

State Plan for Independent Living (SPIL) for Michigan for 2017-2019

General Information

Designated Agency Identification

State: Michigan

Agency: Michigan Rehabilitation Services

Plan for: 2017-2019

Submitted in fiscal year: 2016

View grant [90IS0013-01](#) in the Grant Award screen.

Part I: Assurances

Section 1: Legal Basis and Certifications

1.1 The designated State unit (DSU) eligible to submit the State Plan for Independent Living (SPIL or the plan) and authorized under State law to perform the functions of the State under the State Independent Living Services (SILS) and Centers for Independent Living (CIL) programs.

Michigan Rehabilitation Services

1.2 The separate State agency eligible to submit the plan and authorized under State law to provide vocational rehabilitation (VR) services to individuals who are blind.

Bureau of Services to Blind Persons

1.3 The Statewide Independent Living Council (SILC) that meets the requirements of section 705 of the Act and is authorized to perform the functions outlined in section 705(c) of the Act in the State.

Michigan Statewide Independent Living Council

1.4 The DSU and, if applicable, the separate State agency authorized to provide VR services to individuals who are blind, and the SILC are authorized to jointly develop, sign and submit this SPIL on behalf of the State, and have adopted or otherwise formally approved the SPIL. Yes

1.5 The DSU, and, if applicable, the separate State agency authorized to provide VR services to individuals who are blind, may legally carry out each provision of the plan and will comply with all applicable Federal statutes and regulations in effect with respect to the three-year period it receives funding under the SPIL. Yes

1.6 The SPIL is the basis for State operation and administration of the program. All provisions of the SPIL are consistent with State law. Yes

1.7 The representative of the DSU and, if applicable, of the separate State agency authorized to provide VR services to individuals who are blind, who has the authority under State law to receive, hold, and disburse Federal funds made available under the SPIL and to submit the SPIL jointly with the SILC chairperson is Susan Howell, Director, Michigan Rehabilitation Services and Edward F. Rodgers, Director, Bureau of Services for Blind Persons.

Section 2: SPIL Development

2.1 The plan shall be reviewed and revised not less than once every three years, to ensure the existence of appropriate planning, financial support and coordination, and other assistance to appropriately address, on a statewide and comprehensive basis, the needs in the State for:

- The provision of State independent living services;

- The development and support of a statewide network of centers for independent living;
- Working relationships between programs providing independent living services and independent living centers, the vocational rehabilitation program established under title I, and other programs providing services for individuals with disabilities.

Yes

2.2 The DSU and SILC conduct public meetings to provide all segments of the public, including interested groups, organizations and individuals, an opportunity to comment on the State plan prior to its submission to the Commissioner and on any revisions to the approved State plan. Yes

2.3 The DSU and SILC establish and maintain a written description of procedures for conducting public meetings in accordance with the following requirements. The DSU and SILC shall provide:

- appropriate and sufficient notice of the public meetings;
- reasonable accommodation to individuals with disabilities who rely on alternative modes of communication in the conduct of the public meetings, including providing sign language interpreters and audio-loops; and
- public meeting notices, written material provided prior to or at the public meetings, and the approved State plan in accessible formats for individuals who rely on alternative modes of communication.

Yes

2.4 At the public meetings to develop the State plan, the DSU and SILC identify those provisions in the SPIL that are State-imposed requirements beyond what would be required to comply with the regulations in 34 CFR parts 364, 365, 366, and 367. Yes

2.5 The DSU will seek to incorporate into, and describe in, the State plan any new methods or approaches for the provision of IL services to older individuals who are blind that are developed under a project funded under chapter 2 of title VII of the Act and that the DSU determines to be effective. Yes

2.6 The DSU and SILC actively consult, as appropriate, in the development of the State plan with the director of the Client Assistance Program (CAP) authorized under section 112 of the Act. Yes

Section 3: Independent Living Services

3.1 The State, directly or through grants or contracts, will provide IL services with Federal, State, or other funds. Yes

3.2 Independent living services shall be provided to individuals with significant disabilities in accordance with an independent living plan mutually agreed upon by an appropriate staff

member of the service provider and the individual, unless the individual signs a waiver stating that such a plan is unnecessary. Yes

3.3 All service providers will use formats that are accessible to notify individuals seeking or receiving IL services under chapter 1 of title VII about:

- the availability of the CAP authorized by section 112 of the Act;
- the purposes of the services provided under the CAP; and
- how to contact the CAP.

Yes

3.4 Participating service providers meet all applicable State licensure or certification requirements. Yes

Section 4: Eligibility

4.1 Any individual with a significant disability, as defined in 34 CFR 364.4(b), is eligible for IL services under the SILS and CIL programs authorized under chapter 1 of title VII of the Act. Any individual may seek information about IL services under these programs and request referral to other services and programs for individuals with significant disabilities, as appropriate. The determination of an individual's eligibility for IL services under the SILS and CIL programs meets the requirements of 34 CFR 364.51. Yes

4.2 Service providers apply eligibility requirements without regard to age, color, creed, gender, national origin, race, religion or type of significant disability of the individual applying for IL services. Yes

4.3 Service providers do not impose any State or local residence requirement that excludes any individual who is present in the State and who is otherwise eligible for IL services from receiving IL services. Yes

Section 5: Staffing Requirements

5.1 Service provider staff includes personnel who are specialists in the development and provision of IL services and in the development and support of centers. Yes

5.2 To the maximum extent feasible, a service provider makes available personnel able to communicate:

- with individuals with significant disabilities who rely on alternative modes of communication, such as manual communication, nonverbal communication, nonverbal communication devices, Braille or audio tapes, and who apply for or receive IL services under title VII of the Act; and
- in the native languages of individuals with significant disabilities whose English proficiency is limited and who apply for or receive IL services under title VII of the Act.

Yes

5.3 Service providers establish and maintain a program of staff development for all classes of positions involved in providing IL services and, if appropriate, in administering the CIL program. The staff development programs emphasize improving the skills of staff directly responsible for the provision of IL services, including knowledge of and practice in the IL philosophy. Yes

5.4 All recipients of financial assistance under parts B and C of chapter 1 of title VII of the Act will take affirmative action to employ and advance in employment qualified individuals with significant disabilities on the same terms and conditions required with respect to the employment of individuals with disabilities under section 503 of the Act. Yes

Section 6: Fiscal Control and Fund Accounting

6.1 All recipients of financial assistance under parts B and C of chapter 1 of title VII of the Act will comply with applicable EDGAR fiscal and accounting requirements and will adopt those fiscal control and fund accounting procedures as may be necessary to ensure the proper disbursement of and accounting for those funds. Yes

Section 7: Recordkeeping, Access and Reporting

7.1 In addition to complying with applicable EDGAR recordkeeping requirements, all recipients of financial assistance under parts B and C of chapter 1 of title VII of the Act will maintain records that fully disclose and document:

- the amount and disposition by the recipient of that financial assistance;
- The total cost of the project or undertaking in connection with which the financial assistance is given or used;
- the amount of that portion of the cost of the project or undertaking supplied by other sources;
- compliance with the requirements of chapter 1 of title VII of the Act and Part 364 of the regulations; and
- other information that the Commissioner determines to be appropriate to facilitate an effective audit.

Yes

7.2 With respect to the records that are required by 34 CFR 364.35, all recipients of financial assistance under parts B and C of chapter 1 of title VII of the Act will submit reports that the Commissioner determines to be appropriate. Yes

7.3 All recipients of financial assistance under parts B and C of chapter 1 of title VII of the Act will provide access to the Commissioner and the Comptroller General, or any of their duly authorized representatives, to the records listed in 34 CFR 364.37 for the purpose of conducting audits, examinations, and compliance reviews. Yes

Section 8: Protection, Use and Release of Personal Information

8.1 Each service provider will adopt and implement policies and procedures to safeguard the confidentiality of all personal information, including photographs and lists of names in accordance with the requirements of 34 CFR 364.56(a)(1-6). Yes

Section 9: Signatures

As the authorized signatories, we will sign, date and retain in the files of the state agency(ies) and the Statewide Independent Living Council the Part I: Assurances, 1-8, and the separate Certification of Lobbying forms ED-80-0013 (available in [MS Word](#) and [PDF](#) formats) for the state independent living program (Part B) and the centers for independent living program (Part C).

The effective date of this SPIL is October 1, 2016.

Section 9: Signature for SILC Chairperson

Name Sara Grivetti

Title Chair, Michigan Statewide Independent Living Council

Signed? Yes

Date signed 06/20/2016

Section 9: Signature for DSU Director

Name Susan Howell

Title Director, Michigan Rehabilitation Services

Signed? Yes

Date signed 06/23/2016

Section 9: Signature for Separate State Agency for Individuals Who Are Blind

Is there a Separate State Agency for Individuals Who Are Blind? Yes

Name Edward F. Rodgers

Title Director, Bureau of Services for Blind Persons

Signed? Yes

Date signed 06/21/2016

Part II: Narrative: Section 1 - Goals, Objectives and Activities

Section 1: Goals, Objectives and Activities

1.1 Goals and Mission

Describe the overall goals and mission of the State's IL programs and services. The SPIL must address the goals and mission of both the SILS and the CIL programs, including those of the State agency for individuals who are blind as they relate to the parts of the SPIL administered by that agency.

Goal Name:Inclusion and Accessible Communities

Goal Description:

Michigan?s IL program will strive to create inclusive and accessible communities.

Goal Name:Education

Goal Description:

Michigan?s IL program will work more closely with the education system to ensure students and families have the optimal educational experience.

Goal Name:Employment

Goal Description:

Michigan?s IL program will partner with appropriate entities to facilitate increased employment in competitive, integrated settings.

Goal Name:Emergency Preparedness

Goal Description:

Michigan?s IL program will continue to help individuals with disabilities and communities be prepared for emergency situations.

Goal Name:Long-Term Care Services and Supports

Goal Description:

Michigan?s IL program will continue to promote community-based living as the preferred living arrangement for people with disabilities.

Goal Name:Effective and Efficient Independent Living Program

Goal Description:

Michigan's IL Network will continue to build a consumer driven, highly effective IL program that meets all of the federal standards and indicators as required by the Workforce Innovation and Opportunities Act.

1.2 Objectives

1.2A. Specify the objectives to be achieved and the time frame for achieving them.

Goal(s) from Section 1.1	Objective to be achieved	Time frame start date	Time frame end date
Inclusion and Accessible Communities	Michigan's CILs and SILC will engage in activities that increase awareness and access on a variety of disability-related topics that will lead to more inclusive and accessible communities. Topics may include, but are not limited to, general disability acumen, community barriers (e.g,i.e. transportation), the ADA and civil right, public policy, etc.	10/01/2016	09/30/2019
Inclusion and Accessible Communities	Develop the Common Disability Agenda, which is a cross ?organization policy agenda that advances independence for people with disabilities	10/01/2016	09/30/2019
Inclusion and Accessible Communities	Develop, through a strategic thinking process, an assertive, multi-year plan to significantly improve access in our communities and implement the same	10/01/2016	09/30/2019
Education	Michigan's CILs through their involvement with Pre-Employment Transition Services and the Community Transitions Core Service will engage with students and their families at an earlier stage in the education process to help develop independent living skills, including leadership development (youth leadership council), to help transition into adulthood	10/01/2016	09/30/2019
Education	Michigan's CILs and SILC, in partnership with other entities, will take a lead role in return of the Michigan Youth Leadership Forum(MYLF)	10/01/2016	09/30/2019

Education	Michigan's IL Network will engage in systems advocacy activities to reform funding and improve special education services in Michigan	10/01/2016	09/30/2019
Education	Develop and Implement a Family Education Program to help families understand the IEP process, transition services, and promote student-led IEPs	10/01/2016	09/30/2019
Employment	Michigan's CIL network will continue to partner with vocational rehabilitation (MRS/BSBP), and other employment services, to assist people with significant disabilities find employment in competitive, integrated settings	10/01/2016	09/30/2019
Employment	Michigan's IL Network will participate in systems advocacy activities relating to employment, including the ODEP Employment First grant and assist community rehabilitation organizations and vocational rehabilitation achieve the goals of the Employment First Executive Order and the Unified State Workforce Development Plan.	10/01/2016	09/30/2019
Employment	SILC, in partnership with Michigan CILs, will work towards the implementation of public policy that compensates people with disabilities at an equal wage to those without disabilities	10/01/2016	09/30/2019
Employment	Michigan's IL Network will promote the passage of federal legislation that authorizes and appropriates resources for the CareerACCESS pilot project	10/01/2016	09/30/2019
Employment	Michigan's IL Network will educate the business community on the value of hiring people with disabilities	10/01/2016	09/30/2019
Emergency Preparedness	Michigan's IL network will improve processes to help consumers and communities be prepared for emergency situations	10/01/2016	09/30/2019
Long-Term Care Services and Supports	Michigan's CILs will provide the Community Transitions Core service by engaging in contracts to do outreach to nursing facilities and transition people out of institutionalized care	10/01/2016	09/30/2019
Long-Term Care Services and Supports	Michigan's IL Network will engage in system advocacy activities at both a state and federal level to promote policies that place community-based living as the preferred option	10/01/2016	09/30/2019

Effective and Efficient Independent Living Program	Michigan's CILs will meet the standards and indicators as required by the Workforce Innovation and Opportunities Act	10/01/2016	09/30/2019
Effective and Efficient Independent Living Program	Once established, SILC will meet the standards and indicators as required by the Workforce Innovation and Opportunities Act	10/01/2016	09/30/2019
Effective and Efficient Independent Living Program	Michigan's IL Program will explore engaging in a marketing campaign to increase public awareness about the CILs	10/01/2016	09/30/2019
Effective and Efficient Independent Living Program	Michigan's CILs will seek technical assistance through the DSE, the CIL association, ACL and ILRU to ensure compliance with the standards and indicators	10/01/2016	09/30/2019
Effective and Efficient Independent Living Program	Michigan's IL Network will develop a Culture for Excellence to help strengthen the IL program in Michigan	10/01/2016	09/30/2019
Effective and Efficient Independent Living Program	The Bureau of Services for Blind Persons will offer Part B funded IL services to people who are blind	10/01/2016	09/30/2019
Effective and Efficient Independent Living Program	Quality Assurance and Internal Controls for database use/ data entry protocols	10/01/2016	09/30/2019

1.2 Objectives

1.2B Describe the steps planned regarding outreach to populations in the State that are unserved or underserved by programs under title VII, including minority groups and urban and rural populations.

- Identify the populations to be designated for targeted outreach efforts

All of Michigan's 83 counties are associated with a CIL for information and referral purposes; however there continues to be underserved counties in rural areas of Michigan, and underserved populations in urban areas of the state.

- Identify the geographic areas (i.e., communities) in which the targeted populations reside

The primary geographic regions of the state that are under-resourced include the Upper Peninsula, Northeast Lower Michigan, Wayne, Oakland and Macomb counties. The CIL funding model factors in population, square miles and poverty rate of a CIL designated region; which promotes the allocation of resources to these targeted areas when increased resources are available.

- Describe how the needs of individuals with significant disabilities from minority group backgrounds will be addressed

In addition, specific populations that will be targeted for outreach will include youth ages 14-26 with significant disabilities, especially African-American youth who have routinely been placed in facility-based employment settings.

1.3 Financial Plan

Describe in sections 1.3A and 1.3B, below, the financial plan for the use of Federal and non-Federal funds to meet the SPIL objectives.

1.3A Financial Plan Tables

Complete the financial plan tables covering years 1, 2 and 3 of this SPIL. For each funding source, provide estimated dollar amounts anticipated for the applicable uses. The financial plan table should include only those funding sources and amounts that are intended to support one or more of the objectives identified in section 1.2 of the SPIL. To the extent possible, the tables and narratives must reflect the applicable financial information from centers for independent living. Refer to the SPIL Instructions for additional information about completing the financial tables and narratives.

Year 1 - 2017 Approximate funding amounts and uses

Sources	SILC resource plan	IL services	General CIL operations	Other SPIL activities
Title VII Funds				
Title VII Funds Chapter 1, Part B	110018	178779	222000	
Title VII Funds Chapter 1, Part C			1976215	
Title VII Funds Chapter 2, OIB (only those provided by the OIB grantee to further a SPIL objective)				
Other Federal funds - Sec. 101(a)(18) of the Act (Innovation and Expansion)	269503			

Other Federal funds - other			2300000	
Non-Federal funds - State funds	70000		2000000	459000
Non-Federal funds - Other				
Total	449521	178779	6498215	459000

Year 2 - 2018 Approximate funding amounts and uses

Sources	SILC resource plan	IL services	General CIL operations	Other SPIL activities
Title VII Funds				
Title VII Funds Chapter 1, Part B	110018	178779	222000	
Title VII Funds Chapter 1, Part C			1976215	
Title VII Funds Chapter 2, OIB (only those provided by the OIB grantee to further a SPIL objective)				
Other Federal funds - Sec. 101(a)(18) of the Act (Innovation and Expansion)	269503			
Other Federal funds - other			2300000	
Non-Federal funds - State funds	70000		2000000	459000
Non-Federal funds - Other				
Total	449521	178779	6498215	459000

Year 3 - 2019 Approximate funding amounts and uses

Sources	SILC resource plan	IL services	General CIL operations	Other SPIL activities
Title VII Funds				
Title VII Funds Chapter 1, Part B	110018	178779	222000	
Title VII Funds Chapter 1, Part C			1976215	

Title VII Funds Chapter 2, OIB (only those provided by the OIB grantee to further a SPIL objective)				
Other Federal funds - Sec. 101(a)(18) of the Act (Innovation and Expansion)	269503			
Other Federal funds - other			2300000	
Non-Federal funds - State funds	70000		2000000	459000
Non-Federal funds - Other				
Total	449521	178779	6498215	459000

1.3B Financial Plan Narratives

1.3B(1) Specify how the part B, part C and chapter 2 (Older Blind) funds, if applicable, will further the SPIL objectives.

Part C and Part B funds are utilized to support the general operations of the Centers for Independent Living to provide independent living services and advance the objectives in the SPIL. Advancing the objectives of the SPIL will be a collaborative effort between the SILC and the CIL Network, whereas SILC will be utilizing Part B funds to help advance the collaboration.

Part B funds are utilized for three purposes: 1) 35% is allocated to the Bureau of Services for Blind Persons to provide direct IL Services 2) 22% is used for the operations of SILC 3) 43% is granted to the CILs by the DSE for general operations.

1.3B(2) Describe efforts to coordinate Federal and State funding for centers and IL services, including the amounts, sources and purposes of the funding to be coordinated.

Annually, the DSE, SILC, and CIL Association (Disability Network/Michigan) develop coordinated funding plans for:

1. Use of Federal and State funds available for IL Programs and services.
2. Development of private sector resources for IL programs supports and services.

Annually state and federal funding (composed of Title VII Part B, Social Security Reimbursement, and State tax funds) will distributed by the DSE to the CILs through state grants, the following funding priorities will be followed:

It is Michigan's intent that all CILs receive an equal amount of available Part C and Part B funds. If the Part C funds are not distributed equally, Part B funds will first be used to provide equality, to the extent possible. For example, if 5 CILs receive \$120,000 in Part C funds and 10

CILs receive \$110,000, \$10,000 in Part B funds will be granted to each of the 10 CILs to equal \$120,000. Any remaining Part B funds would be divided equally amongst all CILs.

Current state appropriations include \$4,300,000 annually in Social Security Reimbursement and state tax dollars for independent living core services. It is Michigan's intent to distribute these funds for core services to each CIL as follows:

(Note: The below amounts are based on the FY 2016 funding appropriation. The amount may change before final submission of SPIL based on FY 2017 State of Michigan funding appropriations)

CIL

Total

Ann Arbor CIL

\$413,971

Berrien and Cass County

\$81,031

Blue Water CIL

\$348,543

Disability Network Capital Area

\$359,631

Disability Advocates of Kent County

\$317,332

Disability Network/West Michigan

\$127,575

disAbility Connections, Inc.

\$95,550

Disability Network, The (Flint)

\$333,550

Disability Network/Lakeshore

\$271,465

Disability Network/Mid-Michigan

\$313,898

Disability Network/Northern Michigan

\$206,445

Disability Network/Oakland & Macomb

\$453,632

Disability Network Southwest Michigan

\$403,440

Disability Network/Wayne County-Detroit

\$381,135

Superior Alliance for Independent Living

\$192,802

Grand Totals:

\$4,300,000

If there is a decrease in funds for core services below \$4,300,000, the decrease will be distributed across the CIL network proportional to the decrease. For example, if the amount of the reduction is 10% of the total, each CIL will receive a 10% reduction.

If there is an increase in funds for core services above \$4,300,000 the increase will be distributed using a formula of 50% equality and 50% equity. Equality is determined by dividing the funds by the number of CILs. Equity will be determined based upon a formula that is derived using population, geography, and poverty rate developed by the CILs.

If available resources are not adequate to achieve the above priorities, SILC will collaborate, in consultation with the CILs and their association Disability Network Michigan, to determine a distribution that is simple, fair and efficient.

1.3B(3) Describe any in-kind resources including plant, equipment or services to be provided in support of the SILC resource plan, IL services, general CIL operations and/or other SPIL objectives.

SILC receives in-kind meeting space from the CILs and the DSE for their quarterly business meetings, and other committee meetings. The CILs and SILC regularly commit and track volunteer time as an operational resource, which is, at times used as in-kind match for various projects or funding sources. CILs also receive an array of other in-kind contributions including office space as part of other collaborative initiatives with community partners. BSBP provides SILC braille materials for its quarterly meeting.

1.3B(4) Provide any additional information about the financial plan, as appropriate.

MRS and BSBP award grants to the SILC under the State Independent Living Services (SILS) Program. This includes: Title VII Part B Federal funds, Title I "Innovation and Expansion" funds, state general fund/general purpose tax dollars, and Social Security Administration (SSA) reimbursement funding pursuant to Section 108 of the Rehabilitation Act.

The MRS appropriated budget includes \$459,500 in general tax dollars for the Personal Assistance Service Reimbursement for Employment Program (PASREP), 90% of which is pass-through funding to reimburse individuals the costs of personal assistance services needed for employment. A portion of these funds are used by MRS as match for Title VII Part B funding and is expected to continue.

1.4 Compatibility with Chapter 1 of Title VII and the CIL Work Plans

1.4A Describe how the SPIL objectives are consistent with and further the purpose of chapter 1 of title VII of the Act as stated in section 701 of the Act and 34 CFR 364.2.

All goals and objectives were developed to advance the philosophy of independent living, including self-determination, full-inclusion and self-sufficiency. These goals were developed around the key domains of inclusion, accessibility, education, employment, community-based living, and emergency preparedness. In addition, focus has been placed on building a consumer driven, highly effective IL program that meets all of the federal standards and indicators as presented in the Workforce Innovation and Opportunities Act.

1.4B Describe how, in developing the SPIL objectives, the DSU and the SILC considered and incorporated, where appropriate, the priorities and objectives established by centers for independent living under section 725(c)(4) of the Act.

A SPIL writing team was developed in the February 2015 that was comprised of equal representation from SILC appointees and CIL directors. The CIL directors on the writing team have been integral in developing goals and objectives, and presenting to other CIL directors for endorsement.

In addition, the CILs formed a team of directors to develop the CIL funding plan, section 1.3 (b) 2. This team made their recommendations to the CIL directors for endorsement before presenting to the council for endorsement.

In November 2015 the SILC, CILs, stakeholders and members of the public were invited to a SPIL strategic planning meeting. The purpose of the meeting was to develop more specific goals for the SPIL.

CIL work plans and 704 reports were also utilized to ensure the SPIL goals did not deviate drastically from current priorities, and capacity of each CIL.

The SPIL writing team hosted webinars for the CILs to review all aspects of the SPIL, with specific focus on goals and objectives. Through an interactive process the CIL directors had input into the final goals and objectives. At the February 2015 SILC meeting the SILC Chair led an discussion with the council members to seek further input into goals and objectives.

In May 2015 the SILC held a public hearing to seek additional input into the final draft. On June 13, 2016 the SPIL writing team reconvened to review the feedback and additional changes were made to the goals and objectives.

The issue of consumer control has been a consistent theme by some individuals. We feel the concerns are addressed in the goal titled Efficient and Effective IL program.

1.5 Cooperation, Coordination, and Working Relationships Among Various Entities

Describe the steps that will be taken to maximize the cooperation, coordination and working relationships among the SILS program, the SILC, and centers; the DSU, other State agencies represented on the SILC and other councils that address the needs of specific disability populations and issues; and other public and private entities determined to be appropriate by the SILC.

The description must identify the entities with which the DSU and the SILC will cooperate and coordinate.

The DSE, SILC, the CILs and the IL program operated by BSBP work together to coordinate services, funding and outreach to people with disabilities in Michigan.

The DSE, SILC and the CIL Association, Disability Network/Michigan, work very closely on continuous quality improvement efforts for the IL program. This includes cooperating with the DSE on CIL grant monitoring, internal control audits, and program and service coordination, along with uniting on securing increased funding sources to benefit both the Title I program and Title VII program.

This strong relationship has resulted in contracts between the DSE and CILs to provide Title I services to youth in transition and people with significant disabilities seeking employment.

SILC continues to serve as vital resources for data collection and outcome management for the DSE and Disability Network/Michigan, and its member CILs.

SILC has made, and will continue to make a concentrated effort to coordinate with other state councils. For example, the council has had interaction and presentations from the state Autism council, the Early Childhood Intervention Council and the DD Council in the last year. We continue to coordinate closely with the State Rehabilitation Council by having the SILC Chair, or designee, as a member of the council, per Executive Order 2007-49. The SILC staff has assisted the DD Council with Community Conversations, and has shared valuable information with the SPIL writing team regarding feedback obtained throughout the state.

In addition, each business meeting includes a report from the Client Assistance Program, Agency on Aging and Adult Services, the State Rehabilitation Council, and other invited participants.

To accomplish the goals in the SPIL the below relationship matrix identifies key partnerships/entities that are vital in advancing our mission.

SPIL Goal

Partnership/Entity/Organization

Inclusive and Accessible Communities

Goal Description:

Michigan's IL Program will strive to create inclusive and accessible communities so people with disabilities can participate in all aspects of society.

? Michigan Department of Civil Rights

? Michigan Department of Transportation

? Michigan Disability Rights Coalition

? The ARC of Michigan

? Michigan Protection and Advocacy Services

? The Developmental Disabilities Council

? Michigan legislature

? Michigan Department of Health and Human Services

Education

Goal Description:

Michigan's IL program will work closer with the education system to ensure students and families have the optimal educational experience.

? Michigan Department of Education

? Michigan Rehabilitation Services

? Bureau of Services for Blind Persons

? Local Education Agencies/Intermediate School Districts (LEA/ISD)

? Michigan Alliance for Families

? Michigan Family Voices

? Early Childhood Intervention Council

? Autism Council

Employment

Goal Description: Michigan's IL program will partner with appropriate entities to facilitate the increased employment in complete, integrated settings.

? Michigan Rehabilitation Services

? Bureau of Services for Blind Persons

? Community Mental Health

? Community Rehabilitation Orgs.

? Developmental Disabilities Council

? NCIL Employment Workgroup

? Michigan Legislature

Emergency Preparedness

Goal Description: Michigan's IL program will continue to help individuals and communities be prepared for emergency situations

? Federal Emergency Management Agency

? Michigan Department of Health and Human Services

? Homeland Security

Long-Term Services and Supports

Goal Description: Michigan's IL program will continue to promote community-based living as the preferred living arrangement for people with disabilities.

? MDHHS Aging and Adult Services Agency

? MDHHS Bureau of Medicaid Policy

? Olmstead Coalition

? Area Agency on Aging Association

Effective and Efficient Independent Living Program

Goal Description: Michigan's IL Network will continue to build a consumer driven, highly effective IL program that meets all of the federal standards and indicators as required by the Workforce Innovation and Opportunities Act

? Michigan Rehabilitation Services

? Bureau of Services for Blind Persons

? Administration on Community Living (ACL)

? Independent Living Research Utilization Project (ILRU)

1.6 Coordination of Services

Describe how IL services funded under chapter 1 of title VII of the Act will be coordinated with and complement other services to avoid unnecessary duplication with other Federal, State, and local programs, including the OIB program authorized by chapter 2 of title VII of the Act, that provide IL- or VR-related services.

Michigan's partners coordinate services and strive to avoid duplication through multi-level interactions and collaborations. This is also accomplished through representation and presentations to the Council, as well as input during the SPIL formulation and on-going evaluation process. Through effective communication and relationship development the SILC and the CILs strive to ensure that none of the services planned or provided through the SPIL are duplicated with special education services, vocational rehabilitation services, public health, mental health, housing, transportation, Veterans programs, Medicaid services, but rather are designed to enhance the service offerings for people with significant disabilities. Part B funds are used by the Bureau of Services for Blind Persons to provide IL services to individuals who are

blind or visually impaired. This bureau is the most appropriate entity to provide these specialized IL services.

In addition, since 2010 we have been a part of a strategic alliance initiative among MRS, MCRS, SILC, CILs and their association DN/M to transform service delivery systems into a holistic approach for the employment and independence of individuals with disabilities served by MRS. This strategic alliance promotes service coordination by looking at both the employment and IL needs of our mutual customers; and allows for enhanced services and eliminates unnecessary duplication of services.

1.7 Independent Living Services for Individuals who are Older Blind

Describe how the DSU seeks to incorporate into, and describe in, the State plan any new methods or approaches for the provision of IL services to older individuals who are blind that are developed under the Older Individuals who are Blind program and that the DSU determines to be effective.

Not Applicable

Part II: Narrative: Section 2 - Scope, Extent, and Arrangements of Services

2.1 Scope and Extent

2.1A Check the appropriate boxes in the SPIL Instrument table indicating the types of IL services to be provided to meet the objectives identified in section 1.2 of this SPIL, and whether the services will be provided by the CILs or by the DSU (directly and/or through contract or grant).

Table 2.1A: Independent living services	Provided by the DSU (directly)	Provided by the DSU (through contract and/or grant)	Provided by the CILs (Not through DSU contracts/grants)
Core Independent Living Services - Information and referral	Yes	Yes	Yes
Core Independent Living Services - IL skills training	No	Yes	Yes
Core Independent Living Services - Peer counseling	No	Yes	Yes
Core Independent Living Services - Individual and systems advocacy	No	Yes	Yes
Counseling services, including psychological, psychotherapeutic, and related services	No	Yes	Yes
Services related to securing housing or shelter, including services related to community group living, and supportive of the purposes of this Act and of the titles of this Act, and adaptive housing services (including appropriate accommodations to and modifications of any space used to serve, or occupied by, individuals with significant disabilities)	No	Yes	Yes
Rehabilitation technology	Yes	Yes	Yes
Mobility training	No	Yes	Yes
Services and training for individuals with cognitive and sensory disabilities, including life skills training, and interpreter and reader services	Yes	Yes	Yes

Personal assistance services, including attendant care and the training of personnel providing such services	No	Yes	Yes
Surveys, directories and other activities to identify appropriate housing, recreation, accessible transportation and other support services	No	Yes	Yes
Consumer information programs on rehabilitation and IL services available under this Act, especially for minorities and other individuals with disabilities who have traditionally been unserved or underserved by programs under this Act	Yes	Yes	Yes
Education and training necessary for living in the community and participating in community activities	No	Yes	Yes
Supported living	No	Yes	Yes
Transportation, including referral and assistance for such transportation	Yes	Yes	Yes
Physical rehabilitation	No	Yes	No
Therapeutic treatment	Yes	Yes	Yes
Provision of needed prostheses and other appliances and devices	Yes	Yes	Yes
Individual and group social and recreational services	No	Yes	Yes
Training to develop skills specifically designed for youths who are individuals with significant disabilities to promote self-awareness and esteem, develop advocacy and self-empowerment skills, and explore career options	Yes	Yes	Yes
Services for children with significant disabilities	No	No	Yes
Services under other Federal, State, or local programs designed to provide resources, training, counseling, or other assistance of substantial benefit in enhancing the independence, productivity, and quality of life of individuals with significant disabilities	Yes	Yes	Yes

Appropriate preventive services to decrease the need of individuals with significant disabilities for similar services in the future	Yes	Yes	Yes
Community awareness programs to enhance the understanding and integration into society of individuals with disabilities	Yes	Yes	Yes
Other necessary services not inconsistent with the Act	Yes	Yes	Yes

2.1B Describe any service provision priorities, including types of services or populations, established for meeting the SPIL objectives identified in section 1.2.

The SILC and CILs have not set any set service priorities for meeting the SPIL objectives. Specific priorities are established by community run, consumer controlled CILs. However, each CIL is required to develop an annual work plan that connects the appropriate goals and objectives of the SPIL, to their local consumer-run services. The work plans, and subsequent quarterly reports, are provided to SILC to be used for SPIL monitoring.

2.1C If the State allows service providers to charge consumers for the cost of services or to consider the ability of individual consumers to pay for the cost of IL services, specify the types of IL services for which costs may be charged and for which a financial need test may be applied, and describe how the State will ensure that:

- Any consideration of financial need is applied uniformly so that all individuals who are eligible for IL services are treated equally; and
- Written policies and consumer documentation required by 34 CFR 364.59(d) will be kept by the service provider.

Indicate N/A if not applicable.

Not Applicable

2.2 Arrangements for State-Provided Services

2.2A If the DSU will provide any of the IL services identified in section 2.1A through grants or contractual arrangements with third parties, describe such arrangements.

The contracting DSE is Michigan Rehabilitation Services. They provide contracts to the CILs for IL services MRS does not provide IL services using Title VII, Part B funds.

The current boilerplate language for the state appropriation is:

Sec. 9-8401 (1): Funds appropriated in part 1 for independent living shall be used to support the general operations of centers for independent living in delivering mandated independent living

score services in compliance with federal rules and regulations for the centers, by existing centers for independent living to serve underserved areas, and for projects to build the capacity of centers for independent living to deliver independent living services. Applications for the funds shall be reviewed in accordance with criteria and procedures established by the department. The Funds appropriated in part 1 may be used to leverage federal vocational rehabilitation innovation and expansion funds consistent with 34 CFR 361.35. If the possibility of matching federal funds exists, the CIL network will negotiate a mutually beneficial contractual arrangement with Michigan Rehabilitation Services. Funds shall be used in a manner consistent with the state plan for independent living. Services provided should assist people with disabilities to move toward self-sufficiency, including support for accessing transportation and health care, obtaining employment, community living, nursing home transition, information and referral services, education, youth transition services, veterans, and stigma reduction activities and community education. This includes the IL Guide project that specifically focuses on economic self-sufficiency.

2.2B If the State contracts with or awards a grant to a center for the general operation of the center, describe how the State will ensure that the determination of an individual's eligibility for services from that center shall be delegated to the center.

The contract language indicates determination of eligibility lies with the CILs

Part II: Narrative: Section 3 - Design for the Statewide Network of Centers

3.1 Existing Network

Provide an overview of the existing network of centers, including non-Part C-funded centers that comply with the standards and assurances in section 725 (b) and (c) of the Act, and the geographic areas and populations currently served by the centers.

