NRCNA) speak at your event! To facilitate your request, please complete and submit the following form (and any attachments) to [nrcna@iowa.gov](mailto:nrcna@iowa.gov) at least **90 days** prior to the event. Note that we do our best to accommodate as many requests as possible, but we cannot guarantee a speaker is available for all requests.

If you have questions or need help completing the Speaker Request Form, please email [nrcna@iowa.gov](mailto:nrcna@iowa.gov).

## Event Details

Coordinator or Point of Contact (Name, Title, Email, Phone):

Name of Organization Submitting Request:

Organization Website:

Event Title:

Event Location:

Event Date/Time:

Event Type (conference, small group, etc.):

Event Purpose/Goal:

Event Website (if applicable):

## Speaker Request/Presentation Details:

Requested Topic area and how NRCNA speaker would enhance your event:

Presentation format (keynote address, roundtable, panel, etc):

In-person or virtual:

Expected duration:

Will the presentation be recorded?

When do you need to hear back from the NRCNA?

## Audience Details:

Audience Size:

Audience Composition:

Healthcare professionals

Local Service Providers

Senior Center

Professionals within the aging network

State Units on Aging

Area Agencies on Aging

Other

How did you hear about the Nutrition and Aging Resource Center?

Additional Information: