

# **State Plan for Independent Living (SPIL) for South Carolina for 2017-2019**

## **General Information**

Designated Agency Identification

State: South Carolina

Agency: South Carolina Vocational Rehabilitation Department

Plan for: 2017-2019

Submitted in fiscal year: 2016

View grant [90IS0035-01](#) in the Grant Award screen.

# Part I: Assurances

## Section 1: Legal Basis and Certifications

1.1 The designated State unit (DSU) eligible to submit the State Plan for Independent Living (SPIL or the plan) and authorized under State law to perform the functions of the State under the State Independent Living Services (SILS) and Centers for Independent Living (CIL) programs.

SC Department of Health and Human Services

1.2 The separate State agency eligible to submit the plan and authorized under State law to provide vocational rehabilitation (VR) services to individuals who are blind.

N/A

1.3 The Statewide Independent Living Council (SILC) that meets the requirements of section 705 of the Act and is authorized to perform the functions outlined in section 705(c) of the Act in the State.

SC Statewide Independent Living Council

1.4 The DSU and, if applicable, the separate State agency authorized to provide VR services to individuals who are blind, and the SILC are authorized to jointly develop, sign and submit this SPIL on behalf of the State, and have adopted or otherwise formally approved the SPIL. Yes

1.5 The DSU, and, if applicable, the separate State agency authorized to provide VR services to individuals who are blind, may legally carry out each provision of the plan and will comply with all applicable Federal statutes and regulations in effect with respect to the three-year period it receives funding under the SPIL. Yes

1.6 The SPIL is the basis for State operation and administration of the program. All provisions of the SPIL are consistent with State law. Yes

1.7 The representative of the DSU and, if applicable, of the separate State agency authorized to provide VR services to individuals who are blind, who has the authority under State law to receive, hold, and disburse Federal funds made available under the SPIL and to submit the SPIL jointly with the SILC chairperson is Christian L. Soura, Director, SC Department of Health and Human Services and SC Commission for the Blind, N/A.

## Section 2: SPIL Development

2.1 The plan shall be reviewed and revised not less than once every three years, to ensure the existence of appropriate planning, financial support and coordination, and other assistance to appropriately address, on a statewide and comprehensive basis, the needs in the State for:

- The provision of State independent living services;

- The development and support of a statewide network of centers for independent living;
- Working relationships between programs providing independent living services and independent living centers, the vocational rehabilitation program established under title I, and other programs providing services for individuals with disabilities.

Yes

2.2 The DSU and SILC conduct public meetings to provide all segments of the public, including interested groups, organizations and individuals, an opportunity to comment on the State plan prior to its submission to the Commissioner and on any revisions to the approved State plan. Yes

2.3 The DSU and SILC establish and maintain a written description of procedures for conducting public meetings in accordance with the following requirements. The DSU and SILC shall provide:

- appropriate and sufficient notice of the public meetings;
- reasonable accommodation to individuals with disabilities who rely on alternative modes of communication in the conduct of the public meetings, including providing sign language interpreters and audio-loops; and
- public meeting notices, written material provided prior to or at the public meetings, and the approved State plan in accessible formats for individuals who rely on alternative modes of communication.

Yes

2.4 At the public meetings to develop the State plan, the DSU and SILC identify those provisions in the SPIL that are State-imposed requirements beyond what would be required to comply with the regulations in 34 CFR parts 364, 365, 366, and 367. Yes

2.5 The DSU will seek to incorporate into, and describe in, the State plan any new methods or approaches for the provision of IL services to older individuals who are blind that are developed under a project funded under chapter 2 of title VII of the Act and that the DSU determines to be effective. Yes

2.6 The DSU and SILC actively consult, as appropriate, in the development of the State plan with the director of the Client Assistance Program (CAP) authorized under section 112 of the Act. Yes

### Section 3: Independent Living Services

3.1 The State, directly or through grants or contracts, will provide IL services with Federal, State, or other funds. Yes

3.2 Independent living services shall be provided to individuals with significant disabilities in accordance with an independent living plan mutually agreed upon by an appropriate staff

member of the service provider and the individual, unless the individual signs a waiver stating that such a plan is unnecessary. Yes

3.3 All service providers will use formats that are accessible to notify individuals seeking or receiving IL services under chapter 1 of title VII about:

- the availability of the CAP authorized by section 112 of the Act;
- the purposes of the services provided under the CAP; and
- how to contact the CAP.

Yes

3.4 Participating service providers meet all applicable State licensure or certification requirements. Yes

#### Section 4: Eligibility

4.1 Any individual with a significant disability, as defined in 34 CFR 364.4(b), is eligible for IL services under the SILS and CIL programs authorized under chapter 1 of title VII of the Act. Any individual may seek information about IL services under these programs and request referral to other services and programs for individuals with significant disabilities, as appropriate. The determination of an individual's eligibility for IL services under the SILS and CIL programs meets the requirements of 34 CFR 364.51. Yes

4.2 Service providers apply eligibility requirements without regard to age, color, creed, gender, national origin, race, religion or type of significant disability of the individual applying for IL services. Yes

4.3 Service providers do not impose any State or local residence requirement that excludes any individual who is present in the State and who is otherwise eligible for IL services from receiving IL services. Yes

#### Section 5: Staffing Requirements

5.1 Service provider staff includes personnel who are specialists in the development and provision of IL services and in the development and support of centers. Yes

5.2 To the maximum extent feasible, a service provider makes available personnel able to communicate:

- with individuals with significant disabilities who rely on alternative modes of communication, such as manual communication, nonverbal communication, nonverbal communication devices, Braille or audio tapes, and who apply for or receive IL services under title VII of the Act; and
- in the native languages of individuals with significant disabilities whose English proficiency is limited and who apply for or receive IL services under title VII of the Act.

Yes

5.3 Service providers establish and maintain a program of staff development for all classes of positions involved in providing IL services and, if appropriate, in administering the CIL program. The staff development programs emphasize improving the skills of staff directly responsible for the provision of IL services, including knowledge of and practice in the IL philosophy. Yes

5.4 All recipients of financial assistance under parts B and C of chapter 1 of title VII of the Act will take affirmative action to employ and advance in employment qualified individuals with significant disabilities on the same terms and conditions required with respect to the employment of individuals with disabilities under section 503 of the Act. Yes

#### Section 6: Fiscal Control and Fund Accounting

6.1 All recipients of financial assistance under parts B and C of chapter 1 of title VII of the Act will comply with applicable EDGAR fiscal and accounting requirements and will adopt those fiscal control and fund accounting procedures as may be necessary to ensure the proper disbursement of and accounting for those funds. Yes

#### Section 7: Recordkeeping, Access and Reporting

7.1 In addition to complying with applicable EDGAR recordkeeping requirements, all recipients of financial assistance under parts B and C of chapter 1 of title VII of the Act will maintain records that fully disclose and document:

- the amount and disposition by the recipient of that financial assistance;
- The total cost of the project or undertaking in connection with which the financial assistance is given or used;
- the amount of that portion of the cost of the project or undertaking supplied by other sources;
- compliance with the requirements of chapter 1 of title VII of the Act and Part 364 of the regulations; and
- other information that the Commissioner determines to be appropriate to facilitate an effective audit.