Michigan's Network of CILs is currently comprised of fifteen Centers for Independent Living, all of whom receive Title VII Part C funds. Each CIL is required to be in compliance with Rehabilitation Act Section 725, CIL Standards and Assurances, in order to retain eligibility to be included in the SPIL Network of CILs. They include:

Center For Independent Living

Address

Counties Serviced With Part C Funds

Area in Square Miles Served with Part C Funds

Population Served with Part C Funds

Counties Served with Non Part C Funds

Area Served with Non Part C Funds

Population Served with Non Part C Funds

Total Area Served

Total Population Served

Ann Arbor Center for Independent Living - SPIL Signatory

3941 Research Park Drive, Ann Arbor MI 48108

Livingston

Monroe

Washtenaw

1,827 Square Miles

680,844

None

None

None

1,827 Square Miles

680,844

Blue Water Center for Independent Living - SPIL Signatory

1042 Griswold Suite 2, Port Huron MI 48060

St. Clair

Sanilac

Huron

Lapeer

Tuscola

4,309 Square Miles

380,426

None

None

None

4,309 Square Miles

380,426

Disability Network Capital Area - SPIL Signatory

2812 North Martin Luther King Blvd, Lansing MI 48906

Clinton

Eaton

Ingham

Shiawassee

2,255 Square Miles

534,979

None

None

None

2,255 Square Miles

534,979

Disability Advocates of Kent County - SPIL Signatory

3600 Camelot Dr. SE Grand Rapids MI 49546

Kent

872 Square Miles

608,453

Ionia

Mecosta

Montcalm

Osceola

2,445 Square Miles

193,973

3,317 Square Miles

802,426

Disability Network Lakeshore - SPIL Signatory

426 Century Lane, Holland MI 49423

Allegan

Ottawa

1,420 Square Miles

377,534

None

None

None

1,420 Square Miles

377,534

Disability Network Mid-Michigan - SPIL Signatory

1705 S. Saginaw Rd Midland MI 48640

Arenac

Bay

Clare

Gladwin

Gratiot

Isabella

Midland

Saginaw

4,406 Square Miles

575,561

Alcona

Iosco

Ogemaw

Roscommon

1,875 Square Miles

82,325

6,281 Square Miles

657,886

Disability Network Oakland and Macomb - SPIL Signatory

16645 15 Mile Rd. Clinton Township MI 48035

Macomb

Oakland

1,391 Square Miles

2,052,290

None

None

None

1,391 Square Miles

2,052,290

Disability Network Southwest Michigan- SPIL Signatory

517 E Crosstown Parkway Kalamazoo MI 49001

Barry

Branch

Calhoun

Kalamazoo

St. Joseph

Van Buren

3,539 Square Miles

629,568

None

None

None

3,539 Square Miles

629,568

The Disability Network - SPIL Signatory

3600 S. Dort Hwy Flint MI 48507

Genesee

649 Square Miles

422,080

None

None

None

649 Square Miles

422,080

Superior Alliance for Independent Living - SPIL Signatory

1200 Wright St, Suite 3 Marquette MI 49855

Alger

Baraga

Chippewa

Delta

Dickinson

Gogebic

Houghton

Iron

Keweenaw

Luce

Mackinac

Marquette

Menominee

Ontonagon

Schoolcraft

17,004 Square Miles

311,811

None

None

None

17,004 Square Miles

311,811

Disability Network Southwest Michigan Berrien and Cass - SPIL Signatory

2900 Lakeview Ave

St. Joseph MI 49085

Berrien

Cass

1,088 Square Miles

208,929

None

None

None

1,088 Square Miles

208,929

Disability Network Northern Michigan - SPIL Signatory

415 East Eighth Street

Traverse City MI 49686

Antrim

Benzie

Charlevoix

Emmitt

Grand Traverse

Kalkaska

Leelanau

Manistee

Missaukee

Wexford

Alpena

Cheboygan

Crawford

Montmorency

Oscoda

Otego

Presque Isle

9,365 Square Miles

423,681

None

None

None

9,365 Square Miles

423,681

disability Connections Inc. - SPIL Signatory

409 Linden Jackson MI 49203

Hillsdale

Jackson

Lenawee

2,092 Square Miles

305,752

None

None

None

2,092 Square Miles

305,752

Disability Network West Michigan - SPIL Signatory

27 E. Clay Ave Muskegon MI 49442

Mason

Muskegon

Newaygo

Oceana

2,446 Square Miles

283,111

Lake

574 Square Miles

11,333

3,020 Square Miles

294,444

Disability Network Wayne County Detroit - SPIL Signatory

5555 Conner Ste 2224

Detroit MI 48213

Wayne County

672 Square Miles

1,820,584

None

None

None

672 Square Miles

1,820,584

3.2 Expansion of Network

Describe the design for the further expansion of the network, including identification of the unserved and underserved areas in the State and the order of priority for serving these areas as additional funding becomes available (beyond the required cost-of-living increase).

Michigan is not currently considering expanding its network without additional funding. Service areas within the state have been divided up such that every county has an independent living center responsible for or affiliated with it. All Michigan CILs have been developed from grass roots, consumer-led initiatives. The Michigan CIL Network design includes the general expectation that to be successful over the long run, a CIL needs to have a minimum service area with a population of approximately 250,000 people, or cover 4,000 square miles. In addition to this general premise, it has been determined that Michigan has large rural areas which are underserved due to the fact there is no physical CIL presence, these areas include the Upper Peninsula and Northeast Lower Michigan.

In the case where a Part C center's grant is relinquished or terminated, the intent would be to establish a CIL in the same service area. An RFP would be issued, eligible agency shall provide satisfactory assurances consistent with 34.CFR 366.50.

The CIL Association members will continue to explore resource allocation models during this SPIL period to determine more accurately how resources can be provided to larger rural areas, and underserved urban areas.

3.3 Section 723 States Only

3.3A If the State follows an order of priorities for allocating funds among centers within a State that is different from what is outlined in 34 CFR 366.22, describe the alternate order of priority that the DSU director and the SILC chair have agreed upon. Indicate N/A if not applicable.

N/A

3.3B Describe how the State policies, practices and procedures governing the awarding of grants to centers and the oversight of these centers are consistent with 34 CFR 366.37 and 366.38.

N/A

Part II: Narrative: Section 4 - Designated State Unit (DSU)

4.1 Administrative Support Services

4.1A Describe the administrative support services to be provided by the DSU for the SILS (Part B) program and, if the State is a Section 723 State, for the CIL (Part C) program. Refer to the SPIL Instructions for additional information about administrative support services.

Michigan's SILS/CIL program is jointly developed and implemented by the Governor-appointed Statewide Independent Living Council (SILC), the Michigan's Centers for Independent Living the state's two designated rehabilitation units, Michigan Rehabilitation Services (MRS) and the Bureau of Services for Blind Persons (BSBP).

The Designated State Entity is Michigan Rehabilitation Services and as such is responsible for the administration of the Title VII, Part B funds. MRS has the additional responsibility of administering its State funds and Social Security Reimbursement Funds, and Title VII, Part B funds through contracts with the Centers for Independent Living.

The DSE does not provide direct staff support to the SILC. The DSE primarily provide administrative support in the form of grant technical assistance, grant monitoring and administering state and federal resources for SILC and the CILs.

