

State Plan for Independent Living (SPIL) for Idaho for 2017-2019

General Information

Designated Agency Identification

State: Idaho

Agency: Idaho Division of Vocational Rehabilitation

Plan for: 2017-2019

Submitted in fiscal year: 2016

View grant [90IS0067-01](#) in the Grant Award screen.

Part I: Assurances

Section 1: Legal Basis and Certifications

1.1 The designated State unit (DSU) eligible to submit the State Plan for Independent Living (SPIL or the plan) and authorized under State law to perform the functions of the State under the State Independent Living Services (SILS) and Centers for Independent Living (CIL) programs.

Idaho Division of Vocational Rehabilitation (IDVR)

1.2 The separate State agency eligible to submit the plan and authorized under State law to provide vocational rehabilitation (VR) services to individuals who are blind.

Idaho Commission for the Blind and Visually Impaired (ICBVI)

1.3 The Statewide Independent Living Council (SILC) that meets the requirements of section 705 of the Act and is authorized to perform the functions outlined in section 705(c) of the Act in the State.

Idaho State Independent Living Council

1.4 The DSU and, if applicable, the separate State agency authorized to provide VR services to individuals who are blind, and the SILC are authorized to jointly develop, sign and submit this SPIL on behalf of the State, and have adopted or otherwise formally approved the SPIL. Yes

1.5 The DSU, and, if applicable, the separate State agency authorized to provide VR services to individuals who are blind, may legally carry out each provision of the plan and will comply with all applicable Federal statutes and regulations in effect with respect to the three-year period it receives funding under the SPIL. Yes

1.6 The SPIL is the basis for State operation and administration of the program. All provisions of the SPIL are consistent with State law. Yes

1.7 The representative of the DSU and, if applicable, of the separate State agency authorized to provide VR services to individuals who are blind, who has the authority under State law to receive, hold, and disburse Federal funds made available under the SPIL and to submit the SPIL jointly with the SILC chairperson is Jane Donnellan, Administrator, IDVR and Mark Leeper Roger Howard Dean Nielson, CIL Directors.

Section 2: SPIL Development

2.1 The plan shall be reviewed and revised not less than once every three years, to ensure the existence of appropriate planning, financial support and coordination, and other assistance to appropriately address, on a statewide and comprehensive basis, the needs in the State for:

- The provision of State independent living services;

- The development and support of a statewide network of centers for independent living;
- Working relationships between programs providing independent living services and independent living centers, the vocational rehabilitation program established under title I, and other programs providing services for individuals with disabilities.

Yes

2.2 The DSU and SILC conduct public meetings to provide all segments of the public, including interested groups, organizations and individuals, an opportunity to comment on the State plan prior to its submission to the Commissioner and on any revisions to the approved State plan. Yes

2.3 The DSU and SILC establish and maintain a written description of procedures for conducting public meetings in accordance with the following requirements. The DSU and SILC shall provide:

- appropriate and sufficient notice of the public meetings;
- reasonable accommodation to individuals with disabilities who rely on alternative modes of communication in the conduct of the public meetings, including providing sign language interpreters and audio-loops; and
- public meeting notices, written material provided prior to or at the public meetings, and the approved State plan in accessible formats for individuals who rely on alternative modes of communication.

Yes

2.4 At the public meetings to develop the State plan, the DSU and SILC identify those provisions in the SPIL that are State-imposed requirements beyond what would be required to comply with the regulations in 34 CFR parts 364, 365, 366, and 367. Yes

2.5 The DSU will seek to incorporate into, and describe in, the State plan any new methods or approaches for the provision of IL services to older individuals who are blind that are developed under a project funded under chapter 2 of title VII of the Act and that the DSU determines to be effective. Yes

2.6 The DSU and SILC actively consult, as appropriate, in the development of the State plan with the director of the Client Assistance Program (CAP) authorized under section 112 of the Act. Yes

Section 3: Independent Living Services

3.1 The State, directly or through grants or contracts, will provide IL services with Federal, State, or other funds. Yes

3.2 Independent living services shall be provided to individuals with significant disabilities in accordance with an independent living plan mutually agreed upon by an appropriate staff

member of the service provider and the individual, unless the individual signs a waiver stating that such a plan is unnecessary. Yes

3.3 All service providers will use formats that are accessible to notify individuals seeking or receiving IL services under chapter 1 of title VII about:

- the availability of the CAP authorized by section 112 of the Act;
- the purposes of the services provided under the CAP; and
- how to contact the CAP.

Yes

3.4 Participating service providers meet all applicable State licensure or certification requirements. Yes

Section 4: Eligibility

4.1 Any individual with a significant disability, as defined in 34 CFR 364.4(b), is eligible for IL services under the SILS and CIL programs authorized under chapter 1 of title VII of the Act. Any individual may seek information about IL services under these programs and request referral to other services and programs for individuals with significant disabilities, as appropriate. The determination of an individual's eligibility for IL services under the SILS and CIL programs meets the requirements of 34 CFR 364.51. Yes

4.2 Service providers apply eligibility requirements without regard to age, color, creed, gender, national origin, race, religion or type of significant disability of the individual applying for IL services. Yes

4.3 Service providers do not impose any State or local residence requirement that excludes any individual who is present in the State and who is otherwise eligible for IL services from receiving IL services. Yes

Section 5: Staffing Requirements

5.1 Service provider staff includes personnel who are specialists in the development and provision of IL services and in the development and support of centers. Yes

5.2 To the maximum extent feasible, a service provider makes available personnel able to communicate:

- with individuals with significant disabilities who rely on alternative modes of communication, such as manual communication, nonverbal communication, nonverbal communication devices, Braille or audio tapes, and who apply for or receive IL services under title VII of the Act; and
- in the native languages of individuals with significant disabilities whose English proficiency is limited and who apply for or receive IL services under title VII of the Act.

Yes

5.3 Service providers establish and maintain a program of staff development for all classes of positions involved in providing IL services and, if appropriate, in administering the CIL program. The staff development programs emphasize improving the skills of staff directly responsible for the provision of IL services, including knowledge of and practice in the IL philosophy. Yes

5.4 All recipients of financial assistance under parts B and C of chapter 1 of title VII of the Act will take affirmative action to employ and advance in employment qualified individuals with significant disabilities on the same terms and conditions required with respect to the employment of individuals with disabilities under section 503 of the Act. Yes

Section 6: Fiscal Control and Fund Accounting

6.1 All recipients of financial assistance under parts B and C of chapter 1 of title VII of the Act will comply with applicable EDGAR fiscal and accounting requirements and will adopt those fiscal control and fund accounting procedures as may be necessary to ensure the proper disbursement of and accounting for those funds. Yes

Section 7: Recordkeeping, Access and Reporting

7.1 In addition to complying with applicable EDGAR recordkeeping requirements, all recipients of financial assistance under parts B and C of chapter 1 of title VII of the Act will maintain records that fully disclose and document:

- the amount and disposition by the recipient of that financial assistance;
- The total cost of the project or undertaking in connection with which the financial assistance is given or used;
- the amount of that portion of the cost of the project or undertaking supplied by other sources;
- compliance with the requirements of chapter 1 of title VII of the Act and Part 364 of the regulations; and
- other information that the Commissioner determines to be appropriate to facilitate an effective audit.

Yes

7.2 With respect to the records that are required by 34 CFR 364.35, all recipients of financial assistance under parts B and C of chapter 1 of title VII of the Act will submit reports that the Commissioner determines to be appropriate. Yes

7.3 All recipients of financial assistance under parts B and C of chapter 1 of title VII of the Act will provide access to the Commissioner and the Comptroller General, or any of their duly authorized representatives, to the records listed in 34 CFR 364.37 for the purpose of conducting audits, examinations, and compliance reviews. Yes

Section 8: Protection, Use and Release of Personal Information

8.1 Each service provider will adopt and implement policies and procedures to safeguard the confidentiality of all personal information, including photographs and lists of names in accordance with the requirements of 34 CFR 364.56(a)(1-6). Yes

Section 9: Signatures

As the authorized signatories, we will sign, date and retain in the files of the state agency(ies) and the Statewide Independent Living Council the Part I: Assurances, 1-8, and the separate Certification of Lobbying forms ED-80-0013 (available in [MS Word](#) and [PDF](#) formats) for the state independent living program (Part B) and the centers for independent living program (Part C).

The effective date of this SPIL is October 1, 2016.

Section 9: Signature for SILC Chairperson

Name Janice Carson

Title SILC Chairperson

Signed? Yes

Date signed 06/22/2016

Section 9: Signature for DSU Director

Name Jane Donnellan

Title Administrator, IDVR

Signed? Yes

Date signed 06/24/2016

Section 9: Signature for Separate State Agency for Individuals Who Are Blind

Is there a Separate State Agency for Individuals Who Are Blind? Yes

Name Mark Leeper Roger Howard Dean Nielson

Title CIL Directors

Signed? Yes

Date signed 06/23/2016

Part II: Narrative: Section 1 - Goals, Objectives and Activities

Section 1: Goals, Objectives and Activities

1.1 Goals and Mission

Describe the overall goals and mission of the State's IL programs and services. The SPIL must address the goals and mission of both the SILS and the CIL programs, including those of the State agency for individuals who are blind as they relate to the parts of the SPIL administered by that agency.

Goal Name:Community Access

Goal Description:

People with disabilities (PWDs) have access to community based resources they need.

Goal Name:Civic Action

Goal Description:

People with disabilities will advocate with and become policy makers.

Goal Name:Increase Independent Living knowledge and opportunities to young adults

Goal Description:

Increase opportunities for young adults (14-26) with disabilities to be active and independent leaders in their communities.

Goal Name:Partnering for effective services, outreach and education

Goal Description:

The SILC and CIL Network will Partner with relevant stakeholders to educate people with disabilities and the community at large for the purpose of inviting participation, increasing community knowledge and involvement about independent living.

1.2 Objectives

1.2A. Specify the objectives to be achieved and the time frame for achieving them.

Goal(s) from Section 1.1	Objective to be achieved	Time frame start date	Time frame end date
Community Access	<p>1.1 CILs will continue to provide core services within their service areas to PWDs, including those in underserved locations.</p> <p>Action Steps:</p> <p>1.1.a Provide the five core services within the standards and assurances for CILs.</p>	10/01/2016	09/30/2019
Community Access	<p>1.2. Increase physical and communication access to health care settings by educating providers, insurance companies and consumers.</p> <p>Action Steps:</p> <p>1.2.a. CILs, SILC and partners will develop ADA materials geared toward health care providers.</p> <p>1.2.b. Distribute developed information to medical offices and health care providers to increase medical and health care access for people with disabilities (PWDs).</p> <p>1.2.c. CILs, SILC and partners will develop ADA materials/workshop geared toward in-service and pre-service, higher education audience.</p> <p>1.2.d. Provide in-service and pre-service workshops at institutions of higher education.</p> <p>1.2.e. CILs, SILC and partners will develop workshop to increase ADA knowledge and develop advocacy skills for consumers of health care services.</p> <p>1.2.f. CILs, SILC and partners will provide workshops to increase ADA knowledge and develop advocacy skills for consumers of health care services.</p> <p>Baseline is zero. Monitor progress/barriers quarterly</p>	10/01/2016	09/30/2019

<p>Community Access</p>	<p>Increase physical and communication community access for people with disabilities through BluePath usage.</p> <p>*(BluePath is a group of consumers and businesses working together to make a more accessible world)</p> <p>Action Steps:</p> <p>Year 1: Outreach & training</p> <p>1.3.a. SILC will partner with established BluePath partners.</p> <p>1.3.b. CILs, SILC and partners will identify additional partners, training sites and opportunities.</p> <p>Years two & three: Outreach & training</p> <p>1.3.c. Continue training & partner communications</p> <p>1.3.d. Increase the number of communities using Blue Path by conducting Mapathons</p> <p>1.3.e. Track the statistics</p> <p>1.3.f. Determine baseline for project continuation and progress.</p> <p>Baseline is zero. Monitor progress/barriers quarterly.</p>	<p>10/01/2016</p>	<p>09/30/2019</p>
<p>Community Access</p>	<p>1.4 Emergency managers and people with disabilities have access to disability specific planning and preparedness resources.</p> <p>Action Steps:</p> <p>1.4.a. Identify and/or implement on-line materials for use by CILs and other service providers to educate people with disabilities about being prepared for a disaster including:</p>	<p>10/01/2016</p>	<p>09/30/2019</p>

	<p>1.4.b. Provide information to consumers that increases their knowledge regarding access to available services during and after a disaster.</p> <p>1.4.c. Provide information on preparedness for consumers, such as how to make an emergency plan and kit.</p> <p>Benchmark zero.</p>		
Community Access	<p>1.5. Disability inclusion is built into all aspects of emergency management (access and functional needs).</p> <p>Action Steps:</p> <p>1.5.a. SILC, designated CILs and select partners continue to build on established partnerships with state emergency management programs.</p> <p>1.5.b. SILC and select CILs continue collaborating with federal, state, and local agencies to coordinate, educate, and conduct outreach efforts regarding emergency preparedness.</p> <p>1.5.c. Increase involvement in state emergency management and provide disability related input.</p> <p>1.5.d. Promote independent living participation in local and state emergency planning, preparedness, and response activities.</p> <p>Baseline is involvement in two communities and statewide plan. Evaluate progress quarterly.</p> <p>Benchmark: Current involvement on state plan revision to include access and functional needs. CIL and SILC involvement with local emergency management in two regions: Increase by involvement to include an additional region.</p>	10/01/2016	09/30/2019
Civic Action	<p>2.1. SILC, CILs and select partners will implement a grassroots effort outside of legislative sessions to bring impactful personal stories related to barriers for people with disabilities both at the state and local level.</p>	10/01/2016	09/30/2019

	<p>Action Steps:</p> <p>2.1.a. Identify the steps to write a story.</p> <p>2.1.b. Provide a minimum of two workshops annually to teach people with disabilities how to write and present their own story.</p> <p>2.1.c. Work with partners to identify a minimum of six impactful personal stories annually by people with disabilities.</p> <p>2.1.d. Utilize personal stories to advocate to community leaders, legislators and community organizations.</p> <p>2.1.e. Partners will assist at least six individuals with disabilities to present their story (testify) at a public meeting (local or state level)</p> <p>Baseline is zero. Evaluate progress quarterly.</p>		
Civic Action	<p>2.2. Identify and target Legislative policy makers as allies to people with disabilities.</p> <p>Action Steps:</p> <p>2.2.a. SILC and CIL members will identify and maintain contact with one Legislative committee member for each legislative committee.</p> <p>Benchmark is zero: increase committee allies by eight (8) annually for a total of 24 different state legislators for each of 24 legislative committees at the end of year three.</p> <p>Monitor progress quarterly</p>	10/01/2016	09/30/2019
Civic Action	<p>2.3. Increase the number of people with disabilities from across the state, serving on non-disability specific community committees, boards and councils.</p> <p>Action Steps:</p> <p>2.3.a. SILC and CIL members will identify, recruit and support when needed, people with</p>	10/01/2016	09/30/2019

	<p>disabilities to serve on non-disability specific community committees, boards and councils.</p> <p>Benchmark is zero. Increase by three (3) annually for a total of nine (9) at the end of year three. Monitor progress quarterly</p>		
Increase Independent Living knowledge and opportunities to young adults	<p>3.1 SILC, CILs and partners develop youth (14-26) leaders within the Independent Living (IL) movement.</p> <p>Action Steps:</p> <p>3.1.a. Add youth to the SILC by creating and supporting a youth (14-26) committee from across the state.</p> <p>3.1.b. Identify, recruit and appoint 1-2 young adults (18-26) to serve as Council members on the SILC.</p> <p>3.1.c. Select Idaho Youth (18-26) will attend an IL Conference with a youth track with SILC and CIL support.</p> <p>3.1.d. Annual State Transition Fair will support a youth track IL track with the assistance of the SILC and CILs.</p> <p>3.1.e. Develop/Implement Youth Track for state/regional 2019 IL conference.</p> <p>3.1.f. Develop/Establish a minimum of 3 mentors for youth from within the IL movement.</p> <p>3.1.g. Establish funding stream for IL Youth Project Coordinator within the SILC.</p> <p>Monitor quarterly for progress</p>	10/01/2017	09/30/2019
Increase Independent Living knowledge and opportunities to young adults	<p>3.2. Build a Youth Leadership Forum (YLF) drawing from the youth objective 3.1.</p> <p>3.2.a. Youth Coordinator will work with youth from ad hoc committee, CILs, mentors and other stakeholders to provide YLF camp to no more</p>	10/01/2017	09/30/2019

	<p>than 25 qualifying juniors or seniors/age 16-21 in summer of 2018.</p> <p>3.2.b Youth Coordinator will work with youth from ad hoc committee, select YLF alumni, CILs, mentors and other stakeholders to provide YLF camp to no more than 40 qualifying incoming Juniors and Seniors/age 16-21, in summer of 2019.</p> <p>Baseline is zero. Monitor annually: 25 participants year one; 30 participants year three.</p>		
Partnering for effective services, outreach and education	<p>4.1 CILs, SILC and select partners increase IL and ADA access awareness by developing and accessing Public Service Announcements.</p> <p>Action Steps:</p> <p>4.1.a. SILC, CIL Network and partners will use accessible materials and videos developed by the Disability Action Center-Northwest (CIL) for distribution across the state.</p> <p>4.1.b. Edit and amend for local markets.</p> <p>Baseline for measurement is zero. Monitor quarterly.</p>	10/01/2016	09/30/2019
Partnering for effective services, outreach and education	<p>4.2. CILs and SILC IL materials and workshops educate consumers and the community about IL in Idaho.</p> <p>Action Steps:</p> <p>4.2.a. Create plain language brochure(s)/booklet(s) and presentation of IL in Idaho for distribution in accessible formats across the state to various locations, facilities and venues.</p> <p>Baseline for measurement is zero.</p>	10/01/2016	09/30/2019
Partnering for effective services, outreach and education	<p>4.3 Idahoans have an opportunity to attend a Statewide IL Conference which will rotate throughout the three major regions of the state annually, beginning in Moscow, 2018.</p>	10/01/2016	09/30/2019

	<p>Action Steps:</p> <p>4.3.a. SILC, CILs and identified partners will coordinate to hold an annual IL conference in 2018 & 2019.</p> <p>Baseline for measurement is 0%.</p>		
Partnering for effective services, outreach and education	<p>4.4 Idahoans with disabilities have increased opportunities to live in affordable, accessible dwellings in their community.</p> <p>Action Steps:</p> <p>4.4.a. SILC will collaborate with select partners to provide effective education about the Fair Housing Act to consumers and housing providers.</p>	10/01/2016	09/30/2019

1.2 Objectives

1.2B Describe the steps planned regarding outreach to populations in the State that are unserved or underserved by programs under title VII, including minority groups and urban and rural populations.

- Identify the populations to be designated for targeted outreach efforts

Idaho's CIL Network serves all of state's 44 predominately rural counties, though extremely rural counties often remain underserved, especially during the winter months. Populations designated for targeted outreach efforts include Hispanics, Native Americans, Refugee groups, rural transition youth (16-26) populations.

- Identify the geographic areas (i.e., communities) in which the targeted populations reside

Native American populations primarily reside on or near one of Idaho's five Reservations: The Shoshone Bannock - Fort Hall Reservation, which reaches across Bingham, Power, Bannock and Caribou Counties, near the of southeastern Idaho cities of Blackfoot and Pocatello. This area is served by the CIL, Living Independently For Everyone (LIFE); The Nez Perce Reservation which spans much of Nez Perce, Lewis, Idaho, and Clearwater counties in North Central Idaho. This very rural area is served by Disability Action Center-Northwest (DAC-NW) with the largest nearby city is Lewiston, population around 32,000; The Coeur d'Alene Reservation taking in

parts of Benewah and Kootenai County, not far from the city of Coeur d'Alene in Northern Idaho. The largest city within the reservation is Plummer with a population around 1000. This area is also served by DAC-NW; The Kootenai Reservation is located near Bonner's Ferry, in Idaho's northern most Boundary County. This area too is served by DAC-NW. The Duck Valley Reservation falls across the Idaho (Owyhee County) - Nevada border with land split nearly 50/50. However, more than 80% of it's population of around 1300 people resides in Nevada. This remote and largely unpopulated area is served by the CIL, Living Independence Network Corporation (LINC). The state's largest Hispanic communities are located across Southern Idaho, primarily near the southeastern communities of American Falls and Pocatello, served by LIFE and in the southwestern communities of Nampa and Caldwell, served by LINC. Idaho is home to several refugee groups, including Southeast Asians and Eastern Europeans who have settled primarily in the Boise metro area, as well as more recent refugees from Western Asia and Africa who have settled in the Boise and Twin Falls areas, also served by LINC. Additionally, the SPIL will target transition age youth (16-26) from across the most rural areas of the state and served by the entire CIL Network.

- Describe how the needs of individuals with significant disabilities from minority group backgrounds will be addressed

Each CIL and the ICBVI IL program outreach plans include specific methods of outreach to underserved populations within their coverage areas.

Additionally, the SILC will continue to work with the Intermountain Fair Housing Council as it identifies and addresses housing discrimination based on disability, particularly as it affects non-native speakers of English within the refugee and immigrant communities.

The SILC is working to establish a fund to provide language interpreters, including ASL interpreters, for people with disabilities who request IL services, to the CIL Network and our partners as requested.

The SILC will provide workshops and educational outreach to Tribal Health Clinics and rural areas with an emphasis on reaching transition age youth (16-26) with disabilities.

1.3 Financial Plan

Describe in sections 1.3A and 1.3B, below, the financial plan for the use of Federal and non-Federal funds to meet the SPIL objectives.

1.3A Financial Plan Tables

Complete the financial plan tables covering years 1, 2 and 3 of this SPIL. For each funding source, provide estimated dollar amounts anticipated for the applicable uses. The financial plan table should include only those funding sources and amounts that are intended to support one or more of the objectives identified in section 1.2 of the SPIL. To the extent possible, the tables and narratives must reflect the applicable financial information from centers for independent living.

Refer to the SPIL Instructions for additional information about completing the financial tables and narratives.

Year 1 - 2017 Approximate funding amounts and uses

Sources	SILC resource plan	IL services	General CIL operations	Other SPIL activities
Title VII Funds	0	0	0	0
Title VII Funds Chapter 1, Part B	119239	137408	48703	0
Title VII Funds Chapter 1, Part C	0	0	878239	0
Title VII Funds Chapter 2, OIB (only those provided by the OIB grantee to further a SPIL objective)	0	225000	0	0
Other Federal funds - Sec. 101(a)(18) of the Act (Innovation and Expansion)	99500	0	0	0
Other Federal funds - other	0	0	4445870	0
Non-Federal funds - State funds	40170	13741	2425483	0
Non-Federal funds - Other	0	0	4042	0
Donations	0	0	65037	0
Foundations/Corp/Trust grants	0	0	23565	0
Local Gov't Funds	0	0	20345	0
Fee for Service	0	0	2070	0
Total	258909	376149	7913354	0

Year 2 - 2018 Approximate funding amounts and uses

Sources	SILC resource plan	IL services	General CIL operations	Other SPIL activities
Title VII Funds	0	0	0	0
Title VII Funds Chapter 1, Part B	119239	137408	48703	0

Title VII Funds Chapter 1, Part C	0	0	878239	0
Title VII Funds Chapter 2, OIB (only those provided by the OIB grantee to further a SPIL objective)	0	225000	0	0
Other Federal funds - Sec. 101(a)(18) of the Act (Innovation and Expansion)	99500	0	0	0
Other Federal funds - other	0	0	4445870	0
Non-Federal funds - State funds	40170	13741	2425483	0
Non-Federal funds - Other	0	0	4042	0
Donations	0	0	65037	0
Foundations/Corp/Trust grants	0	0	23565	0
Local Gov't Funds	0	0	20345	0
Fee for Service	0	0	2070	0
Total	258909	376149	7913354	0

Year 3 - 2019 Approximate funding amounts and uses

Sources	SILC resource plan	IL services	General CIL operations	Other SPIL activities
Title VII Funds	0	0	0	0
Title VII Funds Chapter 1, Part B	119239	137408	48703	0
Title VII Funds Chapter 1, Part C	0	0	878239	0
Title VII Funds Chapter 2, OIB (only those provided by the OIB grantee to further a SPIL objective)	0	225000	0	0
Other Federal funds - Sec. 101(a)(18) of the Act (Innovation and Expansion)	99500	0	0	0
Other Federal funds - other	0	0	4445870	0
Non-Federal funds - State funds	40170	13741	2425483	0

Non-Federal funds - Other	0	0	4042	0
Donations	0	0	65037	0
Foundations/Corp/Trust grants	0	0	23565	0
Local Gov't Funds	0	0	20345	0
Fee for Service	0	0	2070	0
Total	258909	376149	7913354	0

1.3B Financial Plan Narratives

1.3B(1) Specify how the part B, part C and chapter 2 (Older Blind) funds, if applicable, will further the SPIL objectives.

Chapter 1 Part B funds (\$ 119,239 Federal), (\$11,923 State) will be used to fund the resource plan for the SILC and (\$137,408 Federal) and (\$13,741 State) funds will be used to fund the state independent living services through ICBVI. Chapter 1 Part B

(\$48,703 Federal) and (\$4870 State funds) will fund the general operations of a CIL through a contract with IDVR and DAC and Chapter 1 Part C (\$878,239) will fund the state network of centers for independent living.

1.3B(2) Describe efforts to coordinate Federal and State funding for centers and IL services, including the amounts, sources and purposes of the funding to be coordinated.

The SILC, CILs, ICBVI IL program and the DSE (IDVR) are committed to fostering cooperation and coordination to avoid unnecessary duplication with federal, state, and local programs.

The SILC, CILs, ICBVI IL program and IDVR will ensure mutual coordination and cooperation and other providers of IL or closely related services at the federal, state, county, municipal and public/private sector levels. The representatives from the CILs, ICBVI IL program and IDVR, serve on the SILC, and interact frequently with staff from the other organizations. The partners coordinate closely with one another, and refer individuals with disabilities, families and professionals to appropriate services via another partner or relevant agency. Chapter 1 Part B funds (\$119,167 Federal), (\$13,241 State) are used to fund the resource plan for the SILC.

(\$48,775 Federal) and (\$5,419 State funds) will fund the general operations of a CIL through a contract with IDVR and DAC and Chapter 1 Part C (\$878,239) will fund the state network of centers for independent living. The amounts of funding dedicated to each are shown in the financial table above and were completed with the assumption that Title VII and state funding sources would remain relatively constant. Should additional Title VII, Part B funding become available during the course of this three-year Plan, the funds will be distributed to organizations using the current formula.

1.3B(3) Describe any in-kind resources including plant, equipment or services to be provided in support of the SILC resource plan, IL services, general CIL operations and/or other SPIL objectives.

The CILs may receive in-kind donations of equipment, including assistive technology (AT) and durable medical equipment (DME) for loan or distribution through their respective AT reuse programs. All three centers provide AT reuse services.

The ICBVI IL program may receive in-kind donations of equipment, primarily related to vision loss, including software and computer technology. for loan or distribution through their AT reuse program.

1.3B(4) Provide any additional information about the financial plan, as appropriate.

Actual funding amounts for purposes identified in the Financial Plan tables above, and listed in the section 1.3B(2) narrative, may fluctuate according to federal grant awards and State General Fund appropriations. Significant fluctuation may require renegotiation by SPIL partners of amounts to be used for certain activities. Should significant variations occur, distribution would be based on current formulas.

1.4 Compatibility with Chapter 1 of Title VII and the CIL Work Plans

1.4A Describe how the SPIL objectives are consistent with and further the purpose of chapter 1 of title VII of the Act as stated in section 701 of the Act and 34 CFR 364.2.

The State Plan for Independent Living (SPIL) reflects the beliefs of the Idaho SILC, CILs and ICBVI IL program, promoting a philosophy of independent living including consumer control, peer support, self-help, self-determination, equal access, and individual and system advocacy to maximize the leadership, empowerment, independence, and productivity of individuals with significant disabilities and to promote and maximize the integration and full inclusion of individuals with significant disabilities into the mainstream of American society.

The SPIL encourages coordination, cooperation, and communication between the Idaho SILC, CILs, ICBVI IL program and the DSE (IDVR). This spirit of cooperation provides opportunities to ensure that all stakeholders are advised of and responsive to the needs of individuals with significant disabilities identified by the CILs in their service areas; the plans of the centers to address those needs; and that the Idaho CILs operate in a manner consistent with the SPIL. (34 CFR 364.42(c))

1.4B Describe how, in developing the SPIL objectives, the DSU and the SILC considered and incorporated, where appropriate, the priorities and objectives established by centers for independent living under section 725(c)(4) of the Act.

The Idaho SILC, CILs, ICBVI IL program and the DSE (IDVR) are all part of the SPIL planning team. Every effort is made to ensure that stakeholders have ample opportunity to provide input into the development of the objectives for the SPIL, as well as the other elements of the State Plan. The Idaho CILs provided leadership in the development of the objectives, action steps, and outcomes for this SPIL. The SILC and CILs consider the CIL work plans, developed by the

individual centers in compliance with section 725(c) (4) of the Act, when developing or revising the SPIL. Additionally, as each center develops its work plan for each 704 Report, they include in their work plan the objectives outlined in the current SPIL for which they have responsibility.

1.5 Cooperation, Coordination, and Working Relationships Among Various Entities

Describe the steps that will be taken to maximize the cooperation, coordination and working relationships among the SILS program, the SILC, and centers; the DSU, other State agencies represented on the SILC and other councils that address the needs of specific disability populations and issues; and other public and private entities determined to be appropriate by the SILC.

The description must identify the entities with which the DSU and the SILC will cooperate and coordinate.

The Idaho SILC, CILs, ICBVI IL program and the DSE (IDVR) make up a partnership that includes a cooperative strategizing, planning, communication, and coordinated effort. The SILC and DSE executive directors meet monthly to ensure on-going communication to strategize and discuss problems. The IDVR director as an ex officio member of the SILC attends quarterly meetings to remain up to date on IL issues, hear from SILC membership and share information about IDVR programs.

The SILC executive director or designated SILC staff will continue to be an active member of the Intermountain Fair Housing Council, the Idaho Access and Functional Needs, Emergency Management workgroup, the State Rehabilitation Council, the Aged and Disabled Resource Center (ADRC) - No Wrong Door workgroup, the Idaho Employment First Consortium; and is on the Board of Directors for the Consortium of Idahoans with Disabilities ? a task force made up of more than 30 disability member groups from across Idaho. Additionally, the executive director and designated staff participate in various other workgroups, boards, councils, and organizations that provide an opportunity for coordination and improvement of services and supports for people with disabilities across the state.

The SILC, CILs, ICBVI IL program and the DSE cooperate and coordinate with appropriate agencies, councils, or public and private entities when such a relationship is consistent with the SPIL and the Act to ensure persons who have disabilities have access to community-based resources that promote personal choice and facilitate the achievement of their independent living goals. Through such cooperation and coordination, the Idaho SILC advocates for the rights and needs of people with disabilities, including policy and system changes which address those needs and promote the independent living philosophy. Additionally, the Idaho SILC is an active member of the National Council on Independent Living, the Association of Programs for Rural Independent Living, and other organizations which seek to improve services and the lives of people with disabilities. The Idaho SILC, CILs, ICBVI IL program and the DSE will cooperate and coordinate with the State Legislature and Congress by providing information and technical assistance upon request from legislators and/or legislative staff. The SILC strives to ensure representation from state agencies and entities necessary to develop, foster, and maximize working relationships that will benefit efforts to achieve our mission and goals. Current Idaho

SILC membership includes: as ex officio members: the Administrator of IDVR who is also the DSE, the ICBVI IL coordinator, the Bureau Chief of the Bureau of Long Term Care (BLTC) - Medicaid, Aged & Disabled (HCBS) and a representative from the Idaho Commission on Aging.

Voting members include: Regional representatives who are consumers at their area CIL; a CIL director chosen by the Idaho CIL directors; the Director of the Idaho Assistive Technology Project from the Center on Disabilities and Human Development, University of Idaho; and representatives from state 121 programs, the Idaho Association of the Deaf and the Department of Veterans Affairs

The Idaho SILC intends to conduct the following coordination/cooperation activities, with consideration to the new SILC authorities in the Act:

? Collaborate with the CILs and the Region 10, Northwest ADA and the Intermountain Fair Housing Council to provide general education on the ADA and Fair Housing.

? Collaborate with the CILs to develop materials to increase knowledge and understanding of the public and public servants about disabilities, the rights of people with disabilities, working with people with disabilities, and the benefits of inclusiveness.

- Collaborate with the CILs to create a communication campaign to:

- improve the visibility of SILC and CILs

- promote independent living

- Collaborate with the CILs to educate Idaho's Congressional delegation about the impact of, and the need to revise, the current funding formula for Part C funding.

1.6 Coordination of Services

Describe how IL services funded under chapter 1 of title VII of the Act will be coordinated with and complement other services to avoid unnecessary duplication with other Federal, State, and local programs, including the OIB program authorized by chapter 2 of title VII of the Act, that provide IL- or VR-related services.

Idaho coordinates with the State Universities and Colleges, the Idaho Council on Developmental Disabilities, the State Protection and Advocacy System ? Disability Rights Idaho (which includes the Client Assistance Program), public health entities, the Idaho Department of Health and Welfare, the Idaho Department of Labor, state and local organizations and agencies handling housing, transportation, emergency management, veterans programs and finally with IDVR. We ensure duplication does not occur by referring consumers to these other programs and through formal and informal communications with other service providers such as, community fairs, peer support groups and state conferences.

The Idaho SILC composition assures a broad, cross representation of these entities, as well as the opportunity to disseminate information and provide updates as applicable to council membership. The DSE is charged with referring interested individuals to appropriate resources that would enhance their independent living capacity, while addressing vocational rehabilitation issues.

The DSE, ICBVI IL program and the CILs are mandated to prioritize transitioning students from school to work; it is one prong of the fifth core service for centers. IDVR counselors are to work with students while they are in school and the centers are to work with students once they have left post-secondary education. It is imperative that IDVR and the Idaho CILs work together to coordinate services for students, ensuring that they receive necessary services and are well prepared for finding employment or going on to post-secondary education opportunities.

1.7 Independent Living Services for Individuals who are Older Blind

Describe how the DSU seeks to incorporate into, and describe in, the State plan any new methods or approaches for the provision of IL services to older individuals who are blind that are developed under the Older Individuals who are Blind program and that the DSU determines to be effective.

Rehabilitation Teachers at the Idaho Commission for the Blind and Visually Impaired continue to provide solid services for participants. These services often include information and referral, communication, peer support groups, orientation and mobility, activities of daily living, accessible technology training, and provision of low vision tools.

Over the past several years changing trends in mainstream devices like iOS and android tablets or cell phones have opened doors for many blind and visually impaired consumers. Rehab trainers have provided hundreds of hours of training to motivated participants who want to have equal access to tools like these. Training can range from using Cortana or Siri assistants, using a calendar, Facebook, a banking application. Some clients also use map directions like their sighted peers to walk to nearby destinations. In addition, Rehab Teachers are also able to provide training on blindness friendly applications like the Bard ap, Look Tell Money Reader, KNFB ap, and many others depending on client need and preference.

Part II: Narrative: Section 2 - Scope, Extent, and Arrangements of Services

2.1 Scope and Extent

2.1A Check the appropriate boxes in the SPIL Instrument table indicating the types of IL services to be provided to meet the objectives identified in section 1.2 of this SPIL, and whether the services will be provided by the CILs or by the DSU (directly and/or through contract or grant).

Table 2.1A: Independent living services	Provided by the DSU (directly)	Provided by the DSU (through contract and/or grant)	Provided by the CILs (Not through DSU contracts/grants)
Core Independent Living Services - Information and referral	No	Yes	Yes
Core Independent Living Services - IL skills training	No	Yes	Yes
Core Independent Living Services - Peer counseling	No	Yes	Yes
Core Independent Living Services - Individual and systems advocacy	No	Yes	Yes
Counseling services, including psychological, psychotherapeutic, and related services	No	Yes	No
Services related to securing housing or shelter, including services related to community group living, and supportive of the purposes of this Act and of the titles of this Act, and adaptive housing services (including appropriate accommodations to and modifications of any space used to serve, or occupied by, individuals with significant disabilities)	No	Yes	Yes
Rehabilitation technology	No	Yes	No
Mobility training	No	Yes	No
Services and training for individuals with cognitive and sensory disabilities, including life skills training, and interpreter and reader services	No	Yes	Yes

Personal assistance services, including attendant care and the training of personnel providing such services	No	Yes	Yes
Surveys, directories and other activities to identify appropriate housing, recreation, accessible transportation and other support services	No	Yes	Yes
Consumer information programs on rehabilitation and IL services available under this Act, especially for minorities and other individuals with disabilities who have traditionally been unserved or underserved by programs under this Act	No	Yes	Yes
Education and training necessary for living in the community and participating in community activities	No	Yes	Yes
Supported living	No	Yes	No
Transportation, including referral and assistance for such transportation	No	Yes	Yes
Physical rehabilitation	No	Yes	No
Therapeutic treatment	No	Yes	No
Provision of needed prostheses and other appliances and devices	No	Yes	Yes
Individual and group social and recreational services	No	Yes	Yes
Training to develop skills specifically designed for youths who are individuals with significant disabilities to promote self-awareness and esteem, develop advocacy and self-empowerment skills, and explore career options	No	Yes	Yes
Services for children with significant disabilities	No	Yes	Yes
Services under other Federal, State, or local programs designed to provide resources, training, counseling, or other assistance of substantial benefit in enhancing the independence, productivity, and quality of life of individuals with significant disabilities	No	Yes	Yes

Appropriate preventive services to decrease the need of individuals with significant disabilities for similar services in the future	No	Yes	Yes
Community awareness programs to enhance the understanding and integration into society of individuals with disabilities	No	Yes	Yes
Other necessary services not inconsistent with the Act	No	Yes	Yes

2.1B Describe any service provision priorities, including types of services or populations, established for meeting the SPIL objectives identified in section 1.2.

Idaho prioritizes the provision of core services under the Act across the state. As work is done to assess IL needs during this SPIL and strategies are developed to address the specific needs of the SPIL goals, objectives and activities of the SPIL, additional service priorities may be developed.

2.1C If the State allows service providers to charge consumers for the cost of services or to consider the ability of individual consumers to pay for the cost of IL services, specify the types of IL services for which costs may be charged and for which a financial need test may be applied, and describe how the State will ensure that:

- Any consideration of financial need is applied uniformly so that all individuals who are eligible for IL services are treated equally; and
- Written policies and consumer documentation required by 34 CFR 364.59(d) will be kept by the service provider.

Indicate N/A if not applicable.

- Any consideration of financial need is applied uniformly so that all individuals who are eligible for IL services are treated equally; and

- Written policies and consumer documentation required by 34 CFR 364.59(d) will be kept by the service provider.

When sufficient funding does not exist to provide certain non-core IL services, the best temporary solution may be to give consumers the option to pay some or all of the cost of the service.

2.2 Arrangements for State-Provided Services

2.2A If the DSU will provide any of the IL services identified in section 2.1A through grants or contractual arrangements with third parties, describe such arrangements.

The DSE awards funds in the amount of \$54,194 as a grant to the Disability Action Center - Northwest (DAC-NW) with the requirements that the recipient comply with requirements of TITLE VII, Chapter 1, Part B regulations. DAC -NW will ensure that Title VII, Chapter 1, Part B Funds are not used for Title VII, Chapter 1, Part C Funding activities.

2.2B If the State contracts with or awards a grant to a center for the general operation of the center, describe how the State will ensure that the determination of an individual's eligibility for services from that center shall be delegated to the center.

The DSE awards funds in the amount of \$54,194 as a grant to the CIL, DAC-NW with the requirements that the recipient comply with requirements of TITLE VII, Chapter 1, Part B regulations. Eligibility for services will be determined by the CIL. An excerpt of the CIL's annual work plan is the document which is referenced in the DSE grant. In that addendum the CIL goals state that the CIL will determine eligibility and specify that services are provided to individuals with a significant disability.

Part II: Narrative: Section 3 - Design for the Statewide Network of Centers

3.1 Existing Network

Provide an overview of the existing network of centers, including non-Part C-funded centers that comply with the standards and assurances in section 725 (b) and (c) of the Act, and the geographic areas and populations currently served by the centers.

SPIL SIGNATORY - The Disability Action Center - Northwest (DAC-NW) covers Boundary, Bonner, Kootenai, Shoshone, Benewah, Latah, Clearwater, Nez Perce, Lewis, and Idaho counties and includes three of five Idaho Native American Indian Reservations. This service area covers over 21,000 square miles (a bit less than the size of the State of West Virginia), with approximately 20.6% of the state's population and 24% of the state's individuals with disabilities. Approximately 17% of the population is age 65+. DAC-NW's main office is in Moscow with two field offices: one in Post Falls to the north and one in Lewiston to the south. DAC-NW also provides services in up to three underserved eastern Washington counties. DAC-NW will be recognized in the Washington SPIL for the first time this year. DAC-NW does not use Idaho Funds to meet their Washington responsibilities.

SPIL SIGNATORY - Living Independently For Everyone (LIFE) serves Bannock, Bear Lake, Bingham, Bonneville, Butte, Caribou, Cassia, Clark, Custer, Franklin, Fremont, Jefferson, Madison, Minidoka, Oneida, Power, and Teton counties and includes the Fort Hall Reservation. This service area covers nearly 30,000 square miles (equal in land area to the State of South Carolina), with approximately 27% of the state's population and 24% of the state's individuals with disabilities. LIFE's main office is in Pocatello with field offices in Idaho Falls, Burley and Blackfoot. Approximately 17% of the population is age 65+.

SPIL SIGNATORY - Living Independence Network Corporation (LINC) serves Ada, Boise, Canyon, Blaine, Elmore, Payette, and Twin Falls counties. This service area includes nearly 9,000 square miles (roughly the size of the State of New Hampshire), with approximately 46% of the state's overall population and 41% of the state's individuals with disabilities. Approximately 12% of the population is age 65+.

3.2 Expansion of Network

Describe the design for the further expansion of the network, including identification of the unserved and underserved areas in the State and the order of priority for serving these areas as additional funding becomes available (beyond the required cost-of-living increase).

If an existing Part C CIL closes due to relinquishment, termination, or other reason, the SILC will notify the ACL Administrator to hold a competition for the award to serve the same CIL service area.

Idaho will continue to support the development of a network of centers through the following activities:

1. Any additional Part C Funding will be used to bring all existing CIL offices to adequate funding levels.
2. Utilize all available resources for the provision of technical assistance, which will benefit the CILs.

A review of recent 704 report data for the service areas of the existing CILs indicates that the following areas within those service areas are considered to be underserved: Disability Action Center Northwest - Boundary, Lewis, Shoshone, Clearwater, Idaho; LINC - Elmore, Boise; LIFE - Custer, Butte, Clark, and Fremont counties. Of course, the numbers fluctuate from year to year and other IL services such as community education, systems advocacy, and I&R may be provided.

However, the reality is that the existing capacity of Idaho CILs is not sufficient to adequately serve these areas.

The three Idaho CILs currently serve the entire state, but as previously indicated, there are areas within the state that are underserved. Should additional Title VII, Part C federal funding above COLA, new federal funds, regardless of source, allotted specifically to support the operations of centers for independent living in this state become available during the course of this three-year Plan, funds will be distributed to the existing CILs based on NICL recommendation of \$530,000 increase with new dollars going to the lowest funded Centers until CILs are evenly funded; then splitting any remainder equally.

Idaho does not have plans for the establishment of a new CIL. Funds will be used for the expansion of existing centers by the creation of new field offices to serve underserved areas of the state, in the following order:

In south central Idaho, the counties of Camas, Gooding, Lincoln, and Jerome constitute an overall land area of 3,609 square miles, with a population of 43,800, of which approximately 14% of whom are people with disabilities.

In central Idaho, Adams, Washington, Valley, Gem, and Lemhi counties constitute an overall land area of 11,624 square miles, with a population of approximately 45,500, of whom approximately 14% have disabilities.

In southwest Idaho, Owyhee County has a land area of 7678 square miles (roughly the size of the state of Massachusetts), with a population of 11,400, of whom approximately 15% are people with disabilities.

3.3 Section 723 States Only

3.3A If the State follows an order of priorities for allocating funds among centers within a State that is different from what is outlined in 34 CFR 366.22, describe the alternate order of priority that the DSU director and the SILC chair have agreed upon. Indicate N/A if not applicable.

N/A

3.3B Describe how the State policies, practices and procedures governing the awarding of grants to centers and the oversight of these centers are consistent with 34 CFR 366.37 and 366.38.

N/A

Part II: Narrative: Section 4 - Designated State Unit (DSU)

4.1 Administrative Support Services

4.1A Describe the administrative support services to be provided by the DSU for the SILS (Part B) program and, if the State is a Section 723 State, for the CIL (Part C) program. Refer to the SPIL Instructions for additional information about administrative support services.

The DSE, Idaho Division of Vocational Rehabilitation (IDVR) provides contract monitoring services with the Center for Independent Living Center, Disability Action Center-Northwest (DAC-NW) in Coeur d'Alene, Idaho.

The Idaho Commission for the Blind and Vision Impaired (ICBVI) provides general oversight, budget development and financial accounting services for its state independent living services program. ICBVI is not, nor have they recently been, a partner DSE for the SILC.

4.1B Describe other DSU arrangements for the administration of the IL program, if any.

N/A

Part II: Narrative: Section 5 - Statewide Independent Living Council (SILC)

5.1 Resource plan

5.1A Describe the resource plan prepared by the SILC in conjunction with the DSU for the provision of resources, including staff and personnel, made available under parts B and C of chapter 1 of title VII, section 101(a)(18) of the Act, and from other public and private sources that may be necessary to carry out the functions of the SILC identified in section 705(c). The description must address the three years of this SPIL.

- Refer to the SPIL Instructions for more information about completing this section.

For more information click the icon.

The Idaho SILC Resource Plan consists of the following funding sources:

\$124,100 per year from the State General Fund (contingent upon annual state budget approval)

\$119,239 from Title VII provided as pass through from IDVR, the SILC's DSE, combined with a 10% match (\$13,249) from state general funds

\$99,500 contributed by IDVR from Title I, Innovation and Expansion funds combined with a 21.3% match (\$26,929) from state general funds

Distribution may vary depending upon State General fund allocations, carry over and the inclusion of other federal, state and private funding resources allow.

With the above allocation, the Idaho SILC will coordinate Council meetings and activities in which the Council develops, implements, monitors and evaluates the State Plan for Independent Living (SPIL). The SILC will use allocated funds to fund personnel, including health benefits, supplies, office space, IT systems and services and all other routine business services needed to conduct its duties and activities as authorized in section 705(c).

SILC staff positions: Executive Director, one FTE; Financial Specialist, one FTE; Management Assistant, one FTE; one FTE grants/projects specialist (currently open)

Sufficient Appropriation:

It is understood and agreed that IDVR is a governmental agencies and this SPIL shall in no way be construed so as to bind or obligate the State of Idaho, SILC or IDVR beyond the term of any particular appropriation of funds by the Idaho State Legislature or the United States Congress (hereafter Appropriating Bodies). The amounts set out in the Financial Plan Tables of the SPIL (hereafter Resource Plan) for FY 2017 have been appropriated by the Appropriating Bodies and are committed for the use of the SILC. However, SILC acknowledges and agrees that if the

Appropriating Bodies shall, for whatever reason, hold back the whole or a percentage of the FY 2017 funds a similar amount shall be withheld from the funds committed to SILC for FY 2017. The amounts set forth in the Resource Plan for FY 2018 and FY 2019 are not approved budget requests by SILC or IDVR. It is understood that these figures represent the projected budget of SILC and are included for planning purposes. If IDVR determines they cannot support the budget requests of SILC, or if the appropriation approved by the appropriating bodies is different than the projected budgets, for FY 2018 and FY 2019 as set forth in the Resource Plan, IDVR and SILC shall meet and agree upon an appropriate amendment to the resource Plan.