Yes

7.2 With respect to the records that are required by 34 CFR 364.35, all recipients of financial assistance under parts B and C of chapter 1 of title VII of the Act will submit reports that the Commissioner determines to be appropriate. Yes

7.3 All recipients of financial assistance under parts B and C of chapter 1 of title VII of the Act will provide access to the Commissioner and the Comptroller General, or any of their duly authorized representatives, to the records listed in 34 CFR 364.37 for the purpose of conducting audits, examinations, and compliance reviews. Yes

## Section 8: Protection, Use and Release of Personal Information

8.1 Each service provider will adopt and implement policies and procedures to safeguard the confidentiality of all personal information, including photographs and lists of names in accordance with the requirements of 34 CFR 364.56(a)(1-6). Yes

## Section 9: Signatures

As the authorized signatories, we will sign, date and retain in the files of the state agency(ies) and the Statewide Independent Living Council the Part I: Assurances, 1-8, and the separate Certification of Lobbying forms ED-80-0013 (available in [MS Word](#) and [PDF](#) formats) for the state independent living program (Part B) and the centers for independent living program (Part C).

The effective date of this SPIL is October 1, 2016.

### Section 9: Signature for SILC Chairperson

Name David Jones

Title Chair, SC Statewide Independent Living Council

Signed? Yes

Date signed 06/28/2016

### Section 9: Signature for DSU Director

Name Christian L. Soura

Title Director, SC Department of Health and Human Services

Signed? Yes

Date signed 06/26/2016

### Section 9: Signature for Separate State Agency for Individuals Who Are Blind

Is there a Separate State Agency for Individuals Who Are Blind? Yes

Name SC Commission for the Blind

Title N/A

Signed? No

Date signed

# **Part II: Narrative: Section 1 - Goals, Objectives and Activities**

## **Section 1: Goals, Objectives and Activities**

### **1.1 Goals and Mission**

Describe the overall goals and mission of the State's IL programs and services. The SPIL must address the goals and mission of both the SILS and the CIL programs, including those of the State agency for individuals who are blind as they relate to the parts of the SPIL administered by that agency.

Goal Name: The IL System promotes disability awareness and accessibility throughout SC.

Goal Description:

The overall goal of the State Plan for Independent Living is to promote access and independence throughout South Carolina and meet the unmet IL needs of South Carolinians with Disabilities. The activities under this goal includes:

- CILs will work with LLR to become a member of the Access Committee that acts as an advisory committee to the Building Code Council. At least one (1) person from the IL Network will become involved.
- CILs will develop at least three (3) resources to promote program and architectural accessibility.
- The CILs will develop a baseline to measure the number of qualified ADA Coordinators within State Government.
- The CILs and SCSILC will work with SC Governor's office to increase the number of qualified ADA Coordinators in state government by 20%.
- The SCSILC will create an Accessibility Committee on the SCSILC to create a strategies to promote access.
- Collaborate with at least three (3) local/state emergency management divisions to promote inclusive services and provide accessibility resources to at least twenty (20) emergency shelters and/or emergency volunteers yearly.
- CILs will create internal policies and procedures regarding emergency services and preparedness.
- Secure training for designated CIL staff to conduct shelter accessibility surveys and emergency management trainings.



- Provide at least three (3) consumer emergency preparedness trainings per year.
- The IL Network will work with state/local government entities and the media to provide resources for providing accessible press conferences during emergencies.
- Continue with the SC Access and Independence Network and recruit at least five (5) new members.
- Continue to coordinate and implement an all-inclusive, Advocacy Day for Access and Independence.
- Collaborate on key policy issues regarding public access, housing, transportation, healthcare, employment, education, etc.
- Promote at least three (3) people with disabilities per year to serve on boards and commissions to improve policies and ensures that people with disabilities are being represented during policy creation.

Goal Name: Young Adults with disabilities have opportunities to develop leadership Skills.

Goal Description:

Young adults with disabilities will have leadership opportunities to promote IL. The activities for this goal includes:

- CILs participate in planning of the SC Youth Leadership Forum (YLF) to promote an inclusive environment and peer mentoring.
- CILs will promote youth leadership programs within each center.

Goal Name: IL services are available and operate efficiently.

Goal Description:

The SCSILC and CILs will have the support to effectively operate. The activities for this goal includes:

- The SCSILC will contract with Able SC for administrative support.
- The SCSILC will receive at least one (1) training per year (topics can include IL, governance, advocacy, etc.)
- The SCSILC will create committees to properly operate the SCSILC. In addition to the above accessibility committee, such committees will include: Membership, Governance, SPIL Oversight/Needs Assessment, Finance, and Executive Committee.

- Consumer satisfaction surveys show 90% or better satisfaction rate on all service areas.
- Satisfaction survey results will be reported in the CIL's 704 Report.
- CILs will develop their own auditing tool to ensure compliance with all 6 Standards and Indicators in Section 725 of the Act.
- CILs will have appropriate database programs to ensure compliance.
- Continue to fund, Part B CIL (Walton Option for Independent Living (WOIL), Low Country) at current level until Part C funds becomes available (up to \$100,000 per year)
- Any remaining Part B funds would be divided between the three (3) Part C CILs according to counties served (Able SC, 50% of remaining funds; AccessAbility, 25% of remaining funds; WOIL, 25% of remaining funds).

Goal Name: SC's IL Systems have the proper resources to provide quality services.

Goal Description:

South Carolinians with disabilities have the supports they need to live independently and safely in the communities of their choice. The activities for this goal includes:

- SCSILC and CILs to collaborate with the SC Commission for the Blind to explore contracting with CILs for their general operation in providing Independent Living Services for Older Individuals Who are Blind (OIB) services (per Title VII, Chapter 2 of the Act) to individuals with significant disabilities.
- SCSILC and CILs collaborate with SC Department of Health and Human Services to establish contracts regarding Money Follows the Person and/or other de-institutionalization programs.

Goal Name:

Goal Description:

## 1.2 Objectives

1.2A. Specify the objectives to be achieved and the time frame for achieving them.

Goal(s) from Section 1.1	Objective to be achieved	Time frame start date	Time frame end date
The IL System promotes disability awareness and accessibility throughout SC.	The following are the goals: 1.1 SC's IL systems will provide advocacy and technical support to	10/01/2016	09/30/2019

	<p>increase access for South Carolinians with disabilities.</p> <p>1.2 South Carolinians with disabilities have access to emergency services.</p> <p>1.3 SC's IL systems work collaboratively with non-traditional entities to promote disability awareness, access, equality and inclusion.</p>		
Young Adults with disabilities have opportunities to develop leadership Skills.	2.1 Young adults with disabilities have leadership opportunities to promote IL.	10/01/2016	09/30/2019
IL services are available and operate efficiently.	<p>3.1 The SCSILC has the support to effectively operate.</p> <p>3.2 Consumers are satisfied with their IL services.</p> <p>3.3 SC CILs are in compliance with Standards and Indicators</p> <p>3.4 SC CILs are supported and have adequate resources.</p>	10/01/2016	09/30/2019
SC's IL Systems have the proper resources to provide quality services.	4.1 South Carolinians with disabilities have the supports they need to live independently and safely in the communities of their choice.	10/01/2016	09/30/2019

## 1.2 Objectives

1.2B Describe the steps planned regarding outreach to populations in the State that are unserved or underserved by programs under title VII, including minority groups and urban and rural populations.

- Identify the populations to be designated for targeted outreach efforts

? Individuals with significant disabilities including young adults with disabilities (ages 14-25) transitioning from high school to adulthood. ? Individuals who are living in rural and urban counties. ? Latinos with disabilities. ? Individuals residing in institutions.

- Identify the geographic areas (i.e., communities) in which the targeted populations reside

? People with disabilities who are living in rural communities and are at least 50 miles from a CIL office. It is also worthy to note that if a person with a disability lives outside of the city where the CIL is located, that it requires additional resources to meet the needs of the individual as transportation (mileage reimbursements) will be required by the CIL serving those rural counties. ? The following counties are unserved and are without a CIL: Chesterfield, Darlington, Dillon, Florence, Georgetown, Horry, Lancaster, Marion and Marlboro. However, these counties get some CIL services via statewide grants outside of Part C funding. In particular, Able SC has a few statewide initiatives that provide services in the unserved areas. Additionally, Walton Options for Independent Living and Able South Carolina have partnered together to provide Work Incentives Planning and Assistance (WIPA) services statewide.

- Describe how the needs of individuals with significant disabilities from minority group backgrounds will be addressed

Consumer needs will be addressed individually with respect to both language interpretation and any accommodation needs based on their disability. The SCSILC and CILs have systems in place to accommodate individuals with significant disabilities who may be considered a minority.

As the recent needs assessment demonstrated, nearly 38% (151 individuals) of the individuals who completed a survey were unaware of CILs. Therefore, CILs will continue to provide intensive outreach to make efforts to reach underserved and unserved populations. Efforts to provide innovative and efficient outreach will continue, but remains difficult due to limited financial resources. The SILC and CILs will continue providing outreach which includes: presentations; websites; social networking; listings in resource directories; providing community education, trainings and accessibility assessments; disability awareness presentations; public service announcements and other media coverage; agency contacts; newsletters; listserves; exhibits/displays during resource fairs; committee work; community meetings; and other outreach opportunities as they arise.

## **1.3 Financial Plan**

Describe in sections 1.3A and 1.3B, below, the financial plan for the use of Federal and non-Federal funds to meet the SPIL objectives.

### **1.3A Financial Plan Tables**

Complete the financial plan tables covering years 1, 2 and 3 of this SPIL. For each funding source, provide estimated dollar amounts anticipated for the applicable uses. The financial plan table should include only those funding sources and amounts that are intended to support one or more of the objectives identified in section 1.2 of the SPIL. To the extent possible, the tables and narratives must reflect the applicable financial information from centers for independent living. Refer to the SPIL Instructions for additional information about completing the financial tables and narratives.

Year 1 - 2017 Approximate funding amounts and uses

<b>Sources</b>	<b>SILC resource plan</b>	<b>IL services</b>	<b>General CIL operations</b>	<b>Other SPIL activities</b>
Title VII Funds				
Title VII Funds Chapter 1, Part B	37677	167673	100000	
Title VII Funds Chapter 1, Part C			953566	
Title VII Funds Chapter 2, OIB (only those provided by the OIB grantee to further a SPIL objective)				
Other Federal funds - Sec. 101(a)(18) of the Act (Innovation and Expansion)				
Other Federal funds - other				
Non-Federal funds - State funds	27199	4411		
Non-Federal funds - Other				
<b>Total</b>	<b>64876</b>	<b>172084</b>	<b>1053566</b>	<b>0</b>

Year 2 - 2018 Approximate funding amounts and uses

<b>Sources</b>	<b>SILC resource plan</b>	<b>IL services</b>	<b>General CIL operations</b>	<b>Other SPIL activities</b>
Title VII Funds				
Title VII Funds Chapter 1, Part B	37677	167673	100000	
Title VII Funds Chapter 1, Part C			953566	
Title VII Funds Chapter 2, OIB (only those provided by the OIB grantee to further a SPIL objective)				
Other Federal funds - Sec. 101(a)(18) of the Act (Innovation and Expansion)				
Other Federal funds - other				
Non-Federal funds - State funds	27199	4411		

Non-Federal funds - Other				
Total	64876	172084	1053566	0

Year 3 - 2019 Approximate funding amounts and uses

Sources	SILC resource plan	IL services	General CIL operations	Other SPIL activities
Title VII Funds				
Title VII Funds Chapter 1, Part B	37677	167673	100000	
Title VII Funds Chapter 1, Part C			953566	
Title VII Funds Chapter 2, OIB (only those provided by the OIB grantee to further a SPIL objective)				
Other Federal funds - Sec. 101(a)(18) of the Act (Innovation and Expansion)				
Other Federal funds - other				
Non-Federal funds - State funds	27199	4411		
Non-Federal funds - Other				
Total	64876	172084	1053566	0

**1.3B Financial Plan Narratives**

**1.3B(1) Specify how the part B, part C and chapter 2 (Older Blind) funds, if applicable, will further the SPIL objectives.**

Part B funding will be used to support the following objectives:

Objectives 1.1, 1.2, 1.3, 2.1, 3.1, 3.2, 3.3 and 4.1. Various IL services via contracts between the DSE and CILS.

Objective 3.4- (a) Part b Center, WOIL Low Country; (b) Any remaining Part B funds would be divided to CILs according to counties served (Able SC, 50% of remaining funds; AccessAbility, 25% of remaining funds; WOIL, 25% of remaining funds). The justification for dividing funds in this way is based on the difference in service coverage. Able SC serves half the state (23 counties); AccessAbility serves 5 counties; and WOIL serves 4 counties.

Part C funding will be used to support the following objectives:

Objectives 1.2, 2.1, 3.2, 3.3 and 4.1.

**1.3B(2) Describe efforts to coordinate Federal and State funding for centers and IL services, including the amounts, sources and purposes of the funding to be coordinated.**

The SC IL system will explore securing OIB services funds for CILs (per Title VII, Chapter 2 of the act) which would greatly benefit IL programs in SC. Any new funds to the independent living program will be distributed in the same manner as how the Part B funds are distributed (50% to Able SC; 25% to AccessAbility; and 25% to WOIL).

The state has three Part C Centers and one Part B Center which together provides IL services to 38 of the 46 counties; the CILs receive federal funding and other private/community funds. The CILs receive no direct state funding for IL services.

South Carolinians with disabilities continue to have unmet needs that exceed the limited Part C funding. South Carolina continues to fall behind other states. Most recently, SC was identified as being one of the top ten worst states for having one of the largest gaps between the labor force participation rate of people with and without disabilities as well as having the lowest workforce participation rates for people with disabilities (Disability Statistics Annual Report). Therefore, due to the level of need in South Carolina, the SCSILC and CILs continue to find it challenging to provide IL services to meet the overwhelming needs with such limited funding. Therefore, the SCSILC and CILs are committed to explore opportunities to secure state funding to be able to provide additional services needed.

**1.3B(3) Describe any in-kind resources including plant, equipment or services to be provided in support of the SILC resource plan, IL services, general CIL operations and/or other SPIL objectives.**

? The DSE (SCDHHS) will provide an ex officio member on the SCSILC and assist the SCSILC/CILs as necessary.

**1.3B(4) Provide any additional information about the financial plan, as appropriate.**

? The SCSILC and CILs do not currently engage in activities beyond statutory duties and responsibilities.

## **1.4 Compatibility with Chapter 1 of Title VII and the CIL Work Plans**

**1.4A Describe how the SPIL objectives are consistent with and further the purpose of chapter 1 of title VII of the Act as stated in section 701 of the Act and 34 CFR 364.2.**

The SPIL objectives promote the IL philosophy, disability rights, advocacy, leadership development and community inclusion. The SPIL goals were created to improve SC and promote independence, equality and inclusion by developing a plan that focusses on increasing access to goods and services, providing education to the future generation of individuals with disabilities, and advocating for South Carolinians with disabilities to be included in policy and program

development. Additionally, the plan includes strategies to ensure SC's IL system is providing quality of services.

**1.4B Describe how, in developing the SPIL objectives, the DSU and the SILC considered and incorporated, where appropriate, the priorities and objectives established by centers for independent living under section 725(c)(4) of the Act.**

The SCSILC and CILs believe that collaboration is crucial in order to promote IL in SC. The most recent needs assessment demonstrated an increase in collaboration by the number of surveys that were completed compared to the last needs assessment. CILs and the SCSILC collaborated with stakeholders to invite the public to participate in the needs assessment. This year, the SCSILC received the most needs assessment surveys in the history of the SCSILC with collecting 461 surveys. Therefore, the major partners in creating the SC SPIL were consumers, SCSILC members, staff from Part C CILs, and the SC Commission for the Blind.

Information regarding the needs of South Carolinians with disabilities was gathered during a statewide needs assessment which held five (5) in-person public forums and one (1) online public forum throughout the state. Additionally, surveys were shared with consumers and stakeholders. The SCSILC contracted with Able SC to provide assistance with the public forums, collecting data from surveys, and compiling the needs assessment report. The Needs Assessment/ SPIL Planning Committee held teleconferences to discuss the goals and objectives. Staff from Independent Living Research Utilization (ILRU) also provided technical assistance to the SCSILC and CILs in regards to the development of the SPIL. The SPIL objectives will be carried out via CILs and the SCSILC. Lastly, the SPIL also includes the SC Access and Independence Network which is made up of over twenty-five (25) traditional and non-traditional entities who will work together to promote IL in SC. The SC Access and Independence Network was created during the previous SPIL.

The SCSILC consists of members from the following organizations/agencies:

- Able South Carolina (Able SC)
- BlueCross BlueShield of South Carolina
- Portlight Strategies, Inc.
- Touch the Future, Inc.
- University of South Carolina Upstate, Student Disability Services
- SC Client Assistance Program (CAP), Ex-Officio Member
- SC Commission for the Blind (SCCB), Ex-Officio Member
- SC Department of Health and Human Services (SCDHHS), Ex-Officio Member



-SC Vocational Rehabilitation Department (SCVRD), Ex-Officio Member

-Walton Options for Independent Living (WOIL)

## **1.5 Cooperation, Coordination, and Working Relationships Among Various Entities**

Describe the steps that will be taken to maximize the cooperation, coordination and working relationships among the SILS program, the SILC, and centers; the DSU, other State agencies represented on the SILC and other councils that address the needs of specific disability populations and issues; and other public and private entities determined to be appropriate by the SILC.

The description must identify the entities with which the DSU and the SILC will cooperate and coordinate.

The SC IL System will continue to take the steps that are appropriate to maximize the cooperation, coordination and working relationships of key entities in order to best serve the needs of South Carolinians with disabilities by:

1. Continuing to work with the SC Access and Independence Network (made up of stakeholders). The current organizations involved in the Network are: Able South Carolina, AccessAbility, Association of Programs for Rural Independent Living, Beginnings South Carolina, Brain Injury Association of South Carolina, Columbia Mayor's Committee, The COMET, Family Connection of SC, Greater Carolinas Chapter of the National MS Society, Greenville Disabilities & Special Needs Board, SC Interagency Office of Disability and Health, NAMI Mid-Carolina, National Federation of the Blind of SC, Palmetto Animal Assisted Life Services, Protection & Advocacy for People with Disabilities, Inc., SC Assistive Technology Program, SC Association of the Deaf, The SC Client Assistance Program, SC Commission for the Blind, SC Developmental Disabilities Council, SC Spinal Cord Injury Association, SC Statewide Independent Living Council, SC Vocational Rehabilitation Department, Our Voices Count Too, University of South Carolina School of Medicine, Touch the Future and Walton Options for Independent Living.
2. Collaborate with the DSE and become knowledgeable about each other's programs and services.
3. Strengthen collaboration efforts with the SC Commission for the Blind's leadership.
4. Invite Protection and Advocacy for People with Disabilities to the SCSILC.
5. Developing a stronger relationship with the Governor's office by sharing SPIL outcomes and meeting regularly with staff.

## **1.6 Coordination of Services**

Describe how IL services funded under chapter 1 of title VII of the Act will be coordinated with and complement other services to avoid unnecessary duplication with other Federal, State, and local programs, including the OIB program authorized by chapter 2 of title VII of the Act, that provide IL- or VR-related services.

The CILs make concerted efforts to use existing programs to gain maximum benefits of Title VII, chapter 1 funds. The SCSILC and CILs will continue to ensure IL representation with other entities as necessary to continue maximizing strong relationships that will benefit efforts to achieve the mission and goals of the SPIL.

### **1.7 Independent Living Services for Individuals who are Older Blind**

Describe how the DSU seeks to incorporate into, and describe in, the State plan any new methods or approaches for the provision of IL services to older individuals who are blind that are developed under the Older Individuals who are Blind program and that the DSU determines to be effective.

As mentioned above, the SC IL system will be collaborating more with the SC Commission for the Blind through several initiatives. As the collaboration continues to strengthen with leadership, the SC IL system will look at strategies to assist with service delivery regarding the older Blind Program.

## Part II: Narrative: Section 2 - Scope, Extent, and Arrangements of Services

### 2.1 Scope and Extent

2.1A Check the appropriate boxes in the SPIL Instrument table indicating the types of IL services to be provided to meet the objectives identified in section 1.2 of this SPIL, and whether the services will be provided by the CILs or by the DSU (directly and/or through contract or grant).

<b>Table 2.1A: Independent living services</b>	<b>Provided by the DSU (directly)</b>	<b>Provided by the DSU (through contract and/or grant)</b>	<b>Provided by the CILs (Not through DSU contracts/grants)</b>
Core Independent Living Services - Information and referral	No	Yes	Yes
Core Independent Living Services - IL skills training	No	Yes	Yes
Core Independent Living Services - Peer counseling	No	Yes	Yes
Core Independent Living Services - Individual and systems advocacy	No	Yes	Yes
Counseling services, including psychological, psychotherapeutic, and related services	No	Yes	No
Services related to securing housing or shelter, including services related to community group living, and supportive of the purposes of this Act and of the titles of this Act, and adaptive housing services (including appropriate accommodations to and modifications of any space used to serve, or occupied by, individuals with significant disabilities)	No	Yes	Yes
Rehabilitation technology	No	Yes	Yes
Mobility training	No	No	Yes
Services and training for individuals with cognitive and sensory disabilities, including life skills training, and interpreter and reader services	No	Yes	Yes

Personal assistance services, including attendant care and the training of personnel providing such services	Yes	Yes	Yes
Surveys, directories and other activities to identify appropriate housing, recreation, accessible transportation and other support services	Yes	Yes	Yes
Consumer information programs on rehabilitation and IL services available under this Act, especially for minorities and other individuals with disabilities who have traditionally been unserved or underserved by programs under this Act	No	Yes	Yes
Education and training necessary for living in the community and participating in community activities	Yes	Yes	Yes
Supported living	Yes	Yes	No
Transportation, including referral and assistance for such transportation	Yes	Yes	Yes
Physical rehabilitation	No	Yes	No
Therapeutic treatment	No	Yes	No
Provision of needed prostheses and other appliances and devices	No	Yes	No
Individual and group social and recreational services	No	Yes	Yes
Training to develop skills specifically designed for youths who are individuals with significant disabilities to promote self-awareness and esteem, develop advocacy and self-empowerment skills, and explore career options	No	Yes	Yes
Services for children with significant disabilities	No	Yes	Yes
Services under other Federal, State, or local programs designed to provide resources, training, counseling, or other assistance of substantial benefit in enhancing the independence, productivity, and quality of life of individuals with significant disabilities	No	Yes	Yes

Appropriate preventive services to decrease the need of individuals with significant disabilities for similar services in the future	Yes	Yes	Yes
Community awareness programs to enhance the understanding and integration into society of individuals with disabilities	Yes	Yes	Yes
Other necessary services not inconsistent with the Act	Yes	Yes	Yes

2.1B Describe any service provision priorities, including types of services or populations, established for meeting the SPIL objectives identified in section 1.2.

As described in the SPIL, the SC IL system will reach out and collaborate more with state agencies as well as the Governor's office. Education will also be provided to legislators and the Governor of the need for funding to enable IL services to be provided in the nine counties that are currently unserved and to expand the capacity of the three (3) existing centers to provide additional supports. Additionally, the following services will be provided via the SPIL:

? Advocacy/Education will be provided to create a more accessible South Carolina; to continue bringing groups together to promote independence and equality for South Carolinians with disabilities; and to improve the issue areas that were identified in the needs assessment.

? Emergency Preparedness trainings will be provided to South Carolinians with disabilities.

? Professional development/leadership development will be provided to the SCSILC, CILs and consumers to strengthen skills.

? Youth leadership will be promoted via the services via the CILs.

? Community living options will be explored to build capacity of CILs to better provide services in South Carolinians with disabilities.

2.1C If the State allows service providers to charge consumers for the cost of services or to consider the ability of individual consumers to pay for the cost of IL services, specify the types of IL services for which costs may be charged and for which a financial need test may be applied, and describe how the State will ensure that:

- Any consideration of financial need is applied uniformly so that all individuals who are eligible for IL services are treated equally; and
- Written policies and consumer documentation required by 34 CFR 364.59(d) will be kept by the service provider.

Indicate N/A if not applicable.

N/A

## 2.2 Arrangements for State-Provided Services

2.2A If the DSU will provide any of the IL services identified in section 2.1A through grants or contractual arrangements with third parties, describe such arrangements.

N/A

2.2B If the State contracts with or awards a grant to a center for the general operation of the center, describe how the State will ensure that the determination of an individual's eligibility for services from that center shall be delegated to the center.

N/A

## **Part II: Narrative: Section 3 - Design for the Statewide Network of Centers**

### **3.1 Existing Network**

Provide an overview of the existing network of centers, including non-Part C-funded centers that comply with the standards and assurances in section 725 (b) and (c) of the Act, and the geographic areas and populations currently served by the centers.

All three Centers for Independent Living have signed the SPIL.

Able South Carolina (Able SC), SC's first CIL, opened in February of 1994. Able SC provides Part C services to half of the state in the following counties: Abbeville, Anderson, Calhoun, Cherokee, Chester, Clarendon, Fairfield, Greenwood, Greenville, Kershaw, Laurens, Lee, Lexington, Newberry, Oconee, Orangeburg, Pickens, Richland, Saluda, Spartanburg, Sumter, Union, and York. Able SC has office locations in Columbia (Richland County) serving 13 counties; Greenville (Greenville County) serving 9 counties. Able SC also has community offices in Cherokee and Union Counties where community trainings are held. As mentioned above, Able SC does have some statewide initiatives. Able SC's mission is: To create greater access and opportunities for independence through empowering individuals with disabilities and promoting community inclusion.

AccessAbility (DBA: The disAbility Resource Center), opened in 2001 and promotes the full integration of people with disabilities in their communities. They strive to empower people with disabilities to realize their full potential by providing workshops in the communities they serve. AccessAbility has an office in Charleston (Charleston County) and serves five counties including Berkeley, Dorchester, Charleston, Orangeburg and Williamsburg counties.

Walton Options for Independent Living (WOIL) South Carolina is an extension of WOIL Georgia which was incorporated in 1994. WOIL's vision came from the Director of Walton Rehabilitation Hospital to have available a continuum of services in the CSRA for persons with disabilities, which may begin with their entering a hospital or rehabilitation facility and ending with their living at home and independently in the community. WOIL SC has an offices in North Augusta (Aiken County) and serves Aiken, Barnwell, Edgefield and McCormick counties. Additionally, WOIL opened a Part B Center in 2011. "Walton Options Low Country". The Part B Center has an office in Walterboro (Colleton County) and serves Allendale, Bamberg, Beaufort, Colleton, Hampton and Jasper Counties.

### **3.2 Expansion of Network**

Describe the design for the further expansion of the network, including identification of the unserved and underserved areas in the State and the order of priority for serving these areas as additional funding becomes available (beyond the required cost-of-living increase).

At this time, the northeast corner of South Carolina is primarily unserved by a CIL at this time. The unserved counties include: Horry, Florence, Georgetown, Marion, Darlington, Chesterfield, Lancaster, Dillon and Marlboro. As mentioned above, both Able SC and WOIL are providing non-Part C services in the unserved areas.

While the ultimate goal is to expand the CIL Network to all unserved areas of the state, it is equally important to recognize that South Carolina's population combined with small but steady funding reductions has had an adverse impact on the possibility of expanding the network. All three Part C Centers are underfunded and do not receive state funds at this time. With the addition of the new core services and no increased funding, CILs find it difficult to meet the demand for services. Therefore, the goal for the next three year plan is to maintain the existing network. Until the South Carolina economy is healthier, the likelihood of expanding into unserved areas is remote, unless the current CILs assume additional unserved counties via increased funding. It is important to recognize that this approach would be more efficient as current leadership in the CILs already exists. Able SC and AccessAbility should be able to acquire neighboring unserved counties if the opportunity becomes available. However, a minimum of \$250,000 in Part C funding is required to open a new CIL. In the event that an existing Part C CIL grant is relinquished or terminated, the funding would be recompeted for service to occur within the existing area it currently serves.

Objective 3.4 supports that all CILs are supported and have adequate resources to provide quality services. One of the strategies to meet this goal is to continue to fund the part B Center, WOIL Low Country at its current level until excess Part C funds become available (at least \$150,000 in Part C funding would be needed). Any new funds will be distributed to CILs via contracts for expanded activities (50% Able SC; 25% AccessAbility; 25% WOIL).

### 3.3 Section 723 States Only

3.3A If the State follows an order of priorities for allocating funds among centers within a State that is different from what is outlined in 34 CFR 366.22, describe the alternate order of priority that the DSU director and the SILC chair have agreed upon. Indicate N/A if not applicable.

N/A

3.3B Describe how the State policies, practices and procedures governing the awarding of grants to centers and the oversight of these centers are consistent with 34 CFR 366.37 and 366.38.

N/A



## **Part II: Narrative: Section 4 - Designated State Unit (DSU)**

### 4.1 Administrative Support Services

4.1A Describe the administrative support services to be provided by the DSU for the SILS (Part B) program and, if the State is a Section 723 State, for the CIL (Part C) program. Refer to the SPIL Instructions for additional information about administrative support services.

The DSE liaison from the SC Department of Health and Human Services will be represented at the SCSILC meetings. The DSE liaison is the communication point for information from the SCSILC/CILS.

The DSE provides administrative support and fiduciary oversight of SPIL expenditures through the administration of the contracts with the CILs and monitoring the adherence to the contractual requirements.

Such duties will include:

1. Development of all contracts
2. Providing Counsel for ensuring legal bounds of contracts
3. Assist in planning
4. Financial and technical assistance in budget development
5. Budget review
6. Oversight of IL contracts
7. Record keeping of contracts/financial information
8. Receive and process invoices and ensure compliance with Federal and State regulations and statutes
9. Reviewing monthly programmatic and expenditure reports
10. Participates in quarterly evaluation of SCILC/SPIL activities

4.1B Describe other DSU arrangements for the administration of the IL program, if any.

N/A

## **Part II: Narrative: Section 5 - Statewide Independent Living Council (SILC)**

### 5.1 Resource plan

5.1A Describe the resource plan prepared by the SILC in conjunction with the DSU for the provision of resources, including staff and personnel, made available under parts B and C of chapter 1 of title VII, section 101(a)(18) of the Act, and from other public and private sources that may be necessary to carry out the functions of the SILC identified in section 705(c). The description must address the three years of this SPIL.

- Refer to the SPIL Instructions for more information about completing this section.

For more information click the icon.

The SCSILC contracts with Able SC to provide administrative support to support the SCSILC. The current contract includes: accounts payable/receivables, bookkeeping duties, submitting reimbursement requests, and submitting financial reports to the SCSILC. Additionally, the contract includes administrative staff services to provide assistance including meeting preparation, website services, report preparation, social media, answering telephone calls and other administrative duties as necessary. Lastly, office space for SCSILC business is included in the contract. The SCSILC remains autonomous as Able SC does not make any decisions on behalf of the SCSILC.

The below is the resource plan narrative:

Year 1:

- Title VII Funds, Chapter 1, Part B- \$305,350

(\$37,677 SILC Resource Plan; IL Services via Part B SPIL Contracts \$127,978; SCCB IL Funds \$39,695; WOIL Part B \$100,000)

- Non-Federal Funds, DSE State Funds- \$27,199 (Title VII Part B State Match)

- Non-Federal Funds, SCCB State Funds- \$4,411 (Title VII Part B State Match)

Year 2:

- Title VII Funds, Chapter 1, Part B- \$305,350

(\$37,677 SILC Resource Plan; IL Services via Part B SPIL Contracts \$127,978; SCCB IL Funds \$39,695; WOIL Part B \$100,000)

- Non-Federal Funds, DSE State Funds- \$27,199 (Title VII Part B State Match)

- Non-Federal Funds, SCCB State Funds- \$4,411 (Title VII Part B State Match)

Year 3:

- Title VII Funds, Chapter 1, Part B- \$305,350

(\$37,677 SILC Resource Plan; IL Services via Part B SPIL Contracts \$127,978; SCCB IL Funds \$39,695; WOIL Part B \$100,000)

- Non-Federal Funds, DSE State Funds- \$27,199 (Title VII Part B State Match)

- Non-Federal Funds, SCCB State Funds- \$4,411 (Title VII Part B State Match)

5.1B Describe how the following SILC resource plan requirements will be addressed.

- The SILC's responsibility for the proper expenditure of funds and use of resources that it receives under the resource plan.

The SCSILC determines its annual budget for all resources allocated for its use. It furthermore, assures that all expenditures are appropriate for the purpose and funding period of the specific funding sources. The budget is approved during a publically held SCSILC meeting where there is time allotted for any public input; comments, recommendations, opposition, suggestions, etc. The SCSILC also provides quarterly financial reports during its meetings in an effort to be transparent and accountable. The DSE also records and processes SCSILC funding as well to include providing the necessary reports to federal and state entities, as the SCSILC's fiscal partner. The SCSILC and the DSE reconcile all accounting reports on a regular basis but at a minimum quarterly as a means of checks and balances.

Currently, the SCSILC/CILs uses EDGAR's fiscal and accounting requirements to ensure compliance for all financial transactions/record keeping efforts. The SCSILC and the DSE's fiscal policies and procedures are also used for this purpose.

- Non-inclusion of conditions or requirements in the SILC resource plan that may compromise the independence of the SILC.

The SCSILC and the DSE recognize that the SPIL sets forth the respective functions and responsibilities of and between the entities with regard to implementation of the SPIL. As the SCSILC is identified as a distinct, autonomous, and separate entity from the DSE, there shall be no interference with systemic change, capacity building, and advocacy activities, budget, or personnel management.

- Reliance, to the maximum extent possible, on the use of resources in existence during the period of implementation of the State plan.

The SPIL financial projects were developed using a conservative revenue and expense projections. The SPIL goals and objectives were the culmination of committee and town halls

meetings, a needs assessment, and individual input. Information was collected and assessed and the SPIL was developed taking into consideration the budget, the needs and the resources available. The SCSILC and CILs believes its SPIL is consistent with the existing resources expected to be allocated during the course of this three year SPIL period.

## 5.2 Establishment and Placement

Describe how the establishment and placement of the SILC ensures its independence with respect to the DSU and all other State agencies. Refer to the SPIL Instructions for more information about completing this section.

The SCSILC became a 501 (c)(3) in 2002 and is independent of all state agencies, including the DSE. The SCSILC is an established entity that meets the requirements of section 705 of the Act and is registered with the Secretary of State's Office in SC in accordance with the SC Non-profit Corporate Act of 1994. The SCSILC functions in accordance with its own bylaws.

## 5.3 Appointment and Composition

Describe the process used by the State to appoint members to the SILC who meet the composition requirements in section 705(b). Refer to the SPIL Instructions for more information about completing this section.

The SCSILC makes a concentrated effort to recruit members from across the state, with particular attention to unserved and underserved areas. Maintaining a balanced membership is crucial, and selection of potential members while considering geographic diversity, cross-cultural and cross-disability elements; a variety of backgrounds and knowledge of independent living as well as following the guidelines in the Act are all significant. The following process is followed:

? CILs, SCSILC members, and community partners refer individuals to the SCSILC.

? Potential candidates are contacted and provided information about the SCSILC and the application process.

? Completed applications are reviewed by the Executive Committee and qualified applicants are referred to the full council for a vote.

? Following council recommendations, nominations are submitted to the Governor's Boards and Commissions Office for appointment.

? If appointment is granted, the new SCSILC member's term officially commences.

? New members sign a member agreement regarding their responsibilities as well as sign required policy information.

## 5.4 Staffing

Describe how the following SILC staffing requirements will be met.

- SILC supervision and evaluation, consistent with State law, of its staff and other personnel as may be necessary to carry out its functions.

There is no SCSILC staff. Staffing is provided via a contract with Able SC. The SCSILC is completely autonomous.

- Non-assignment of duties to SILC staff and other personnel made available by the DSU, or any other State agency or office, that would create a conflict of interest while assisting the SILC in carrying out its duties.

As mentioned above, the SCSILC currently contracts with Able SC for administrative duties. Therefore, the SCSILC does not have staff. However, the SCSILC ensures that the contractor follows state and federal laws as well as meet the expectation of the contract.

## **Part II: Narrative: Section 6 - Service Provider Requirements**

Describe how the following service provider requirements will be met:

### 6.1 Staffing

- Inclusion of personnel who are specialists in the development and provision of IL services and in the development and support of centers.

All IL Services provided under the SC SPIL are Part C Centers funded under Title VII, Part C of the Act. All grantees under the SPIL must comply with the Standards and Assurances for CILs under Section 725 of the Act and as a result are Part C funded CILs. Therefore, all service providers meet the following requirements as monitored by HHS. All Part C Centers have staff who are experts in the IL philosophy and have the skills to provide quality services.

- Availability, to the maximum extent feasible, of personnel able to communicate (1) with individuals with significant disabilities who rely on alternative modes of communication, such as manual communication, nonverbal communication devices, Braille, or audio tapes and (2) in the native languages of individuals with significant disabilities whose English proficiency is limited and who apply for or receive IL services under title VII of the Act.

As per standards and assurances, there are policies of equal access to information for those who require alternate formats and for non-English speaking consumers to the maximum extent possible and upon request. While the individual employee may not possess the interpreter skills or the ability to produce alternative format, the SCSILC and CILs assure that such accommodations can be contracted by a qualified source when requested or necessary.

- Establishment and maintenance of a program of staff development for all classes of positions involved in providing IL services and, where appropriate, in administering the CIL program, improving the skills of staff directly responsible for the provision of IL services, including knowledge of and practice in the IL philosophy.

All CIL staff receive orientation and are provided with ongoing professional development opportunities (i.e. Webinars, national and local trainings and conferences, all-staff trainings, etc.).