4.1B Describe other DSU arrangements for the administration of the IL program, if any.

Not Applicable

Part II: Narrative: Section 5 - Statewide Independent Living Council (SILC)

5.1 Resource plan

5.1A Describe the resource plan prepared by the SILC in conjunction with the DSU for the provision of resources, including staff and personnel, made available under parts B and C of chapter 1 of title VII, section 101(a)(18) of the Act, and from other public and private sources that may be necessary to carry out the functions of the SILC identified in section 705(c). The description must address the three years of this SPIL.

- Refer to the SPIL Instructions for more information about completing this section.

For more information click the icon.

The SILC Resource plan is developed in collaboration with DSEs. Annually, the budget is developed after a comprehensive evaluation of the necessary resources to fulfill the mission of SILC, the implementation of the SPIL, and the cost of operations is completed. The draft budget is then presented to the Council for approval. Once the Council approves budget it is presented to the DSE for review, negotiation and approval. The resource plan is created during the 2nd quarter of the fiscal year and presented to the DSE in June of each year.

5.1B Describe how the following SILC resource plan requirements will be addressed.

- The SILC's responsibility for the proper expenditure of funds and use of resources that it receives under the resource plan.

The SILC delegates day-to-day operations to the SILC staff that are responsible to ensure the proper expenditure of funding under the SILC resource plan. This occurs by:

- ? Yearly audits of SILC finances by an outside auditing firm.
- ? Adherence to the contact requirements with MRS/BSBP
- ? Monthly financial reports to the Executive Committee and SILC Treasurer.
- ? Quarterly presentation of a financial report to the council
- ? Compliance with SILC financial policies
- ? Financial Contract with CPA firm to ensure proper allocation and financial documentation.
- Non-inclusion of conditions or requirements in the SILC resource plan that may compromise the independence of the SILC.

All contracts are evaluated to ensure there are no conditions or requirements which compromise the independence of SILC. Legal opinion is obtained if there is any question of SILCs independence being compromised.

- Reliance, to the maximum extent possible, on the use of resources in existence during the period of implementation of the State plan.

SILC resource and work plans are constructed to be reliant on the contracted resources in existence during the State Plan period. SILC staff continually evaluates and presents cost savings options to the council and DSE in order to stay within the approved resource plan.

5.2 Establishment and Placement

Describe how the establishment and placement of the SILC ensures its independence with respect to the DSU and all other State agencies. Refer to the SPIL Instructions for more information about completing this section.

The SILC was established in 1994 by Executive Order No. 1994-21, subsequently amended by Executive Order No. 2007-49 and 2012-15. SILC functions independently of any state agency, including the DSUs, in accord with its own by-laws.

SILC operates with funding under grants and agreements with staff employed through its private, 501(c) (3) corporation (MiSILC). The membership of the MiSILC Corporation is composed of voting council members. MiSILC Corporation board service terms match the time of appointment to the council to ensure the council is in independently in control of its own resources.

The SILC Executive Director is supervised and evaluated by the SILC. The Executive Director is an Ex-Officio non-voting member of the MiSILC Corporation. Operationally, additional SILC staff work under supervision of the SILC Executive Director to coordinate efforts carrying out commitments of the SPIL.

5.3 Appointment and Composition

Describe the process used by the State to appoint members to the SILC who meet the composition requirements in section 705(b). Refer to the SPIL Instructions for more information about completing this section.

The Governor appoints all SILC members. The SILC Executive Director maintains a relationship with the Governor's Appointment's Office. The SILC utilizes a Recruitment Committee to identify potential candidates for the council to ensure we are in compliance with SILC composition. In conjunction with the Governor's office, a term chart is kept for all members of the Council which identifies appointment category, year appointed, term expiration, as well as what term they are in (1st or 2nd). This chart also reflects member attendance in Council activities.

The Governors Appointment's Office staff communicates with the SILC Executive Director and SILC Recruitment Committee periodically assuring SILC membership represents the diversity of the state in racial/ethnic, disability and geographic demographics.

Prospective council members may be interviewed by the SILC Recruitment Committee for the knowledge of IL and council qualifications Prospective candidates are forwarded to the Governor's office for the approval and appointment process, if the Recruitment Committee feels the prospective member is a good fit for the SILC. Time is taken to fully explain expectations of appointment as Council members. Every effort is taken to ensure appointments are made before the end of a calendar year. The Council appointments become effective in January. . However, interested individuals have the right to circumvent that process and apply directly to the Governor's office for an appointment.

The term chart is utilized to conduct succession planning to ensure those entering leadership positions have a mentor who has previously served in those roles. Every two years the Executive Committee develops a slate of candidates to fill officer positions including the Council chair, in accordance with Article VII of the SILC By-Laws.

A current listing of the SILC members and Executive Committee can be found at <http://www.misilc.org>

5.4 Staffing

Describe how the following SILC staffing requirements will be met.

- SILC supervision and evaluation, consistent with State law, of its staff and other personnel as may be necessary to carry out its functions.

As noted above in Section 5.2A, SILC's staff is employed through SILC's private, non-profit corporation (MiSILC). The SILC Executive Director hires, supervises, and evaluates all other staff in carrying out Council functions.

- Non-assignment of duties to SILC staff and other personnel made available by the DSU, or any other State agency or office, that would create a conflict of interest while assisting the SILC in carrying out its duties.

No state employees directly assist SILC in carrying out its duties. The DSEs provide administrative support to the SILS/CIL program to work collaboratively with the SILC as SPIL partners.

Part II: Narrative: Section 6 - Service Provider Requirements

Describe how the following service provider requirements will be met:

6.1 Staffing

- Inclusion of personnel who are specialists in the development and provision of IL services and in the development and support of centers.

CILs promote equal access for all consumers for information and services related to independent living.

- Availability, to the maximum extent feasible, of personnel able to communicate (1) with individuals with significant disabilities who rely on alternative modes of communication, such as manual communication, nonverbal communication devices, Braille, or audio tapes and (2) in the native languages of individuals with significant disabilities whose English proficiency is limited and who apply for or receive IL services under title VII of the Act.

Personnel are available, to the maximum extent feasible, which are able to communicate with individuals with significant disabilities who rely on alternative modes of communication, such as manual communication, nonverbal communication devices, Braille, or audio tapes. If necessary, communication in the native language of individuals with significant disabilities whose English proficiency is limited, and who apply for or receive independent living services will be provided. Resources such as adaptive equipment are also available in many instances to further assist with communication. These personnel and resources are provided both directly by the Designated State Entity and Centers for Independent Living, and also indirectly via contracts with outside agencies and partners.

- Establishment and maintenance of a program of staff development for all classes of positions involved in providing IL services and, where appropriate, in administering the CIL program, improving the skills of staff directly responsible for the provision of IL services, including knowledge of and practice in the IL philosophy.

All CILs have established and continue to maintain distinct programs of staff development for all staff involved in providing independent living services and, where appropriate, in administering Center for Independent Living programs. This encompasses improving the skills of staff directly responsible for the provision of independent services, including knowledge of and practice in the philosophy of independent living. The Council anticipates the opportunity to collaborate in the coordination of an Independent Living Summit that is scheduled to occur annually. The SILC also host numerous web-based conferences and meetings for training, sharing and supporting staff and management involved in Michigan's Independent Living Services. Each CIL maintains distinct local programs of professional development for orientating new staff and a variety of on-going training for existing staff.