SILC receives an additional 9% above the allowable 30% of Idaho's Part B funds. These funds are used to support the Independent Living activities outlined in section SPIL 1.2B Objectives.

5.1B Describe how the following SILC resource plan requirements will be addressed.

- The SILC's responsibility for the proper expenditure of funds and use of resources that it receives under the resource plan.

The Idaho SILC delegates to its Executive Director the responsibility to oversee development of a draft budget, including the Resource Plan for conducting Rehabilitation Act section 705 activities. The full Council provides input, reviews the draft, and ultimately approves the final budget. The SILC's Executive Director is granted authority by the Council to approve day to day Resource Plan expenditures, in keeping with the Code of Federal Regulations, the Rehabilitation Act, 2 CFR 200 Office of Management and Budget Guidance, and the approved SILC budget. The SILC provides assurance that Resource Plan expenditures are appropriate for the purpose and funding period through standard accounting practices and maintenance of all financial records necessary for auditing by appropriate state or federal entities. Quarterly financial reports are provided to the Council for review and approval. In addition, the Designated State Entity receives, disburses, and accounts for Rehabilitation Act Resource Plan funds and expenditures, on behalf of the SILC, through the State Financial Management System. Resource Plan expenditures are subject to audits conducted by the Department of Human Services and the Idaho State Controller's Office (SCO) or a private auditor approved by the SCO.

- Non-inclusion of conditions or requirements in the SILC resource plan that may compromise the independence of the SILC.

Idaho will not include any conditions or requirements in the SILC Resource Plan that could compromise the independence of the SILC as per Idaho Statute, Title 56, Chapter 12.

- Reliance, to the maximum extent possible, on the use of resources in existence during the period of implementation of the State plan.

The ID SILC will ensure reliance, to the maximum extent possible, on the use of resources in existence during the period of implementation of the State plan.

Funds for the plan will come from Title I and Title VII, Part B of the Vocational Rehabilitation Act of 1973, as amended, State General Funds, and other federal, state and private funding sources.

Additionally, as a state entity, the Idaho SILC is required to submit an annual activity and budget report and next year budget request to the Legislature based upon the state fiscal year which runs July 1 - June 30. This process adds another layer of resource planning within the SILC.

5.2 Establishment and Placement

Describe how the establishment and placement of the SILC ensures its independence with respect to the DSU and all other State agencies. Refer to the SPIL Instructions for more information about completing this section.

The Idaho SILC is not established as a 501(c)(3). Governor Cecil D. Andrus provided for the establishment of the Idaho SILC in 1993 by Executive Order 93-01. The Idaho SILC became a self-governing state entity in 2004 as established in Idaho Code, Title 56, Chapter 12. As such, the SILC is not housed within any other state agency, maintaining independent control when requesting legislative authority regarding staffing, state budget requests and reporting, contracts, travel, etc. SILC offices are not within any other state office structure. The SILC works in concert with the DSE, IDVR, but is not directed by the agency with regard to service provision or daily operation of the SILC.

5.3 Appointment and Composition

Describe the process used by the State to appoint members to the SILC who meet the composition requirements in section 705(b). Refer to the SPIL Instructions for more information about completing this section.

Prospective Council members are usually referred as nominees by CIL directors, current or former Council members and other stakeholders across the state. Nomination forms are accepted on an ongoing basis with an emphasis in early spring recruitment. Completed applications are forwarded to the membership committee who review and interview qualified applicants. Selection of a nominee is based on demonstrated knowledge of the independent living philosophy along with the desire and ability to serve and meet the statutory requirements. The SILC asks that candidates carefully consider their time commitment and other factors when submitting a nomination form. When a vacancy occurs in a specific category, nominations are reviewed by the Membership Committee. The committee makes a recommendation to the full Council regarding its selection of a prospective nominee. The Council then forwards recommendation to the Governor. This helps the SILC maintain a balanced and qualified membership, consistent with requirements in section 705 (b) of the Rehabilitation Act. The SILC and the Governor's office maintain records, including term lengths, to demonstrate that the SILC is fully compliant with requirements. Depending upon membership, the SILC works with the CILs and other stakeholders to recruit applicants with knowledge of Independent Living services and philosophy, and who come from each of Idaho's six geographic areas, across disabilities and from diverse backgrounds, including those from underserved populations such as racial and

ethnic minorities, young adults, urban, rural and LBGTQ communities. The Governor appoints all members. Idaho ensures that no member of the SILC serve more than two consecutive full three-year terms in accordance with SILC Bylaws and state law. Idaho ensures that the SILC is composed of members who provide statewide representation, represent a broad range of individuals with disabilities from diverse backgrounds, and are knowledgeable about CILs and IL services, the SILC bylaws, policies and state law. Idaho also ensures that a majority of the SILC members, and voting members, are individuals with disabilities, who are not employed by any state agency or CIL, as required in the SILC Bylaws and state law.

5.4 Staffing

Describe how the following SILC staffing requirements will be met.

- SILC supervision and evaluation, consistent with State law, of its staff and other personnel as may be necessary to carry out its functions.

Council members are appointed by the Governor. They in turn hire and supervise the Executive Director who serves at the pleasure of the Council. The Executive Director hires and supervises SILC staff with the assistance of the State Division of Human Resources. SILC employees receive state benefits, including PERSI.

- Non-assignment of duties to SILC staff and other personnel made available by the DSU, or any other State agency or office, that would create a conflict of interest while assisting the SILC in carrying out its duties.

The Idaho SILC has been independent of any state agency since 2004. The DSE, IDVR does not provide any staff to the SILC. SILC employees are all employed, supervised and evaluated directly by the SILC.

As an independent state entity, the SILC utilizes the services of the Idaho Division of Human Resources to assist in hiring and personnel retention, including the evaluation of pay grades and job classification. Additionally, the SILC works closely with the Legislative Services Office, the Division of Financial Management and the Department of Administration to comport with state regulations related to employee wages and benefits.

Part II: Narrative: Section 6 - Service Provider Requirements

Describe how the following service provider requirements will be met:

6.1 Staffing

- Inclusion of personnel who are specialists in the development and provision of IL services and in the development and support of centers.

Organizations receiving federal and/or state funding to provide services through the SPIL each develop policies and procedures to ensure service requirements are met.

Idaho's IL providers, listed in the SPIL, develop position descriptions for staff involved in providing services. These give a clear picture of the expertise, skills and expectations for performing jobs related to service provision. These are used both as a guide for hiring staff, and for evaluating staff performance. In addition, IL providers have affirmative action policies and procedures related to this legal requirement. State grants to CILs also require compliance with the relevant Federal laws and regulations regarding this requirement.

Part of the SILC's SPIL monitoring and evaluation processes include review of the 704 reports and consumer satisfaction surveys of CILs. Trends noticed are discussed with the CIL Network and the DSE, to assist with program improvement.

- Availability, to the maximum extent feasible, of personnel able to communicate (1) with individuals with significant disabilities who rely on alternative modes of communication, such as manual communication, nonverbal communication devices, Braille, or audio tapes and (2) in the native languages of individuals with significant disabilities whose English proficiency is limited and who apply for or receive IL services under title VII of the Act.

Appropriate methods of communication to consumers are addressed in policies and procedures, including alternatives such as non-English translations, American Sign Language (ASL), Video Relay Services (VRS), Braille, large print, plain text or other alternate formats of information. Statements about the commitment to providing these formats are posted in plain language in the organizations and included in publications.

State grants to CILs also require compliance with the relevant Federal laws and regulations regarding this requirement.