- Affirmative action to employ and advance in employment qualified individuals with significant disabilities on the same terms and conditions required with respect to the employment of individuals with disabilities under section 503 of the Act.

Each CIL has agency policies that address affirmative action. It is the position of the council that the CILs and SCSILC have nondiscrimination policies in accordance with the law and when possible priority to hiring individuals with disabilities is given.

## 6.2 Fiscal Control and Fund Accounting

- Adoption of those fiscal control and fund accounting procedures as may be necessary to ensure the proper disbursement of and accounting for funds made available through parts B and C of chapter 1 of title VII of the Act, in addition to complying with applicable EDGAR fiscal and accounting requirements.

The SCSILC and the CILs are required to maintain compliance with federal record keeping requirements and with CFR 364.35. The DSE's contracts require annual financial reports in accordance with Generally Accepted Accounting Principles. Those contractors receiving in excess of \$750,000 from all federal fund sources are required to follow the OMB Circular A-133 requirements. Copies of these documents are forwarded to the DSE and to the SC Secretary of State office.

## 6.3 Recordkeeping, Access and Reporting

- Maintenance of records that fully disclose and document the information listed in 34 CFR 364.35.

All fiscal records are secured and maintained in each CIL's main office in accordance to the federal record retention guidelines. The federal record retention guidelines have been obtained by independent auditors to ensure compliance with those requirements.

- Submission of annual performance and financial reports, and any other reports that the Secretary determines to be appropriate

Annual 704 reports are completed and submitted to HHS and the DSE by both the SCSILC and the CILs. Appropriate financial reports such as 990, audits, or financial statements are provided to those agencies requiring such.

- Access to the Commissioner and the Comptroller General, or any of their duly authorized representatives, for the purpose of conducting audits, examinations, and compliance reviews, to the information listed in 34 CFR 364.37.

Financial and/or programmatic records that are maintained by the SCSILC and CILs are kept in secure locations and are available to the Commissioner or the Comptroller General or any of their duly authorized representatives upon such request.

## 6.4 Eligibility

- Eligibility of any individual with a significant disability, as defined in 34 CFR 364.4(b), for IL services under the SILS and CIL programs.

All CILs, including the Part B CIL have eligibility statements that are a part of each consumer's CSR and the policy of each center provides for self-declared eligibility, which is documented on the eligibility statement.

- Ability of any individual to seek information about IL services under these programs and to request referral to other services and programs for individuals with significant disabilities.

Any individual may seek information from the CILs, SCSILC or DSE regarding IL services. The CILs do not discriminate in the provision of information or referral to any requesting party. Referrals to other services or programs will also be provided.

- Determination of an individual's eligibility for IL services under the SILS and CIL programs in a manner that meets the requirements of 34 CFR 364.51.

All CILs have policies in effect to determine eligibility which meet the requirements of 34 CFR 364.5.

- Application of eligibility requirements without regard to age, color, creed, gender, national origin, race, religion, or type of significant disability of the individual applying for IL services.

All of the CILs have strong beliefs that all individuals with disabilities should have the same opportunities and choices as any other citizen. The CILs have nondiscrimination policies and do not discriminate on the basis of age, color, national origin, race, religion, sexual orientation, political views or type of disability in determining eligibility for services.

- Non-exclusion from receiving IL services of any individual who is present in the State and who is otherwise eligible for IL services, based on the imposition of any State or local residence requirement.

There are no residency requirements that infringe upon the ability of CILs to provide services to South Carolinians who request such services.

## 6.5 Independent Living Plans

- Provision of IL services in accordance with an IL plan complying with Sec. 364.52 and mutually agreed upon by the individuals with significant disabilities and the appropriate service provider staff unless the individual signs a waiver stating that an IL plan is unnecessary.

Consumers decide to complete an IL plan or waiver. When an IL plan is completed, consumers identify goals they would like to pursue. Plans are often reviewed and updated as needed. The consumer must sign the plan or waiver in accordance with the rules and regulations that HHS monitors.

## 6.6 Client Assistance Program (CAP) Information



- Use of accessible formats to notify individuals seeking or receiving IL services under chapter 1 of title VII about the availability of the CAP program, the purposes of the services provided under the CAP, and how to contact the CAP.

Alternative format is available for any publication that is produced by the SCSILC and CILs. Information that documents CAP's purpose, services and contact information is also available in alternative formats. Any entity providing services under the Rehab Act including the CILs and VRs are required to notify the individual of their rights under the CAP. As a part of the IL Plan (or waiver) process, CILs and consumers confirm that information regarding CAP was provided.

#### 6.7 Protection, Use and Release of Personal Information

- Adoption and implementation of policies and procedures meeting the requirements of 34 CFR 364.56(a), to safeguard the confidentiality of all personal information, including photographs and lists of names.

The CILs have policies in place to maintain compliance with the Rehab Act's Section 725 Standards and Assurances as well as the federal requirement (34 CFR 364.56). All individuals receiving IL services are made aware of their rights of confidentiality and all personal information is safeguarded to protect confidentiality. For example, consumers are requested to sign several forms including photograph/press release forms, release of information forms and CSRs are secured in locked filing cabinets, and information stored in a database system is secured and password/firewall protected.

## Part II: Narrative: Section 7 - Evaluation

Describe the method that will be used to periodically evaluate the effectiveness of the plan in meeting the objectives established in Section 1. The description must include the State's evaluation of satisfaction by individuals with significant disabilities who have participated in the program.

### Section 7: Evaluation

Goal(s) and the related Objective(s) from Section 1	Method that will be used to evaluate
<p>The IL System promotes disability awareness and accessibility throughout SC.</p> <p>Young Adults with disabilities have opportunities to develop leadership Skills.</p> <p>IL services are available and operate efficiently.</p> <p>SC's IL Systems have the proper resources to provide quality services.</p>	<ol style="list-style-type: none"> <li>1. The SPIL oversight committee will review SPIL reports from the CILs and evaluate whether timelines and goals are being met. If needed, action plans will be created if SPIL goals are not being met.</li> <li>2. Review data analysis from consumer/stakeholder evaluations.</li> <li>3. Track SCSILC member trainings.</li> <li>4. Hold monthly SCSILC committee meetings to discuss the committee's work and goals.</li> <li>5. Review Part II of the CILs 704 Reports.</li> <li>6. Invite SC CILs to do annual presentations regarding Part B services.</li> <li>7. Review administrative reports &amp; provide oversight.</li> </ol>

## **Part II: Narrative: Section 8 - State-Imposed Requirements**

8 State-Imposed Requirements

Identify any State-imposed requirements contained in the provisions of this SPIL.

N/A