- Affirmative action to employ and advance in employment qualified individuals with significant disabilities on the same terms and conditions required with respect to the employment of individuals with disabilities under section 503 of the Act.

Centers for Independent Living and SILC comply with the terms and conditions set forward in section 503 of the Act in relation to employment of all individuals. Compliance is a stated requirement in all State contracts and agreements.

During this SPIL period an IL Culture of Excellence concept will be developed in coordination with the CIL Association to enhance staff development and training, focus on continuous quality improvement and outcomes management through improved data integrity.

6.2 Fiscal Control and Fund Accounting

- Adoption of those fiscal control and fund accounting procedures as may be necessary to ensure the proper disbursement of and accounting for funds made available through parts B and C of chapter 1 of title VII of the Act, in addition to complying with applicable EDGAR fiscal and accounting requirements.

Grant agreements between MRS and the individual CILs provide certification of a wide array of applicable grant requirements and assurances, including fiscal control and fund source accounting assurances. Adherence by the CILs to this certification is verified through MRS review of the CILs annual certified financial reviews/audits, including follow-up on CIL response to significant recommendations made by the financial reviewer/auditor.

For its State IL program, BSBP undertakes fiscal control and fund accounting requirements which are in accord with federal, state, and departmental policies and procedures.

6.3 Recordkeeping, Access and Reporting

- Maintenance of records that fully disclose and document the information listed in 34 CFR 364.35.

The DSE maintains records that fully disclose and document the information. In addition, all Michigan CILs sign grant agreements accepting responsibility for maintenance of, and access to, the cited records which fully disclose and document the information listed in 34 CFR 364.35

- Submission of annual performance and financial reports, and any other reports that the Secretary determines to be appropriate

CILs and SILC sign grant agreements with MRS assuring they will submit annual performance and financial reports and annual 704 reports to the Administration on Community Living

- Access to the Commissioner and the Comptroller General, or any of their duly authorized representatives, for the purpose of conducting audits, examinations, and compliance reviews, to the information listed in 34 CFR 364.37.

The Requirements and Assurances signed by CILs and SILC for their MRS grants certify that access will be provided to any duly authorized representative for the purpose of conducting audits, examinations and compliance reviews the information listed in 34 CFR 364.37.

6.4 Eligibility

- Eligibility of any individual with a significant disability, as defined in 34 CFR 364.4(b), for IL services under the SILS and CIL programs.

The grant agreements between MRS and the individual CILs provide certification of a wide array of applicable grant requirements and assurances, including the above eligibility determination and related assurances. The statewide database system incorporates procedures that promote the timely and accurate determination of eligibility.

Criteria for services to individuals who are blind or visually impaired are applied equitably to all who apply for services with the assurances that timely services must be made available to all eligible applicants in accordance with all policies and procedures.

- Ability of any individual to seek information about IL services under these programs and to request referral to other services and programs for individuals with significant disabilities.

CILs utilize the standards set forth by the ACL in accordance with federal regulations as defined in 34 CFR 364.4(b) and 34 CFR 364.51. These standards include IL services and the ability of any individual to seek information about IL Services and to request referral to other services and programs for individuals with significant disabilities. Grant agreements between MRS and the individual CILs provide certification regarding the ability of any individual to seek information about IL services.

- Determination of an individual's eligibility for IL services under the SILS and CIL programs in a manner that meets the requirements of 34 CFR 364.51.

CIL staff and BSBP staff determine eligibility for IL services on the basis of the above cited federal regulation. Grant agreements between MRS and the individual CILs provide certification on determination of an individual's eligibility. The statewide database system is also used to assist in prompting and documenting the determination.

- Application of eligibility requirements without regard to age, color, creed, gender, national origin, race, religion, or type of significant disability of the individual applying for IL services.

The DSE uses and requires the CILs to follow the standards set forth by ACL regarding eligibility requirements regarding age, color, creed, gender, national origin, race, religion, and type of significant disability when applying for IL services. The statewide database system (NetCil) is used to assist in determination of eligibility.

- Non-exclusion from receiving IL services of any individual who is present in the State and who is otherwise eligible for IL services, based on the imposition of any State or local residence requirement.

The DSE uses and requires the CILs to follow the standards set forth by ACL regarding non-exclusion from IL Services of any individual who is present in the state and who is otherwise eligible for IL services based on the imposition of any state or local residence requirement.

6.5 Independent Living Plans

- Provision of IL services in accordance with an IL plan complying with Sec. 364.52 and mutually agreed upon by the individuals with significant disabilities and the appropriate service provider staff unless the individual signs a waiver stating that an IL plan is unnecessary.

The DSE requires CILs and IL services to those who are blind and visually impaired to meet the standards expected by ACL for Independent Living Plans including the option of a waiver. The grant agreements between MRS and CILs include certification by the CILs that they will meet the above federal requirements. The statewide data system (NetCil) includes procedures that further assist in promoting compliance with this requirement.

6.6 Client Assistance Program (CAP) Information

- Use of accessible formats to notify individuals seeking or receiving IL services under chapter 1 of title VII about the availability of the CAP program, the purposes of the services provided under the CAP, and how to contact the CAP.

The DSE requires CILs and IL services to those who are blind and visually impaired to meet the federal requirements related to use of accessible formats to notify individuals about the CAP program, its availability, and contact information. The statewide database system incorporates procedures that promote the timely provision of information about the CAP program.

The notification and information are provided at IL application, during the development of the ILP, and at closure.

6.7 Protection, Use and Release of Personal Information

- Adoption and implementation of policies and procedures meeting the requirements of 34 CFR 364.56(a), to safeguard the confidentiality of all personal information, including photographs and lists of names.

The DSE requires CILs and IL services to those who are blind and visually impaired to meet the federal requirements related to protection, use, and release of personal information. The statewide database system (NetCil) incorporates procedures that assist in promoting compliance with this requirement.

Part II: Narrative: Section 7 - Evaluation

Describe the method that will be used to periodically evaluate the effectiveness of the plan in meeting the objectives established in Section 1. The description must include the State's evaluation of satisfaction by individuals with significant disabilities who have participated in the program.

Section 7: Evaluation

Goal(s) and the related Objective(s) from Section 1	Method that will be used to evaluate
Inclusion and Accessible Communities Education	The SILC will review SPIL implementation at each quarterly business meeting; however two times a year a written SPIL monitoring report will be presented to the council. This report will be drafted by SILC staff, and the council will formally accept the report at the business meeting in which it is presented.
Employment Emergency Preparedness	As the SPIL is implemented a close partnership with the CIL network will allow for interactions about the implementation process; along with opportunities to review the SPIL monitoring report bi-annually.
Long-Term Care Services and Supports	Each CIL is contractually obligated to provide their consumer satisfaction data to SILC at minimum annually. At least one SPIL monitoring report per year will include a compiled report of consumer satisfaction.
Effective and Efficient Independent Living Program	

Part II: Narrative: Section 8 - State-Imposed Requirements

8 State-Imposed Requirements

Identify any State-imposed requirements contained in the provisions of this SPIL.

N/A