- Establishment and maintenance of a program of staff development for all classes of positions involved in providing IL services and, where appropriate, in administering the CIL program, improving the skills of staff directly responsible for the provision of IL services, including knowledge of and practice in the IL philosophy.

Organizations receiving federal and/or state funding to provide services through the SPIL each develop policies and procedures to ensure service requirements are met. All Centers provide new staff orientation and training using internally developed policies and manuals.

Plans for ongoing staff development are included in provider annual and three-year work plans. State grants to CILs also require compliance with the relevant Federal laws and regulations regarding this requirement.

- Affirmative action to employ and advance in employment qualified individuals with significant disabilities on the same terms and conditions required with respect to the employment of individuals with disabilities under section 503 of the Act.

State grants to CILs include language requiring compliance with Rehabilitation Act section 725(c)(5), which states, "The applicant will use sound organizational and personnel assignment practices, including taking affirmative action to employ and advance in employment qualified individuals with significant disabilities on the same terms and conditions required with respect to the employment of individuals with disabilities under section 503."

6.2 Fiscal Control and Fund Accounting

- Adoption of those fiscal control and fund accounting procedures as may be necessary to ensure the proper disbursement of and accounting for funds made available through parts B and C of chapter 1 of title VII of the Act, in addition to complying with applicable EDGAR fiscal and accounting requirements.

Idaho's IL providers maintain individual policies and procedures to achieve the above requirements. State grants to CILs also require compliance with the relevant Federal laws and regulations regarding this requirement.

6.3 Recordkeeping, Access and Reporting

- Maintenance of records that fully disclose and document the information listed in 34 CFR 364.35.

In addition to individual IL provider policies and procedures to ensure compliance, State grants to CILs also require compliance with the relevant Federal laws and regulations regarding this requirement.

- Submission of annual performance and financial reports, and any other reports that the Secretary determines to be appropriate

The SILC, in cooperation with the CILs, the ICBVI IL project and the DSE, jointly develop and submit the 704 Report and all records are available to both state and federal auditors/reviewers. Additionally, the CILs all develop and submit their own 704 reports and all of their records are available to both state and federal auditors/reviewers.

- Access to the Commissioner and the Comptroller General, or any of their duly authorized representatives, for the purpose of conducting audits, examinations, and compliance reviews, to the information listed in 34 CFR 364.37.

All SILC, CIL IDVR/ICBVI records are available, as appropriate, to both state and federal auditors/reviewers. In addition to individual IL provider policies and procedures to ensure compliance, State grants to CILs require compliance with the relevant Federal laws and regulations regarding this requirement.

6.4 Eligibility

- Eligibility of any individual with a significant disability, as defined in 34 CFR 364.4(b), for IL services under the SILS and CIL programs.

IL service providers include in their consumer service records (CSRs), the paperwork related to how eligibility was determined, in keeping with federal laws. State grants to CILs also require compliance with the relevant Federal laws and regulations regarding this requirement.

- Ability of any individual to seek information about IL services under these programs and to request referral to other services and programs for individuals with significant disabilities.

Individual IL service providers include, in their consumer service records (CSRs), information provided to consumers about their rights, including the referral to the Client Assistance Program (CAP) and other relevant programs. All service providers will supply any individual with information and referral to other services and programs for individuals with significant disabilities, as noted in their individual service policies. State grants to CILs also require compliance with the relevant Federal laws and regulations regarding this requirement.

- Determination of an individual's eligibility for IL services under the SILS and CIL programs in a manner that meets the requirements of 34 CFR 364.51.

Individual IL service providers maintain service policies and procedures to ensure compliance, and in their consumer service records (CSRs), information is documented as to consumer eligibility. In addition, State grants to CILs require compliance with the relevant Federal laws and regulations regarding this requirement.

- Application of eligibility requirements without regard to age, color, creed, gender, national origin, race, religion, or type of significant disability of the individual applying for IL services.

Individual CILs maintain service policies and procedures to ensure that eligibility requirements are applied without regard to age, color, creed, gender, national origin, race, religion or type of significant disability of the individual applying for IL services. In addition, State grants to CILs require compliance with the relevant Federal laws and regulations regarding this requirement.

- Non-exclusion from receiving IL services of any individual who is present in the State and who is otherwise eligible for IL services, based on the imposition of any State or local residence requirement.

Individual IL service providers maintain service policies and procedures to ensure compliance. Individuals present in a CIL's service area are not excluded from eligibility based on residence outside the service area. No state or local residence requirements are imposed on consumers. State grants to CILs also require compliance with the relevant Federal laws and regulations regarding this requirement.

6.5 Independent Living Plans

- Provision of IL services in accordance with an IL plan complying with Sec. 364.52 and mutually agreed upon by the individuals with significant disabilities and the appropriate service provider staff unless the individual signs a waiver stating that an IL plan is unnecessary.

Idaho IL providers keep CSRs, which include documentation of the consumer's knowledge of their right to develop an IL plan or sign a waiver. For those consumers requesting an IL plan, the CSR also includes the plan, jointly signed by the consumer and the IL staff members assisting them. State grants to CILs also require compliance with the relevant Federal laws and regulations regarding Consumer Service Records and Independent Living Plans.

6.6 Client Assistance Program (CAP) Information

- Use of accessible formats to notify individuals seeking or receiving IL services under chapter 1 of title VII about the availability of the CAP program, the purposes of the services provided under the CAP, and how to contact the CAP.

Idaho IL providers each maintain copies of brochures provided by Disability Rights Idaho, the state Protection and Advocacy System that provides CAP services. CAP brochures are provided to consumers according to policies of each provider that require the use of accessible formats. CSRs contain documentation, signed by consumers, verifying that the consumer has received this information. State grants to CILs also require compliance with the relevant Federal laws and regulations regarding notice to consumers about the Client Assistance Program.

6.7 Protection, Use and Release of Personal Information

- Adoption and implementation of policies and procedures meeting the requirements of 34 CFR 364.56(a), to safeguard the confidentiality of all personal information, including photographs and lists of names.

Idaho IL providers individually develop policies and procedures, adopted by their Boards of Directors, for informing consumers of their agency's methods of safeguarding the confidentiality of consumer personal information. The standard practice is to also include a consumer's statement in the CSR, which indicates they have been notified of the confidentiality policies.

State grants to CILs also require compliance with the relevant Federal laws and regulations regarding this requirement.

Part II: Narrative: Section 7 - Evaluation

Describe the method that will be used to periodically evaluate the effectiveness of the plan in meeting the objectives established in Section 1. The description must include the State's evaluation of satisfaction by individuals with significant disabilities who have participated in the program.

Section 7: Evaluation

Goal(s) and the related Objective(s) from Section 1	Method that will be used to evaluate
<p>Community Access</p> <p>Civic Action</p> <p>Increase Independent Living knowledge and opportunities to young adults</p> <p>Partnering for effective services, outreach and education</p>	<p>Strategies for monitoring and evaluating objectives in the SPIL work plan include the following:</p> <ol style="list-style-type: none"> 1. Review the SPIL at each SILC quarterly meeting and evaluate whether timelines are being met: If action steps and/or objectives have not been accomplished, analyze why and determine what adjustments need to be made; and develop strategies for measuring whether indicators have been met. 2. Review the annual Consumer Satisfaction Survey Report summarizing responses from consumers receiving independent living services during the year. 3. Review the 704 Reports (Part II) from the CIL Network. 4. Review ACL/ILA Site Review reports of CILs when available. 5. Invite each CIL to do an annual presentation at a SILC meeting to discuss their programs and operations, including accomplishments and barriers to service. 6. Review the Idaho SILC annual report to the Governor. 7. Annually review the 704 Report (Part I). 8. The Executive Committee will review these strategies annually and will adjust accordingly. <p>During the quarterly evaluation process, the Idaho SILC will determine changes, modifications, and recommendations for action in the coming year.</p> <p>The SILC and CILs in cooperation with the ICBVI and the DSE (IDVR) will develop, as necessary, other evaluation initiatives as required by federal rule and regulation.</p>

Part II: Narrative: Section 8 - State-Imposed Requirements

8 State-Imposed Requirements

Identify any State-imposed requirements contained in the provisions of this SPIL.

N/A